



INSTRUCTIONS TO THE APPLICANT REGARDING THE PERSONAL HISTORY STATEMENT

The Lake Forest Park Police Department conducts a thorough background investigation on all Police Department applicants. The investigation may include, but is not limited to: prior employment and personal references, credit references, credit rating, criminal, driving, and related police records checks, and interviews with past and present neighbors. The information you provide in this Personal History Statement will be used to assist in determining your suitability for employment with the Lake Forest Park Police Department. An extensive background investigation will be conducted into your personal history prior to any hiring. Your background will be submitted to a hiring review board. If the Board makes a favorable recommendation, you will be given a conditional offer of employment. This initial offer is conditional upon your successful completion of a physical agility test just prior to your academy date, a polygraph examination, a medical examination, a drug-screening test, and other tests required by this agency. Based on the results of this final testing and further review by the Hiring Authority, you may then be offered a position.

This Personal History Statement must be **HAND-PRINTED IN BLACK INK** by the applicant and returned to the Police Department *on or before the date on the cover letter accompanying this packet*. Return the Personal History Statement to the investigator assigned to your background investigation either by mail or in person.

Special consideration should be given to the following areas:

1. **All addresses must be complete, including total street address, city, state, zip code, and phone number.**
2. All telephone numbers must include the area code.
3. Names and addresses of your four nearest neighbors must be provided, even if you do not know them personally. This does not include individuals who lived with you.
4. Do not use a person's name more than once (i.e.: reference, neighbor, or employer.)
5. Do not list a spouse as a reference.
6. All questions are to be answered. If a question is not applicable then print "N/A" in the appropriate space, which will show you did read the question.
7. Questions pertaining to narcotics must be answered as closely as you can estimate.
8. All criminal activity, whether as an adult or juvenile must be listed. This includes crimes you were not arrested for.
9. If the Personal History Statement is incomplete, illegible, or poorly prepared, your application may be rejected from further employment consideration.

10. The accompanying waiver forms must be properly completed, notarized (if indicated), and returned with your completed Personal History Statement within 10 days. If it takes longer, please contact the Administrative Sergeant.
11. Attach additional pages as may be needed to fully complete your answers.
12. **DECEPTION AT ANY STAGE OF THE TESTING OR BACKGROUND PROCESS WILL RESULT IN IMMEDIATE TERMINATION FROM THE PROCESS.**

It is to your advantage to respond openly. Any negative factor in your background will be evaluated in terms of the circumstances surrounding its occurrence, and consideration will be given to the degree of relevance it has to employment with a law enforcement agency. For example, having been fired from a job or having an arrest record may not, in and of itself, disqualify you from consideration for employment. During the investigation, the investigator will inquire into the facts surrounding each occurrence and an evaluation will then be made about the relevance of these facts to the requirements of the position for which you have applied.

There is one exception to the confidentiality of your background investigation. Should it be discovered that you are currently involved in criminal activity, or have committed an undiscovered felony, the law enforcement agency having jurisdiction WILL BE NOTIFIED.

The contents of the questionnaire will be considered **confidential** and will be used only for investigating employment suitability with the Lake Forest Park Police Department or another law enforcement agency in possession of a notarized permission waiver signed by you.

Questions may be addressed by calling the Background Investigations Unit at (206) 364-8216.

I have read and completely understand the above statement.

Signature of Applicant

Date



REQUIRED DOCUMENTS

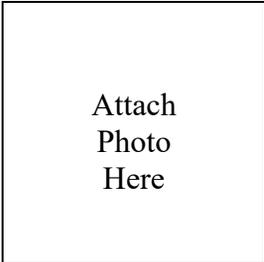
Attach copies, **unless original is requested**, of the following documents to this questionnaire. Failure to submit these documents in a timely manner will delay your consideration for employment. Some of these documents may not be applicable to you. Please indicate those that are attached with a check mark in the space provided.

- _____ 1. Signed and notarized release waivers.
- _____ 2. High school diploma or GED certificate. (Original or transcripts **MUST** be received by us in an **officially sealed envelope from the school**)
- _____ 3. Transcripts from colleges or universities attended. . (Original or transcripts **MUST** be received by us in an **officially sealed envelope from the school**)
- _____ 4. Military discharge papers. (**MUST** include discharge status – Long form)
- _____ 5. Citizen or naturalization papers.
- _____ 6. Certified copy of your birth certificate (**NO PHOTO COPIES**)
- _____ 7. All marriage licenses and divorce decrees.
- _____ 8. Name change documents.
- _____ 9. CJTC BLET certificate of graduation from academy (if applicable).
- _____ 10. Tax Transcripts for the last 4 years at <https://www.irs.gov/individuals/get-transcript>

OPTIONAL DOCUMENTS

1. Copies of other certificates, awards or commendations you would like considered: _____

2. A full-face photograph of yourself, no smaller than 2.5" X 2.5". This photo must have been taken within the last three months. This is not required, but it is of assistance in identifying you during interviews conducted during the background investigation.





Waiver of Liability and Release Form

To permit the Lake Forest Park Police Department to make a complete investigation of my background for the purpose of determining my suitability for employment as a Police Officer, I hereby release and agree to hold harmless of liability whatsoever from all possible causes of any legal action, all persons/entities who furnish information or opinions regarding my background, health, family, credit, employment, volunteer activities, education, personal habits, or my reputation.

I hereby specifically authorize any person; any present employer and/or supervisor; any past employer and/or supervisor; any college, university, or other institution of learning, and their agents; any administrator; any law enforcement agency and their agent; any local, state, or federal agency and their agent; any finance bureau/office and their agent; any credit bureau and their agent; any collection agency and their agent; any bank, credit union, or other financial institution and their agents; any private business and their agents; any military branch or the National Personnel Records Center and their agents; any personal reference; and/or other persons; or any legal entity and their agents, to release any and all such information and/or opinions to the Lake Forest Park Police Department. Such information to include, but not limited to: Workers compensation claims; criminal history; motor vehicle history; earnings history; credit history; employment / volunteer records; information pertaining to my health, abilities, character, judgment, and/or any and all other information they deem relevant to my suitability as a law enforcement officer.

I knowingly and unconditionally waive any legal privileges of mine to maintain such information as confidential, including, but not limited to: attorney-client, physician-patient, psychotherapist-patient, husband, wife, accountant-client, military, polygraph, criminal history records, and et cetera.

I further agree to hold harmless from all causes, and further release from any liability whatsoever, and under all possible causes of legal action, the Lake Forest Park Police Department, its employees, and agents.

I authorize the Lake Forest Park Police Department to reproduce this signed form, and a reproduction of it shall be for all intents and purposes as valid as the original.

Printed name

Signature

Date

Subscribed and sworn to before me this _____ day of _____, 20____.



Notary Public in and for the State of Washington

Residing at: _____
City / State

My commission expires: _____



Lake Forest Park Police
**FAIR CREDIT REPORTING ACT
DISCLOSURE & AUTHORIZATION**

DISCLOSURE

The Lake Forest Park Police Department, when considering your application for employment, when making a decision whether to offer you employment, when deciding whether to continue your employment (if you are hired), and when making other employment-related decisions directly affecting you, may wish to obtain and use a “consumer report” from a “consumer reporting agency” about you. These terms are defined in the Fair Credit Reporting Act, which applies to you. As an applicant for employment or as an employee of the Lake Forest Park Police Department, you are a “consumer” with rights under the FCRA.

A “consumer reporting agency” is a person or business which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly assembles and/or evaluates consumer credit information or other information on consumers for the purpose of furnishing “consumer reports” to others, such as the Lake Forest Park Police Department.

A “consumer report” is any written, oral, or other communication of any information by a “consumer reporting agency” bearing on a consumer’s credit report worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or collected for the purpose of serving as a factor in establishing the consumer’s eligibility for employment purposes.

If the Lake Forest Park Police Department obtains a “consumer report” about you, and if the Lake Forest Park Police Department considers any information in the “consumer report” when making an employment-related decision that directly and adversely affects you, you will, upon request, be provided with a copy of the “consumer report” before the decision is made final by the Lake Forest Park Police Department. You are also free to contact the Federal Trade Commission about your rights under the FCRA, as a “consumer,” with regard to “consumer reports” and “consumer reporting agencies.”

AUTHORIZATION

By signing below, I, _____, hereby voluntarily authorize the Lake Forest Park Police Department to obtain “consumer reports” about me from a “consumer agency” and to consider the “consumer reports” when making decisions regarding my employment at the Lake Forest Park Police Department. I understand that I have rights under the Fair Credit Reporting Act, including the rights discussed above.

