

City Administrator Report

City of Lake Forest Park

Date: October 24, 2019

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update



Public Works repairing utility lids throughout the city as a proactive approach to street maintenance.



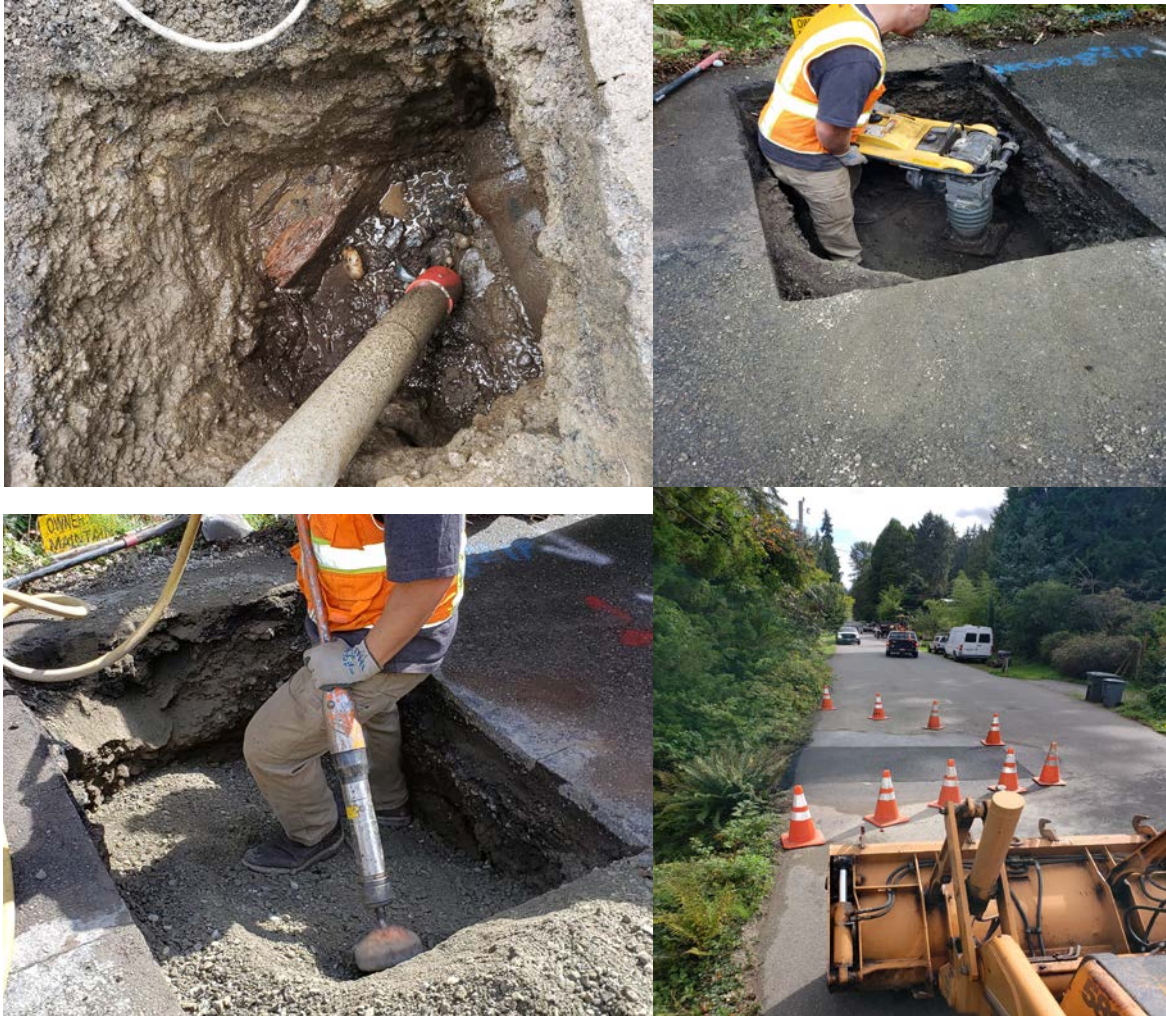
Public Works repairing drainage lids throughout the city.



Public Works team adding asphalt berms to better control surface water toward catch basins.



Public Works conducting proactive street repair – cutting out alligator cracking and asphaltting the patch.



