

City Administrator Report

City of Lake Forest Park

Date: January 23, 2020

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update



Lyon Creek Preserve experienced vandalism sometime on January 7. This incident was reported to the Police Department. The repair was finished with 2X4 material on January 8.



Public Works team members worked Sunday evening with two sanders and day shift Monday morning had three sanders out. We continue to work two shifts until this weather event has passed. Picture to the right courtesy of the LFPPD.

Inaugural Ceremony at the Lake Forest Park Civic Club, January 7, 2020

King County District Court Judge Joe Campagna administered the oath of office to Mayor Jeff Johnson, Councilmembers Lorri Bodi, Tom French and Phillippa Kassover. A reception followed with light refreshments.

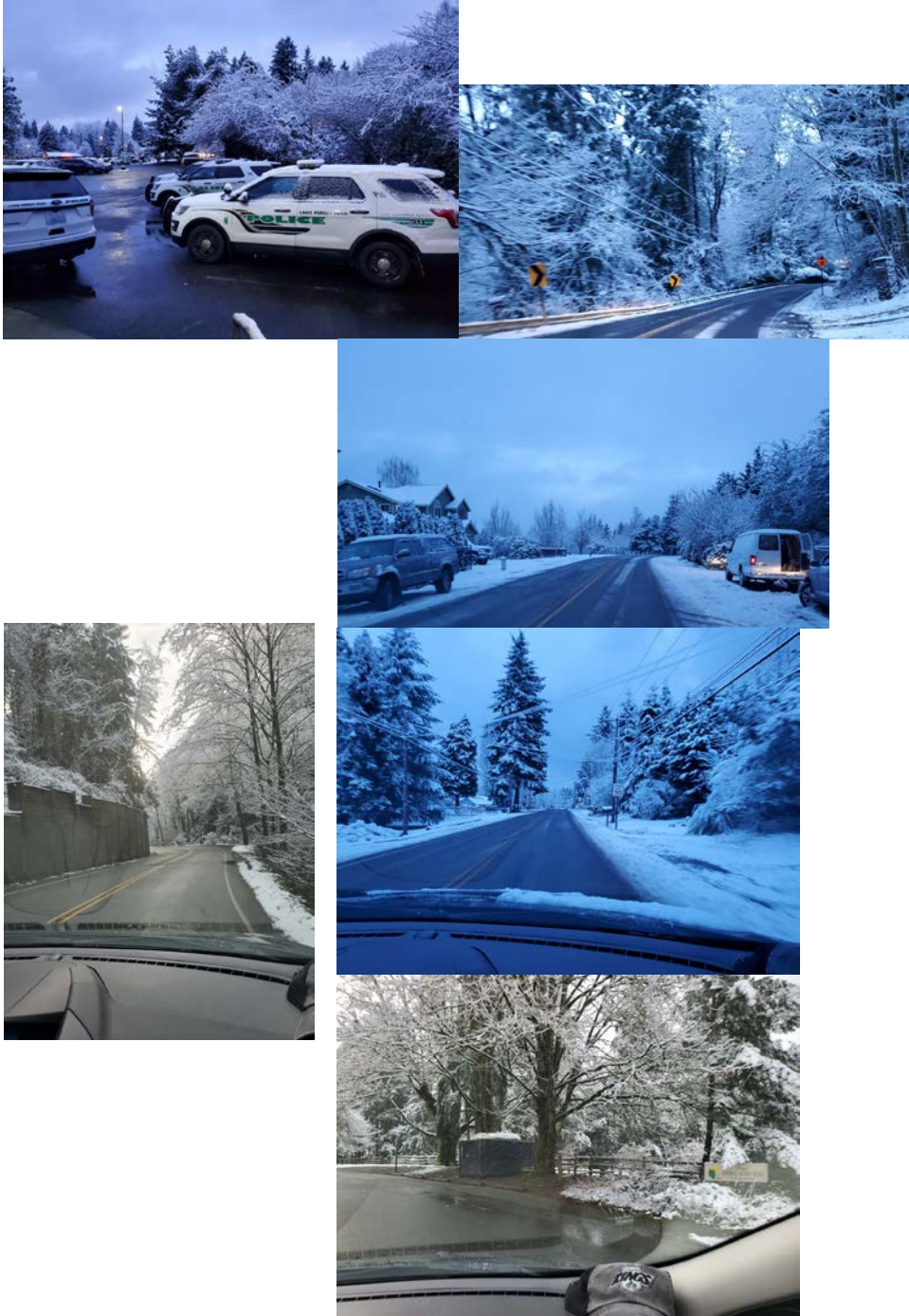




Police Department



On January 9th a vehicle and the lone driver lost control on Perkins Way NE, driving into the stream. The driver was rescued and the vehicle pulled from the stream.