Printed Name _____ Signature _____ Date _____

Residential Address _____ City _____ State _____ Zip Code _____

Social Security Number _____ Date of Birth ____/____/____ Driver’s License # _____ State Issued _____

Witness Name – Printed _____ Witness Name – Signature _____ Date _____



LETTER OF UNDERSTANDING

I am applying for a position with the Lake Forest Park Police Department. I understand that there are certain requirements I must meet before I can be accepted into this position. I understand that I must submit to an extensive background investigation, which consists of the following areas of concern, at a minimum:

- Review of my completed Personal History Statement
- Evaluation of a Johnson / Roberts Personal history Questionnaire
- Thorough criminal background check
- Thorough examination of prior employment
- Examination of my personal credit / financial report

A Hiring Review Board will evaluate the results of this investigation and make a preliminary decision as to my potential suitability for employment. I may at this point receive a conditional offer of employment, which will be followed by completion of some or all of the following tests, depending upon the position being sought:

- Polygraph examination
- Drug screening test
- Standard medical examination
- Hearing test
- Psychological evaluation
- Physical abilities test

The aforementioned tests will be administered in a manner selected by the Lake Forest Park Police Department. I understand that the results of the tests are the property of the agency to which I have applied, and that I will not receive copies of the reports nor any information contained in them, except as it may relate to a serious condition discovered by the examining physician.

A second Hiring Review Board will evaluate all tests in light of the requirements of the job, along with the previous information and will make a final decision as to my suitability for employment.

I agree to assist in the expedient conclusion of these reviews and examinations. I understand that the successful completion of this process does not guarantee employment with the Lake Forest Park Police Department, only that I will be considered for the positions as they become available, pursuant to established rules and regulations of the Lake Forest Park Police Department. I have read and understand the content and purpose of this Letter of Understanding. I agree to abide by these requirements as a condition of employment with the Lake Forest Park Police Department.

Signature of Applicant _____

=====

Subscribed and sworn to before me this _____ day of _____, 20____.



Notary Public in and for the State of Washington

Residing at: _____
City / State

My commission expires: _____



COURT ORDER INFORMATION

Please mark the appropriate response. Failure to mark one of the three will result in the denial of your application.

_____ I am not subject to a court order for the support of a child.

_____ I am subject to a court order for the support of one or more children and I am in compliance with the order, or I am in compliance with a plan approved by the Court (or other public agency), enforcing the order for the repayment of the amount owed, pursuant to the order.

_____ I am subject to a court order for the support of one or more children and I am **NOT** in compliance with the order or a plan approved by the court (or other public agency), enforcing the order for the repayment of the amount owed, pursuant to the order.

Applicant's social security number: _____

Signature of Applicant _____

Date Signed _____

=====
Subscribed and sworn to before me this _____ day of _____, 20____.



Notary Public in and for the State of Washington

Residing at: _____
City / State

My commission expires: _____



Pre-Employment Investigation Discovery Waiver

As an applicant to the Lake Forest Park Police Department for the position of Entry Level Police Officer, I recognize that an employing law enforcement agency has a legal, as well as a moral obligation, to take every reasonable effort to ensure that persons employed by them as peace officers, or in other positions, conform to the very highest standards.

Therefore, I release and hold harmless the Lake Forest Park Police Department and their officers, agents, or assigns, now and in the future, from any claim or damages in law of inequity on behalf of myself, my heirs and assigns, for their refusal to make available any and all of the information contained in this per-employment investigation, including, but not limited to, the identity(ies) of any person(s) and /or organization(s) which may have supplied information in the course of this investigation, as well as the substance of any information supplied.

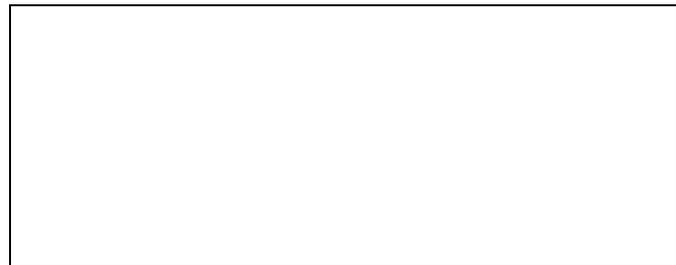
I hereby waive my right, now and in the future, to examine, review, or otherwise discover the contents of this investigation and all related documents thereto.

Dated this _____ day of _____, 20_____.

Signature of Applicant

=====

Subscribed and sworn to before me this _____ day of _____, 20_____.



