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**DRAFT AMENDMENTS**  
**CHAPTER 18.52, SIGNAGE, LFPMC**  
**(June 14, 2022 Meeting Draft)**  
**Edits after May 10, 2022 PC meeting are highlighted**

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Section 1. AMEND . The City Council of the City of Lake Forest Park hereby amends section 18.52.020 LFPMC, Definitions, as follows:

**18.52.020 Definitions**

~~A. "Celebration displays" are temporary signs, banners, posters, fluttering devices, balloons, and pennants used solely for the purpose of announcing the opening of a new business, celebration of business anniversaries or announcing major sales. No balloon may exceed three cubic feet. No celebration shall commence prior to the start of the celebration. The notice shall specify the first and last days of the celebration.~~

A. "Animated sign" means any sign, or any portion of the sign, affected by the movement of air or other atmospheric or mechanical means, or that uses natural or artificial changes of lighting, to depict action or create a special effect or scene. Animated signs include, but are not limited to, flashing signs, inflatable signs, rotating signs, pennants, streamers, balloons, searchlights, spinners, and propellers.

B. "Awning or canopy sign" means a nonelectric sign that is printed on, painted on, or attached to the vertical surface or flap of an awning or canopy.

C. "Banner" means a sign composed of flexible material, such as fabric, pliable plastic, or other similar nonrigid material, with no enclosing framework or electrical components and that is supported or anchored on two or more edges or at all four corners, or along either one edge or two corners with weights installed that reduce the reaction of the sign to wind.

~~DB. "Changing message signs" are signs in which a change of message is made by means of moving or digitally changing monochromatic letters, or numbers, or a combinations thereof. Moving or digitally changing the letters or numbers does not make the sign an "animated sign," such as clocks and electronic signs indicating time, date and temperature. No messages other than date, time and/or temperature are permitted on changing message signs.~~

E. "Copy" means the graphic content of a sign surface, including, but not limited to, graphics, letters, numbers, figures, symbols, and trademarks.

F. "Exterior signs" means a wall sign, an awning sign or marquee sign, all of which have copy showing on only one side of the sign.

1 ~~G. Electronic video signs. Signs that contain electronic video displays similar to or~~  
2 ~~otherwise depicting a television screen.~~

3 ~~C. “Construction signs” are nonilluminated signs which identify the architects, engineers,~~  
4 ~~planners, contractors or other professional individuals or firms involved with a~~  
5 ~~construction or remodel project or which announce the character or purpose of a project~~  
6 ~~but which do not advertise any product.~~

7 ~~H.D. “Freestanding sign” means a sign standing directly on the ground or having one or~~  
8 ~~more supports standing directly on the ground, and being detached from any building or~~  
9 ~~fence.~~

10 ~~I. “Illuminated sign” means a sign with an artificial light source incorporated internally or~~  
11 ~~externally for illuminating the sign.~~

12 ~~J. “Lawn sign” means a freestanding sign made of lightweight materials such as~~  
13 ~~cardboard or vinyl that is supported by a frame, pole, or other support structure placed~~  
14 ~~directly in the ground without foundation or other anchors.~~

15 ~~E. “Incidental signs” are signs of a noncommercial nature, without advertising, intended~~  
16 ~~primarily for the convenience of the public, that do not exceed a maximum area of two~~  
17 ~~square feet. Incidental signs include:~~

18 ~~1. Nonflashing signs designating street addresses, restrooms, hours of operation,~~  
19 ~~entrances and exits to buildings and parking lots, help wanted signs, bus stop and~~  
20 ~~bus route signs, public telephones and the like;~~

21 ~~2. Property control signs such as “no trespassing” signs, “no soliciting” signs,~~  
22 ~~towing signs, “no dumping” signs and the like;~~

23 ~~3. Plaques, tablets or inscriptions of an historical character which are an integral~~  
24 ~~part of a building or are attached flat to the face of a building, walkway or street;~~

25 ~~4. Newspaper boxes attached to mailbox posts which include the name of the~~  
26 ~~newspaper; and~~

27 ~~5. Temporary signs in RM and RS zones identifying noncommercial events such~~  
28 ~~as private picnics, birthdays and the like.~~

29 ~~A maximum of two incidental signs per business can include the names and/or logo of~~  
30 ~~the business. Political signs and commercial signs such as yard sale signs, real estate~~  
31 ~~signs and the like are subject to the specific provisions of this chapter relating to them.~~

32 ~~F. “Land use notice action signs” are signs notifying the public of proposed site~~  
33 ~~alterations and which are required to be posted.~~

1 ~~G. “Noncommercial identity signs” are signs which identify the city, parks, public utility or~~  
2 ~~service districts, places of worship, schools, community recreational clubs and areas~~  
3 ~~and residential communities within the city or provide public service, location or~~  
4 ~~educational information. Identity signs may not be directly illuminated but may have~~  
5 ~~indirect illumination on them. A noncommercial identity sign may not exceed 32 square~~  
6 ~~foot per side or have balloons, flags, festoons, pennants or the like attached. