

# City Administrator Report

## City of Lake Forest Park

Date: April 11, 2019

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson  
Leadership Team

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The City Administrator Report is meant to provide the council, staff, and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

### **I. Intergovernmental and local issues update**



March 26, we had several large leaning alder removed, as they broke and were leaning toward the trail and fence in the Pfingst Animal Acres Park.

This past Saturday, NEMCo participated in the statewide amateur radio communication drill. We had 16 volunteers that were stationed at all four NEMCo agencies and one mobile group set up at various locations. Overall, it was a very successful drill and we have identified a few areas for improvement. A full after-action report will be out this month.



- **Meetings**
- II. **Internal City Information**
- III. **Council Information**
- IV. **Response to Citizen and Council Comments**

***Contract Reporting***

**Legislative Update**

- The Mayor, Deputy Mayor, and City Administrator met with the State delegation in Washington DC, April 1-3. Needs discussed included the SR-522 grade-separated crossing, culvert replacement funding, storm water management funding, and transportation funding for small- and medium-sized cities.
- The Administration continues working with GTHGA regarding proposed legislation, as well as funding for design of the SR-104 & 40<sup>th</sup> Place roundabout and seed funding to begin design of the SR-522 grade-separated pedestrian crossing.

## V. Community Events



The 16<sup>th</sup> Annual Earth Smart Green Fair was once again a hit! On Saturday March 30, 2 of Lake Forest Park's local organizations and community partners hosted educational booths like local garden clubs, Brown Bear Car Wash, Republic Services, and more. This year's giveaways were reusable cloth napkins, reusable grocery bags, kitchen compost bins and bags, vegetable seeds, educational brochures, Chinook Books and more! The Green Fair is funded by King County's Local Hazardous Waste Management Program and Waste Reduction and Recycling Grant, put on by the City, and hosted at Third Place Commons. The fair is a favorite by many booth organizations and community members and already looking forward to next year!

- **Upcoming City Sponsored Events**

**[Volunteer Appreciation Reception](#)**

**April 25, 2019, 6:00 PM - 6:45 PM @ City Hall**

**[Arbor Day Celebration!](#)**

**April 27, 2019, 1:00 PM - 3:00 PM @ Pfingst Animal Acres Park**

Join the City in celebrating Arbor Day April 27, from 1:00 p.m. to 3:00 p.m. with the Tree Board and Parks & Recreation Advisory Board at Animal Acres Park! The Day's activities include a



ceremonial tree planting, family activities, giveaways (while supplies last) like cedar grove compost and native plants! We hope to see you there with family, friends, and neighbors!



## Meetings Calendar

[City Council Special Committee of the Whole Meeting](#)

April 8, 2019, 6:00 PM - 8:00 PM @ City Hall

[Planning Commission Meeting](#)

April 9, 2019, 7:00 PM - 9:00 PM

[CANCELED City Council Work Session Meeting](#)

April 11, 2019, 6:00 PM

[City Council Regular Business Meeting](#)

April 11, 2019, 7:00 PM - 9:00 PM @ City Hall

[City Council Special Committee of the Whole Meeting](#)

April 15, 2019, 6:00 PM - 8:00 PM @ City Hall

[RESCHEDULED - Parks and Recreation Advisory Board Meeting](#)

April 17, 2019, 7:00 PM - 8:00 PM @ City Hall

[City Council Budget & Finance Committee Meeting](#)

April 18, 2019, 6:00 PM - 7:30 PM @ City Hall

[City Council Committee of the Whole Meeting](#)

April 22, 2019, 6:00 PM - 8:00 PM @ City Hall

[City Council Regular Business Meeting](#)

April 25, 2019, 7:00 PM - 9:00 PM @ City Hall