Notary Public in and for the State of Washington

Residing at: _____
City / State

My commission expires: _____



CERTIFICATION AND PENALTY

I hereby declare that all statements and information provided to the Lake Forest Park Police Department in this Personal History Statement, as well as any other statements and information provided for my pre-employment background investigation or any other phase of my pre-employment screening, are true and complete to the best of my knowledge and belief. I understand that any misstatement of material fact, willful omission or material fact, or willful deception, will be cause for disqualification and rejections as a candidate for employment, without appeal. I further understand that these aforementioned misstatements, omissions, or deceptions are also grounds for termination after employment, without notice and without any right of appeal.

Signature of Applicant _____

=====

Subscribed and sworn to before me this _____ day of _____, 20____.



Notary Public in and for the **State of Washington**

Residing at: _____
City / State

My commission expires: _____



Welcome to Get Transcript

You can get various Form 1040-series [transcript types](#) online or by mail. If you need your prior year **Adjusted Gross Income (AGI)** to e-file, choose the **tax return transcript** type when making your request. If you only need to find out how much you owe or verify payments you made within the last 18 months, you can [view your tax account](#).

The method you used to file your tax return, e-file or paper, and whether you had a balance due, affects your [current year transcript availability](#). **Note:** If you need a photocopy of your return, you must use [Form 4506](#).

Get Transcript Online

What You Need

To register and use this service, you need:

- your [SSN](#), date of birth, filing status and mailing address from latest tax return,
- access to your email account,
- your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan, and
- a mobile phone with your name on the account.

What You Get

- All [transcript types](#) are available online
- View, print or download your transcript
- Username and password to return later

Get Transcript by Mail

What You Need

To use this service, you need your:

- [SSN](#) or [Individual Tax Identification Number \(ITIN\)](#),
- date of birth, and
- mailing address from your latest tax return

What You Get

- Return or Account [transcript types](#) delivered by mail
- Transcripts arrive in **5 to 10 calendar days** at the address we have on file for you

Related Forms

- [About Form 4506](#)
- [About Form 4506-T, Request for Transcript of Tax Return](#)
- [Form 4506T-EZ, Short Form Request for Individual Tax Return Transcript](#)
- [Formulario 4506T-EZ \(SP\), Formulario Abreviado para la Solicitud de un Traslado de la Declaracion de Impuestos Personales](#)

Related Websites

- [Social Security Administration \(SSA\) - My Account](#)
- [Free Application for Federal Student Aid \(FAFSA\)](#)

Visit our [Get Transcript frequently asked questions \(FAQs\)](#) for more information. If you're trying to get a transcript to complete FAFSA, refer to [tax Information for student financial aid applications](#).

CAUTION: We never call or send email or text messages asking you to provide information or log in to obtain a transcript or update your profile. Visit [report phishing](#) for instructions if you are unsure about the authenticity of any "unsolicited" communication you receive, other than US mail, claiming to be from the IRS.

Page Last Reviewed or Updated: 17-Apr-2018

GOTO THE WEBSITE

<https://www.irs.gov/individuals/get-transcript>

Lake Forest Park Police Department
Personal History Statement

Personal History cont...

12. Do you have any relatives or friends working in law enforcement? Yes No

If yes, what agency do they work for? _____

Do you have any relatives or friends working at Lake Forest Park Police Department? Yes No

If yes, whom? _____

13. **Spouse/Significant Other:**

Full Name of Spouse/ Significant Other _____

(Circle one)

Social Security # _____ Date of Birth: ____/____/____

In accordance with the Federal Privacy Act of 1974, disclosure is voluntary Email: _____

Address _____

Home Phone: (____) _____ Street City State Zip
Business Phone: (____) _____

Occupation: _____ Employer: _____

Business Address _____
Street City State Zip

14. **Marriage Information:**

Date	Location (City/State)	Wife's Maiden or Husband's full name	Current Status

15. If a marriage dissolved, provide the name and address of your ex-spouse(s):

Full Name	Street Address	City/State	Zip

16. If a marriage to which you were a partner was dissolved, provide the following:

Disposition	Court Name and Cause Number	Address of Court	Date Final
<input type="checkbox"/> Separation <input type="checkbox"/> Divorce <input type="checkbox"/> Annulment			
<input type="checkbox"/> Separation <input type="checkbox"/> Divorce <input type="checkbox"/> Annulment			
<input type="checkbox"/> Separation <input type="checkbox"/> Divorce <input type="checkbox"/> Annulment			

Lake Forest Park Police Department
Personal History Statement

Personal History Cont....

