



**Operational  
Plan**

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## **POLICE DEPARTMENT**

- **Operations**
- **Support Services**
- **Emergency Management**

**In Partnership With Our Community**

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## **Vision**

Our vision is to ensure the City of Lake Forest Park is one of the safest cities in the Puget Sound Region achieved through the delivery of quality law enforcement services.

## **Mission Statement**

Our mission is to develop and support a team of professionals who consistently seek and find innovative policing strategies to affirmatively promote, preserve, and deliver those quality services which enhance the security and safety in our community. To support this mission, we will work in strong partnership with the community.

## **Departmental Goals**

1. Reduce crime and collision loss in our community
2. Provide quality services and innovative policing strategies delivered through excellent customer service
3. Provide appropriate resources to employees that foster a safe, ethical, innovative, knowledgeable, and diverse workforce
4. Provide emergency management oversight for City infrastructure and our community



## Objectives / Strategies / Targets

### Goal #1 - Reduce crime and collision loss in our community

Objective(s)	Strategy(ies)	Target(s)
Reduce Burglaries by 10%	Saturation / targeted patrols Tracking Charts/Boards/Stats Community communication and education. <ul style="list-style-type: none"> <li>Meetings, Forums, Flyers point of contact</li> <li>Research ALPR technology</li> </ul> More traffic stops in the neighborhoods Burglary feedback program (volunteer)	3 year avg: 89 Target: <b>80</b>
Reduce Larceny/Thefts by 5%		3 year avg: 176 Target: <b>167</b>
Reduce All Collisions by 5%		Foot Patrols: 738 Target: <b>2</b> per shift
<u>Increase Criminal Interdiction Activities</u>	ATS – Education Traffic patrol car	3 year avg: 156 Target: <b>148</b>
• Narcotics Arrests	Increase Interdiction on SR 522	2014: <b>31</b> (3 year avg: 27)
• DUI Arrest	DUI patrol emphasis – DUI car	2014: <b>43</b> (3 year avg: 41)
• Other Criminal Arrests		2014: <b>296</b> (3 year avg: <b>318</b> )
• Number of Traffic Tickets	TZT / Seat Belt Emphasis	2014: <b>1367</b> (3 year avg: <b>1374</b> ) 114 per officer - 1 per officer per shift
• Number of Traffic Stops		2014: <b>2512</b> (3 year avg: <b>2397</b> ) 200 per officer - 2 per officer per shift
Neighborhood Patrols	More foot patrols	2014: <b>1395</b> (3 year avg: <b>1328</b> ) 110 per officer - 1 per officer per shift



**Goal #2** - Provide quality services and innovative policing strategies delivered through excellent customer service

Objective(s)	Strategy(ies)	Target(s)
<p>Continue to foster a strong relationship with the school district and stakeholders</p> <p>Ensure Excellent Community Partnerships and Community Policing</p> <p>Public Communication</p> <p>Enhance Community and Neighborhood Block Watch Program.</p>	<p>Enhanced school lockdown drills Random security presence</p> <p>Digital display monitor for important police information in Lobby of PD.</p> <p>South Gateway communication and education program</p> <p>Nurturing trust program Enhance social media presence</p> <p>More online forms and surveys on website</p> <p>Tri-annual block watch captain resource meetings</p> <p>Increase the participation in the block watch program</p> <p>Partner with the community services commission</p>	<p>Response Drills Target: <b>6</b></p> <p>Foot Patrols Target 1 per shift</p> <p>Planned Exercises Target: <b>1</b></p> <p>Partnership Meetings Target: <b>2</b></p> <p>Maintain and Enhance: Facebook, Twitter, and Website</p> <p>Customer Service Survey 1 Target <b>3</b></p> <p>Current Groups: <b>45</b> Target: <b>50</b></p> <p>Facilitate National Night Out</p>