In this series of photos, you see Public Works using a Vactor service (Upper Left) to excavate around utilities; this method is used by a number of Utility Agencies to better eliminate the possibility of hitting a Natural Gas Main, Domestic Water Main or other Infrastructure. The city currently hires this service to assist them when needed. The upper right photo shows them using a larger compactor for deep compaction. The lower left photo shows them using a pogo stick compactor to better compact the sides and edges making for a much better repair. The lower right picture shows the final asphalt overlay repair.



Public Works team members repairing and repainting bollards to the entrance of Blue Heron Park @ Brookside Blvd NE, as well as winterizing the irrigation at Horizon View Park. The compressor in the middle picture is used to blow out any water in all the irrigation zones to prevent the pipes from freeze damage. The picture on the left is the vault for the irrigation control valves.

Police Department



We have hired a new Police Lieutenant!

Diego Zanella comes from the University of Washington Police Dept, working as the Patrol Commander.

Lt. Zanella worked for the UWPD the last two years and prior to that, worked for Issaquah Police Dept for 10 years.

He has a master's degree in Criminal Justice and is a Veteran of the Italian Military.

As a side note –

At the next City Council meeting on **October 24 at 7:00 p.m.**, the recent new hires will be sworn in. We will be swearing in:

- Lieutenant Rhonda Lehman
- Lieutenant Diego Zanella
- Officer Meagan Coombs
- Officer Jess Brecht

- **Meetings**

II. Internal City Information

III. Council Information

IV. Response to Citizen and Council Comments

Contract Reporting

Legislative Update

V. Community Events

• Upcoming City Sponsored Events

Fall 2019 Lake Forest Park and Kenmore Recycling Collection Event



Kenmore and Lake Forest Park Recycling Collection Event
****NEW LOCATION** - **Northlake Lutheran Church****
6620 NE 185th Street, Kenmore, WA 98028
SATURDAY, October 26, 2019 9 am to 3 pm



Only the Following Items Will be Accepted.....

- **TIRES:** Limit 6 passenger tires per household (18 inches and below) free of charge. \$1.50 for extra tires off rim. \$3.00 for each passenger tire on rim. \$9 charged for each large truck tire and \$18 charged for each truck tire on rim (cash only). No oversized tires accepted.
- **LEAD ACID BATTERIES:** Car, truck, marine, and motorcycle batteries accepted.
- **BATTERIES:** A, AAA, AA, A, B, C, and D cell batteries. Also accepted are rechargeable batteries and cellphone batteries.
- **CONFIDENTIAL DOCUMENT SHREDDING:** Shredding and recycling of confidential paper materials. Limit 4 file-size boxes. No exceptions.
- **STYROFOAM BLOCKS AND PACKING PEANUTS:** White styrofoam blocks. Packing peanuts (any color). No urethane foam cushions, hot tub covers, expanded polypropylene or foam insulation. Expanded polystyrene only. Look for the #6 or EPS inside the recycling symbol. Packing peanuts: please keep in box or bag. Materials must be clean and dry.
- **CARDBOARD:** Please flatten. No wax coated cardboard.
- **PROPANE TANKS:** Residential tanks only. \$5 (cash only).
- **PORCELAIN TOILETS AND SINKS:** Toilet seats, hardware, and base wax rings must be removed. \$15 charge (cash only).
- **REFRIGERATORS/FREEZERS:** \$30 (cash only) for each refrigerator or freezer. \$35 (cash only) for each household air conditioner. Please be prepared to pay at event entrance.
- **APPLIANCES AND SCRAP METAL:** Auto parts, engines and gas lawnmowers (drained of oil and gasoline), appliances, metal lawn chairs, stoves, microwaves, washers & dryers, dishwashers, barbecues, iron, steel, aluminum, brass, copper, and other ferrous and nonferrous metals. \$5 or each water heater that still has insulation coating (cash only). Metals that are insulated, rubber or oil coated, previously or currently contain gas, oil, chemicals, paint, or hazardous materials will not be accepted. Light fixture ballasts, and sealed drums will not be accepted.
- **BULKY WOOD:** Includes tree branches (minimum 6 inches in diameter), logs, clean wood, plywood, pallets, and other untreated and unpainted wood. No peg board, particle or press board. No leaves, grass, small branches, sod, or brush. Please lay a tarp under material for ease of removal.
- **ELECTRONIC EQUIPMENT:** DVD players, VCRs, stereo equipment, printers, copiers, fax machines, scanners, cellular phones (remove personal information) and computer peripherals such as keyboards and mice. Computer monitors and televisions will not be accepted. You can recycle these items for free at other locations - see the E-Cycle box for more information.
- **HOUSEHOLD GOODS AND CLOTHING:** This includes clothing and miscellaneous household items in saleable condition. Furniture and items in need of repair will not be accepted.
- **MATTRESSES/BOX SPRINGS:** Mattresses and box springs, any size. \$15 (cash only) per mattress and \$15 (cash only) per box spring. Vendor reserves the right to refuse any item it cannot recycle. No furniture or frames. No wet or soiled items.