17. List all Natural, Adopted, or Step Children:

Name Last, First, Middle	Date of Birth	Place of Birth	Resides With	Street Address	City/State/Zip	Email Address

18. a) How many persons are dependent upon you for support? _____

b) If child support is paid, how much total child support is paid monthly? _____

Lake Forest Park Police Department
Personal History Statement

Family History:

19. Please supply the appropriate information in the spaces provided below. If a category does not apply to you, write "n/a". Attach additional sheet(s), if necessary.

If living, list	Name Last, First, Middle	Age	Street Address	Phone	Occupation	Email Address
Father						
Mother						
Step-Father						
Step-Mother						
Father-in-law						
Mother-in-law						
Brother(s), Sister(s), Step-Brother(s), Step-Sister(s), Etc.						

Attach additional sheet if more space is needed

Lake Forest Park Police Department
Personal History Statement

Residences:

20. Please list all of your residences during the past five years. Begin with your most-current residence.

Street Address	City/State/Zip	Date From	Date To	Name/Address of Landlord if applicable

21. List your four nearest neighbors, even if not presently known to you.

Name	Street Address	City/State/Zip	Telephone
			Email Address
			()
			()
			()
			()

22. List four neighbors at your previous address if you lived at the prior address within the last four years.

Name	Street Address	City/State/Zip	Telephone
			Email Address
			()
			()
			()
			()

Lake Forest Park Police Department
Personal History Statement

References:

23. Professional References. In the space below, list five individuals who have knowledge of you and your qualifications. **DO NOT** list relatives.

Name Occupation	Age	Street Address City/State/Zip	Telephone Email Address
1			()
2			()
3			()
4			()
5			()

24. Personal References. In the space below, list five individuals who are social acquaintances that have known you for at least 5 years. **DO NOT** list relatives or persons listed above as professional references.

Name Occupation	Age	Street Address City/State/Zip	Telephone Email Address
1			()
2			()
3			()
4			()
5			()

Lake Forest Park Police Department
Personal History Statement

Employment:

Disqualifiers: Two or more terminations, or leaving employer in lieu of termination

25. Beginning with your most current employment, please list all jobs (including part time, temporary, and volunteer positions, even jobs held for only one day), you have held in the past ten (10) years. If you have had intervening periods of military service or unemployment, list those in the spaces provided.

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? From: _____ To: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No Not employed? From: _____ To: _____

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? From: _____ To: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No Not employed? From: _____ To: _____

Lake Forest Park Police Department
Personal History Statement

Employment cont...

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? From: _____ To: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No	Not employed? From: _____ To: _____

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? From: _____ To: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No	Not employed? From: _____ To: _____

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? From: _____ To: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No	Not employed? From: _____ To: _____

Lake Forest Park Police Department
Personal History Statement

Employment cont...

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? <input type="checkbox"/> Yes <input type="checkbox"/> No From: _____ To: _____	Not employed? From: _____ To: _____

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? <input type="checkbox"/> Yes <input type="checkbox"/> No From: _____ To: _____	Not employed? From: _____ To: _____

Name of employer	Dates of employment From: _____ To: _____
Address	Telephone ()
Reason for leaving	Title of Position
Supervisor's name	Monthly Salary \$
Job Duties	
Names of Co-Workers	
Military service? <input type="checkbox"/> Yes <input type="checkbox"/> No From: _____ To: _____	Not employed? From: _____ To: _____

USE ANOTHER PAGE IF REQUIRED TO COMPLETE JOB HISTORY

Lake Forest Park Police Department
Personal History Statement

Military Service:

38. Have you ever served in the Armed Forces, National Guard or Military Reserves?
 Yes No If yes, supply the following information and **attach DD214 Long Form.**

Branch of Service: _____ Service Number: _____

Dates of Service: _____ Type of discharge: _____

Last Duty Station _____

Street Address

City

State

Zip

Name and Rank of Commanding Officer _____

39. How many active military enlistments have you had? _____

List Dates: _____

40. List current and past draft classifications in chronological order beginning with the most recent:

41. Are you currently participating in any military reserve or National Guard program? Yes No

42. Have you ever been the subject of any judicial or non-judicial disciplinary action while in the military, National Guard or military reserves? i.e.: Captain's Mast, Article 15 or letters of counseling?

