

Mayor  
Jeff R. Johnson

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Councilmembers  
Tom French  
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Mark Phillips  
E. John Resha III  
Catherine Stanford  
Semra Riddle  
John A. E. Wright

January 10, 2018

Brian Highberger  
c/o North City Homesites LLC  
18827 53RD Avenue NE  
Lake Forest Park, WA 98155

RE: Determination of Completeness for Permit Application 2017-CU-0003

Dear Mr. Highberger,

The City has preliminarily reviewed the materials submitted for the above application. We find the application listed above to be complete as of submittal of all materials on January 10, 2018; however, there may be additional information needs as the staff report proceeds as is allowed by Chapter 16.26.040 of the Lake Forest Park Municipal Code which states:

“A land use application is complete when it meets the submittal requirements established by the code administrator and it is sufficient for continued processing. A determination that an application is complete shall not preclude the code administrator from requesting additional information or studies at any time to facilitate complete review of the application or if substantial changes in the permit application are proposed.”

Within 7 calendar days, the City will post and advertise a Notice of Application to allow for a 14 day comment period. We will contact you by mail if additional materials are necessary. We look forward to working with you on your proposal to construct 7 conservation cluster single-family homes. If you have any questions or need additional information, you may contact me at (206)957-2832.

Sincerely,

  
Ande Flower  
Principal Planner  
City of Lake Forest Park  
[aflower@cityofflp.com](mailto:aflower@cityofflp.com)