

City Administrator Report

City of Lake Forest Park

Date: October 22, 2020

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update



Shoulder repair work on 37th Ave NE

- **Meetings**

Police Department

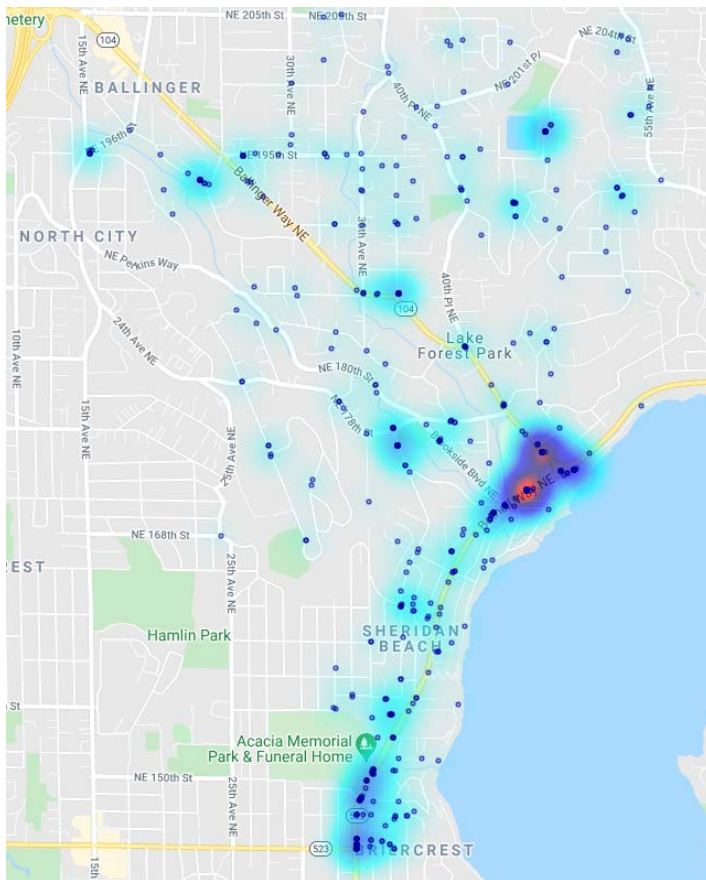
Notable Calls:

On Monday October 5, 2020 at 6:30 a.m., LFP Officers were requested by Shoreline PD to assist in locating a suspect from an occupied residential burglary that had just occurred in Shoreline. The suspect was armed with a knife and had cut through a screen window of the victim's residence. LFP Officers located a possible suspect in the 18400 block of Ballinger Way NE. The suspect provided false identification information to officers, and he was later identified using

an AFIS Mobile fingerprint scanner. The suspect was positively identified by the victim and the victim's property was recovered from the suspect.

On Saturday (10th) at approximately 9:00 a.m., LFP Officers responded to an in-progress vehicle prowl in the 16200 block of Bothell Way NE. The incident was initially broadcast as an interrupted burglary. The homeowner/victim attempted to detain the suspect, resulting in a physical altercation between him and the suspect. The suspect was detained long enough for LFP officers to arrive and take the suspect into custody. The victim was uninjured, but the suspect sustained minor injuries from his struggle with the victim, and was evaluated at the hospital. While at the hospital, the suspect provided a full confession. Among the items stolen from the vehicle was a garage door opener. The suspect likely intended to return to burglarize the home.

Calls for Service heatmap for the month of September 2020:



Each blue dot is a call for service generated by dispatch or an officer. This map represents 781 calls for service incidents in September.

Northshore Emergency Management (NEMCo) Emergency Workshops



Our first of two Emergency Preparedness Workshops are complete. On Thursday, October 8, 2020, 33 residents participated in our 2-hour virtual workshop and on Saturday, October 10, 2020, 26 folks showed up on a very rainy day to complete the hands-on portion. We had five (5) NEMCo volunteers on site to assist with COVID screening and to help keep the participants spread out in small groups. Participants ran through a hands-on fire extinguisher training. We also covered utility shut offs and emergency supplies. Our next workshop is scheduled for November 5, 2020.

Some early feedback:

“Carl, great training. You and your fellow fire fighters/trainers have helped a lot. I now know how to use (and dispose of) the fire extinguishers that we've had in the house for years.” – Roger

“Carl, just wanted to say thanks to you and the crew. Very informative and helpful.” – John and Gin

“Thanks so much for the workshop, Carl I really enjoyed it and learned a lot.” – Vandana



Administrative Services Manager Lee Aalund “hanging out under her desk” from home on October 15, 2020 during the Great American Shakeout!

II. Internal City Information

III. Council Information

IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

V. Community Events

- **Upcoming City Sponsored Events**

Meetings Calendar

[City Council Committee of the Whole Meeting \(virtual meeting\)](#)

October 19, 2020, 6:00 PM - 8:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public.

[City Council Regular Business Meeting \(virtual meeting\)](#)

October 22, 2020, 7:00 PM - 9:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public.

[Parks and Recreation Advisory Board Meeting \(virtual meeting\) - CANCELED](#)

October 28, 2020, 7:00 PM - 8:00 PM @ This meeting will be held virtually. City Hall is currently closed to the public.

[City Council Budget & Finance Committee Special Meeting \(virtual meeting\)](#)

October 29, 2020, 6:00 PM - 7:30 PM @ This meeting will be held virtually. City Hall is currently closed to the public.