Yes No If yes, explain in detail below. Include dates, etc.

43. Do you have any military police training? Yes No

44. If you have not served in the military, have you registered for selective service?

Yes No Not required

Selective Service Number: _____

If no, explain _____

45. Were you ever rejected by a branch of the military? Yes No

46. Were you ever refused re-enlistment? Yes No

Lake Forest Park Police Department
Personal History Statement

Military Service (continued)

Past commanding officers or other military acquaintances are potential sources of relevant information Pertaining to your background. Please list those individuals who know you well enough to provide accurate information on you.

NAME	ADDRESS	TELEPHONE	MILITARY UNIT	DATES

Education/Training

47. Total years of schooling (circle year completed): 8 9 10 11 12 13 14 15 16

48. Have you passed the General Education Development (GED) in place of High School Graduation?
 Yes No

49. Please indicate below all the schools you have attended beginning with high school.

School Name	Address	City/State/Zip	Dates Attended	Major	Credits
			From: To:		
			From: To:		
			From: To:		
			From: To:		
			From: To:		
			From: To:		
			From: To:		
			From: To:		

Lake Forest Park Police Department
Personal History Statement

Education/Training (continued)

50. Degrees Earned: **Official College Transcript (s) Needed.**

Associate: _____

Bachelors: _____

Other: _____

51. Have you ever been suspended or expelled from any high school or post – secondary school? (Post-secondary schools included colleges and universities, graduate schools, business and vocational schools - any formal education beyond high school)

Yes No If yes, explain below. Include school, date and circumstance.

Financial:

Disqualifiers:

- Failure to pay income tax or child support
- Current credit accounts, or unresolved accounts in collection will be carefully reviewed

52. Complete the following financial statement:

Current Monthly Income		Current Monthly Expenditures	
Monthly Salary		Real estate (Mortgage payments)	
Spouse's Salary		Rent	
Other Monthly Income (Describe)		Food	
		Gas	
		Car Maintenance	
		Insurance	
		Other Monthly Cost of Living (Describe)	
Total Monthly Income	\$	Total Monthly Expenditures	\$

Lake Forest Park Police Department
Personal History Statement

Financial cont....

Current Assets (Market Value)		Current Liabilities (Balance due)	
Savings		Personal Loans	
Checking		Charge Accounts	
Real Estate		Real Estate Balance	
Vehicles		Vehicle Loans	
Other Assets (Describe)		Other Liabilities (Describe)	
Total Assets	\$	Total Liabilities	\$

53. Please supply more detailed information about your charge accounts, or other financial liabilities. Include all charge accounts.

Creditor & Account Number	Address	Purpose	Balance

Lake Forest Park Police Department
Personal History Statement

Legal Behavior

Disqualifiers:

- Any adult felony conviction;
- Any misdemeanor, or felony conviction while employed in a criminal justice capacity;
- Any domestic violence related conviction;
- Adult misdemeanor convictions will be carefully reviewed on a case by case basis
- Juvenile felony convictions will be carefully reviewed on a case by case basis

All answers will be verified with a polygraph exam

65. List **all** police contacts you have had. Include arrests, detentions, field interviews, and questioning or any other contact:

Approximate Date	Police Agency	Circumstances

66. Please provide the following information if any member of your family has *ever* been arrested or convicted of any misdemeanor or felony:

Name	Relationship	Offense (Type & date)	Investigating Agency

67. Have you ever committed a crime as a juvenile or adult which was undetected? Yes No
68. Have you ever been placed on court probation as a juvenile or an adult? Yes No
69. Were you ever required to appear before juvenile court for an act which would have been a crime if committed by an adult? Yes No
70. Have you ever been reported to a law enforcement agency as a missing person or a runaway? Yes No
71. Are you now, or have you ever been involved as a plaintiff/defendant in any civil court action? Yes No
72. Have you ever participated in a demonstration? Yes No
73. Have you or any member of your family ever been a member of any gang? Yes No
74. Have you or any member of your family ever been a member, or attended meetings, of an extremist or subversive group? Yes No
75. Have you ever illegally participated in the use of explosives or firebombs? Yes No
76. Have you ever been refused a security clearance or bond? Yes No
77. Have you ever been sentenced to jail or prison? Yes No
78. Have you ever been cited and released for a criminal offense? Yes No
79. Have you ever been fined for a criminal offense? Yes No
80. Have you ever had a felony conviction reduced to a misdemeanor? Yes No

Lake Forest Park Police Department
Personal History Statement

Legal Behavior cont....