On Sunday night the 12th through the 15th, Lake Forest Park and the region was hit with snow. Police officers worked through the snow answering and generating 135 calls during that period. Every night, officers drove through the city monitoring roadway conditions and assisting drivers. Thanks to their efforts and communication with the public works department, public works did an amazing job making the roadways much safer. Social media updates added to the communication with the public making for a safer community.



On Saturday, January 11, Lake Forest Park Rotary had the 1st annual Polar Bear Dip to End Polio. Police Chief joined the event, jumping into Lake Washington in uniform with members of the LFP community. Marine patrol provided safety for the event.

- **Meetings**

II. Internal City Information

III. Council Information

- Sound Transit Update
 - Property owners that may be affected by the BRT project began receiving letters from Sound Transit to begin the dialogue regarding potential impacts.
 - The SEPA process is underway and expected to be completed in the 2nd quarter.
 - Sound Transit, Shoreline & Seattle are evaluating improvements to 145th.
 - A corridor wide update from Sound Transit has been requested for LFP. Sound Transit will schedule this in the near future.

Engineering Department Update

Lyon Creek Culvert L60 Replacement Project: It is expected that Council will be asked to authorize staff to advertise for bids at the 2/13/20 Council meeting provided that all City permits are issued by that time. Temporary and permanent easements have been acquired. Bid opening is anticipated to be March 17, 2020.

Lyon Creek Culverts L80-90 Replacement Project: First draft of a preliminary design is expected in January 2020. WSDOT submitted this week for City review an environmental investigation of the site. Staff submitted an application on Jan. 15 for \$961,000 in construction phase funding from the Fish Barrier Removal Board for culvert L80. Other grant opportunities are being sought.

Animal Acres Picnic Shelter

A hearing in front of the hearing examiner occurred December 12 to process the Public Agency and Utility Exception. Staff continues to move forward readying the project for advertisements for bids, anticipated to be in late March 2020.

SR 104/40th Place NE Roundabout

The City has received contract documents for review and signature from the TIB for the \$2.56 million transportation grant, these documents will be on the agenda for Council approval on Feb. 13, 2020. The \$650k state transportation earmark managed through WSDOT is still on hold until at least mid-year. The City will move forward with early project delivery tasks such as advertising for consultant requests for qualification so we can get a design consultant under contract. Any actual expenditures prior to execution of a contract with WSDOT are not reimbursable, and for the design phase this amount is a maximum of \$98,000. Significant billings are not anticipated until the second half of the year so the amount of City funds needed to supplant design funds is expected to be small.

Sound Transit 3

Staff continues to work with Sound Transit as they roll out their property rights acquisition task. ST staff will be communicating with City staff weekly starting late January as their meetings with property owners occur. Staff have been attending regular interagency coordination group meetings with the staff of ST, other cities, and transportation agencies.

IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

V. Community Events

- **Upcoming City Sponsored Events**



At the LFP Youth Council's January meeting, they volunteered at North Helpline sorting donations for the locals in need.

V. Meetings Calendar

Parks and Recreation Advisory Board Meeting

January 28, 2020, 7:00 PM - 8:00 PM @ City Hall

Tree Board Meeting

February 5, 2020, 7:00 PM - 9:00 PM @ City Hall

Planning Commission Meeting

February 12, 2020, 7:00 PM - 9:00 PM @ City Hall

City Council Work Session Meeting

February 13, 2020, 6:00 PM - 7:00 PM @ City Hall

City Council Regular Business Meeting

February 13, 2020, 7:00 PM - 9:00 PM @ City Hall

City Hall Closed (President's Day Holiday)

February 17, 2020, 9:00 AM - 5:00 PM

City Council Budget & Finance Committee Meeting

February 20, 2020, 6:00 PM - 7:30 PM @ City Hall

City Council Committee of the Whole Meeting

February 24, 2020, 6:00 PM - 8:00 PM @ City Hall

Parks and Recreation Advisory Board Meeting

February 25, 2020, 7:00 PM - 8:00 PM @ City Hall

City Council Regular Business Meeting

February 27, 2020, 7:00 PM - 9:00 PM @ City Hall