**Goal #3** - Provide appropriate resources to employees that foster a safe, ethical, innovative, knowledgeable, and diverse workforce

Objective(s)	Strategy(ies)	Target(s)
<p>Prepare the workforce to respond to daily activities, manage critical incidents, and to increase knowledge for advancement</p>	<p>Develop a yearly training plan</p> <ol style="list-style-type: none"> <li>1. Firearms</li> <li>2. Force on force</li> <li>3. First Aid</li> <li>4. Defensive tactics (ASP, OC)</li> <li>5. EVOC</li> <li>6. Hazmat</li> </ol> <p>Advanced Crisis Intervention Training for patrol officers (40 hour course)</p> <p>Instructor accountability</p> <p>Provide additional job specific training</p> <ol style="list-style-type: none"> <li>1. SFST/Aride</li> <li>2. Public Alerts (Amber/EMP/Blue Alert's) Supervisory Tabletop</li> <li>3. Lexipol/Legal Updates</li> </ol> <p>Develop tactical medical combat training plan (Tactical First Aid Kits)</p> <p>Leadership Development</p>	<p>Published by Feb. 1</p> <p>3 training sessions</p> <p>1 training session</p> <p>Fall In-service</p> <p>3 training sessions</p> <p>Slow Speed - Fall</p> <p>Baseline: 1 officer</p> <p>Target: 4 officers</p> <p>Training plan, rosters completed.</p> <p>Documentation completed.</p> <p>Baseline: 3 officers</p> <p>Target: 6 officers</p> <p>Target: 100%</p> <p>Capt</p> <p>-Attend National Academy</p> <p>Sgt's</p> <p>-16 hours of leadership development</p> <p>-CSPA leadership seminar</p> <p>Ofc's</p> <p>-Acting Sergeant assignments</p> <p>-Supervisor Basic</p> <p>-Other supervisory training</p>



**Goal #4** - Provide emergency management oversight for City infrastructure and the community

Objective(s)	Strategy(ies)	Target(s)
<p>Provide the City of Lake Forest Park with the ability to respond to and manage all-hazard events affecting the community.</p>	<p>Update the City's Hazard Mitigation Plan</p> <p>Train on the City's Employee Response Guide</p> <p>Conduct monthly drills at City Hall</p> <p>Activate the Emergency Operation Center</p> <p>Research new alternative regional emergency management partnerships and maintain coordination with ESCA</p> <p>Maintain and enhance the LFP community partners emergency notification plan</p> <p>ICS Compliance with city staff</p> <p>Updating the damage assessment procedure and creating windshield assessment kits</p>	<p>Update by June 1</p> <p>Update by Feb. 1</p> <p>Target: 12</p> <p>Target: 1</p> <p>Attend Adv. Board Meetings Target: 3</p> <p>Utilize mystateusa.com and the LFP Newsflash system</p> <p>Re-training of LFP partners Target: 2</p> <p>Target: 2</p> <p>Develop Kits: 8</p>



## **Anticipated Staffing Levels**

Authorized 19 commissioned and 3 civilian, currently there are no commissioned vacancy. In 2015, there will be 5 commissioned officers eligible to retire.

Develop a staffing model that is appropriate for the services currently being provided by the police department to maintain and improve the public safety for the citizens into the future.

- Add two officers and one CSO (community service officer)

Future growth – Southern Gateway

## **Anticipated Capital Improvements and Equipment Needs**

Crime Scene Van

Police building security (Records glass)

Police officer equipment – Flashlights in patrol cars

Ballistic vest replacement plan

- 2015 (1) replacements (1) new hire or turnover
- 2016 (7) replacements (1) new hire or turnover

### **Capital Improvements:**

Property Division: Bike Storage cement pad and cover and crime scene van canopy

### **Technology Improvements:**

Radar replacement and improvements

ALPR (Automated License Plate Readers)

Body and patrol car cameras and use of the cloud for evidence storage (Review legislation when completed in spring)