81. Have you committed any felonies (Robbery, burglary, arson, etc.)? Yes No
82. Have you, in the last two years, committed a misdemeanor involving harm, or threat of harm, to persons or property (Assault, fighting, vandalism, etc.) ? Yes No
83. Have you ever shoplifted? Yes No
84. Have you ever changed the price tag on different items? Yes No
85. Have you ever received or accepted property you knew or thought may have been stolen? Yes No
86. Have you ever taken anything belonging to an employer without permission? Yes No
87. Have you ever allowed or helped anyone steal from an employer? Yes No
88. Have you ever cheated on an expense account? Yes No
89. Have you ever given away an employer's property? Yes No
90. Have you ever been involved in a fight? Yes No
91. Have your neighbors ever called the police about you or something which occurred at your residence? Yes No
92. Have the police ever come to your residence to investigate any type of family fight or argument? Yes No
93. Have you ever used physical force against anyone? Yes No
94. Have you ever used physical force against your spouse? Yes No
95. Have you ever been arrested or detained on a morals or decency charge? Yes No
96. Have you ever participated in any illegal sexual activity? Yes No
97. Have you ever forced another person to have sexual relations against his/her will? Yes No
98. Have you ever had any sexual contact with a child under age 16? Yes No
99. Have you ever paid for the services of a male or female prostitute? Yes No
100. Have your ever received payment for a sexual act? Yes No
101. Have you ever engaged in nude modeling or dancing or any form of sex related entertainment? Yes No
102. Have you ever exposed your genitals in a public place? Yes No
103. Have you ever participated in a sexual act with an animal? Yes No
104. Have you ever taken a polygraph test? Yes No
105. Have you ever been deceptive in a polygraph examination? Yes No
106. Have you ever been refused insurance for any reason other than failure to pay a premium? Yes No
107. Have you ever impersonated another person? Yes No
108. Have you ever impersonated a law enforcement officer? Yes No

Lake Forest Park Police Department
Personal History Statement

Legal Behavior cont....

110. Have you ever applied for a permit to carry a concealed weapon? Yes No
If yes, was permit granted? Yes No

Name of Law Enforcement Agency _____

Purpose of permit _____

If permit was not granted, explain: _____

111. List the name, address and phone number of the primary law enforcement agency in the jurisdiction of your residence:

Law Enforcement Agency		Business Phone	
Street Address	City	State	Zip

Legal Behavior
Narcotics Section

As a general rule, the Lake Forest Park Police Department may prohibit employment of anyone who has:

- **Illegal use of illegal drugs (other than marijuana) in the last 3 years (from date of application), or continual use of illegal drugs over a long period of time**
- **Use of marijuana within 1 year from date of application**
- **Illegal use of ANY controlled substance while employed in a criminal justice capacity**
- **Illegal opiate use**
- **Illegal use of methamphetamines, PCP**
- **Hallucinogen use with the past 10 years**
- **Illegal use of 3 or more different controlled substances in the past 10 years**
- **Other drug use outside these standards will be considered on a case by case basis**

112. Have you ever used or possessed any non-prescribed drug, narcotics, controlled substance or any other similar type substance? Yes No
113. Have you ever abused or sold the legal possession of a prescribed drug, narcotic or other substance? (If you answer yes to this question, and you are given a provisional offer of employment, you will be required to provide a detailed explanation of this subject during the medical examination.) Yes No
114. Have you ever maintained or remained in a place where drugs, narcotics or other illegal substances were being used? Yes No
115. Have you ever abused the lawful possession of toluene, including but not limited to glue, cement, dope, paint thinner, paint and any combination of hydrocarbons, or similar toxic substances? Yes No

Lake Forest Park Police Department
Personal History Statement

Legal Behavior Cont....

The following questions have to do with the *past* and/or *present* relationship: Have you ever done any of the following to the other person in a relationship?