These household wastes:
 No paint of any kind
 No construction/demolition debris
 No garbage
 No furniture
 No plastic toys, hoses, etc.
 No window glass
 These hazardous wastes:
NO MOTOR OIL, FILTERS, AND ANTIFREEZE
 No oil based paint/solvents
 No pesticides/herbicides
 No household chemicals
 No cleaning products
 No fluorescent lights

Household hazardous wastes can be taken to the Household Hazardous Waste mobile or household hazardous waste collection sites in North Seattle and Bellevue (Factoria). North Seattle Household Hazardous Waste Collection Facility is located at 12550 Stone Ave N, Seattle, WA 98133. Hours: Sunday-Tuesday, 9:30 am - 4:30 pm. Closed on major holidays. There is a 50 gallon limit and a gasoline limit of 30 gallons per customer per day. No containers can be over five gallons in size. Please segregate motor oil from all other fluids.

For information about volume restrictions and other household hazardous waste disposal options visit www.hazwastehelp.org or call the Household Hazards Line, Monday to Friday, 9 am to 4:30 pm except holidays at 206-296-4692 or 1-888-Toxicod (869-4233).

PLEASE NOTE: MOTOR OIL, FILTERS, AND ANTIFREEZE will not be accepted. Please bring this material to the Household Hazardous Waste mobile or household hazardous waste collection site in North Seattle and Bellevue (Factoria).

E-Cycle Washington

Use E-Cycle Washington sites for computers, computer monitors, laptops, and televisions. Call 1-800-RECYCLE or visit www.ecycle.wa.gov to find authorized E-Cycle Washington collection locations. You may drop off computers, computer monitors, laptops, portable DVD players, and televisions for free at the following E-Cycle Washington locations: St Vincent de Paul (7304 Bothell Way, Kenmore, WA, 98028, 425-483-8497. Note: Televisions must be 25" or smaller, and St Vincent de Paul Aurora Ave N (15555 Aurora Ave N, Seattle, WA, 98133, 206-364-8485. Note: Televisions must be 32" or smaller.) Drop off locations and conditions may change. Quantities accepted may be limited. Please also note that computer peripherals such as keyboards, mice, and printers are not included in this program but will be accepted at City Recycling Collection Events. Beware, it is always a good idea to delete or remove all personal information from any item you are recycling - better safe than sorry.

The City of Lake Forest Park is again partnering with the City of Kenmore for a combined Recycling Collection Event! Take a look at the Event Flyer to view the full list of what you can and cannot bring. Please be aware fees do apply for certain items. The event will take place Saturday, October 26, 2019 from 9AM to 3PM at Northlake Lutheran Church (6620 NE 185th Street, Kenmore, WA 98028).

V. Events and Meetings Calendar

Events

[Coffee with the Mayor](#)

October 19, 2019, 9:00 AM - 10:30 AM @ City Hall

[Fall 2019 Lake Forest Park and Kenmore Recycling Collection Event](#)

October 26, 2019, 9:00 AM - 3:00 PM

Meetings

[City Council Committee of the Whole Meeting](#)

October 21, 2019, 6:00 PM - 8:00 PM @ City Hall

[Parks and Recreation Advisory Board Meeting](#)

October 22, 2019, 7:00 PM - 8:00 PM @ City Hall

[City Council Regular Business Meeting](#)

October 24, 2019, 7:00 PM - 9:00 PM @ City Hall

[City Council Joint Meeting with Shoreline & Kenmore Councils](#)

October 28, 2019, 5:45 PM - 6:45 PM @ Shoreline City Hall

[Tree Board Meeting](#)

November 6, 2019, 7:00 PM - 9:00 PM @ City Hall

[City Council Budget & Finance Committee Special Meeting](#)

November 7, 2019, 6:00 PM - 8:00 PM @ City Hall

[City Hall Closed \(Veteran's Day Holiday\)](#)

November 11, 2019, 9:00 AM - 5:00 PM @ City Hall

[Planning Commission Meeting](#)

November 12, 2019, 7:00 PM - 9:00 PM