

City Administrator Report

City of Lake Forest Park

Date: May 27, 2021

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff, and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update

Congratulations and Appreciation

Rebecca Miner, Superintendent of the Shoreline School District has announced that, on behalf of a grateful school community, the Dale Turner YMCA and cities of Lake Forest Park and Shoreline were selected to receive the Washington Association of School Administrators Community Leadership Award this year. "I am so grateful to each of you for your advocacy and support of our schools," said Superintendent Miner.

A virtual awards ceremony was held on Friday, May 21. Congratulations to all!

- **Meetings**

II. Internal City Information

Police Department

Notable Incidents:

A subject was discovered camping behind the DePape Architecture building on the Burke Gilman Trail. He was contacted by officers to check his welfare. The subject stated he was homeless and too tired to continue for the night. He refused all offers of assistance, stating he would leave in a day or two. Officers checked and discovered he was still there several days later. He was eventually convinced to be transported to another encampment located in Seattle. Crisis response staff transported the male and his tent to his desired location.

Officers receive regular complaints regarding a small trailer parked legally. Subject is repairing trailer to live in after his lease is up in his LFP apartment. Subject moves trailer in accordance with city parking laws. Several neighbors have started verbal arguments with subject, advising him he does not belong here. Officers are working with church officials to provide other alternatives.

Police Staffing:

We received the announcement of another police officer retirement! Officer Greg Stankatis has been a police officer for over 25 years, eight of them with the City of Lake Forest Park. He worked in New Hampshire, Alaska, and Federal Way PD. He also retired from the military a couple years ago, servicing over 25 years in the Coast Guard. His last day is May 31st. We are in the process of filling his position along with the other open officer and records positions.

III. Council Information**IV. Response to Citizen and Council Comments*****Contract Reporting*****Legislative Update****Community Events****Upcoming City Sponsored Events****V. Meetings Calendar****[Civil Service Commission \(Virtual Meeting\)](#)**

May 24, 2021, 7:00 AM - 8:00 AM @ This meeting will be virtual via Zoom.

[City Council Committee of the Whole Meeting \(virtual meeting\)](#)

May 24, 2021, 6:00 PM - 8:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Council Regular Business Meeting \(virtual meeting\)](#)

May 27, 2021, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public. Please review information provided on the agenda, once it is available, for details on how to participate in the meeting.

[City Hall Closed \(Memorial Day Holiday\)](#)

May 31, 2021, 9:00 AM - 5:00 PM