	Past Relationship	Current Relationship	1-2 x	3 or more x
- Slap	_____	_____	_____	_____
- Grab	_____	_____	_____	_____
- Punch or choke	_____	_____	_____	_____
- Push	_____	_____	_____	_____
- Kick or bite	_____	_____	_____	_____
- Push to the ground	_____	_____	_____	_____
- Punch or throw objects	_____	_____	_____	_____
- Harm or neglect pets	_____	_____	_____	_____
- Threaten to hit or abuse	_____	_____	_____	_____
- Threaten to leave	_____	_____	_____	_____
- Threaten to commit suicide	_____	_____	_____	_____
- Force or pressure to have sex	_____	_____	_____	_____
- Name Calling	_____	_____	_____	_____
- Use racial slurs	_____	_____	_____	_____
- Threaten to expose sexual orientation	_____	_____	_____	_____

Lake Forest Park Police Department
Personal History Statement

Legal Behavior Cont....

- | | | | | |
|--|-------|-------|-------|-------|
| - Threaten family or friends | _____ | _____ | _____ | _____ |
| - Threaten with a weapon | _____ | _____ | _____ | _____ |
| - Kept from eating or sleeping | _____ | _____ | _____ | _____ |
| - Physically injured
(no medical treatment) | _____ | _____ | _____ | _____ |
| - Physically injured
(req. medical treatment) | _____ | _____ | _____ | _____ |
| - Attempted to kill | _____ | _____ | _____ | _____ |
| - Destroyed property | _____ | _____ | _____ | _____ |
| - Listed on a court order
No contact, protection, etc | _____ | _____ | _____ | _____ |

Lake Forest Park Police Department
Personal History Statement

Motor Vehicle Operation

Disqualifiers:

- Any traffic crime convictions in the last five (5) years (DUI, Hit & Run, Reckless Driving, Negligent Driving, etc.)
- Suspension of Driver's License within past five (5) years (of application)
- Other traffic violations will be carefully reviewed on a case by case basis

119. Pertaining to your current Driver's License, fill in the spaces below:

Valid Driver's License number	Expiration Date
Issuing State	<i>Exact</i> name under which license was granted

120. Please list other states or countries where you have received a Driver's License.

State or Country	License number	Name under which this license was granted

121. Washington law requires all operators of motor vehicles to have insurance.

Please list the current liability insurance you have with your vehicle(s):

Insurance Company (Name & Phone #)	Address	Policy Number	Expiration Date

122. Please list **ALL** traffic citations (including mechanical / equipment violations) you have received. **Do not** list parking citations here.

Nature of violation	Location	City/County/State	Approximate date	Final outcome

Lake Forest Park Police Department
Personal History Statement

Motor Vehicle Operation cont....

123. How many parking citations have you received in the last three (3) years? _____

Indicate type (red zone, time, etc.) _____

124. List all traffic accidents you have been involved in as a driver within the last ten (10) years:

Date	Location	Police Agency
<input type="checkbox"/> Injury <input type="checkbox"/> Non-injury		Party at fault <input type="checkbox"/> Self <input type="checkbox"/> Other
Comments		

Date	Location	Police Agency
<input type="checkbox"/> Injury <input type="checkbox"/> Non-injury		Party at fault <input type="checkbox"/> Self <input type="checkbox"/> Other
Comments		

Date	Location	Police Agency
<input type="checkbox"/> Injury <input type="checkbox"/> Non-injury		Party at fault <input type="checkbox"/> Self <input type="checkbox"/> Other
Comments		

Date	Location	Police Agency
<input type="checkbox"/> Injury <input type="checkbox"/> Non-injury		Party at fault <input type="checkbox"/> Self <input type="checkbox"/> Other
Comments		

Date	Location	Police Agency
<input type="checkbox"/> Injury <input type="checkbox"/> Non-injury		Party at fault <input type="checkbox"/> Self <input type="checkbox"/> Other
Comments		

Date	Location	Police Agency
<input type="checkbox"/> Injury <input type="checkbox"/> Non-injury		Party at fault <input type="checkbox"/> Self <input type="checkbox"/> Other
Comments		

Lake Forest Park Police Department
Personal History Statement

141. If you answered yes to any of questions 136 thru 140, please list the question number and explain in detail below. Attach additional sheets if necessary.

Question #	Explanation

Signature Page

Please read the following statement carefully

I hereby certify I have personally answered each statement on this twenty-eight (28)-page questionnaire truthfully and to the best of my knowledge and belief.

I understand that **ANY** falsification or withholding of material facts, written, uttered, or otherwise conveyed, by myself will subject me to disqualification from employment with, or dismissal from, the Lake Forest Park Police Department.

Print Name

Signature

Date

Police Department Use Only

Reviewed by: _____

Signature

Date

2nd Review: _____

Signature

Date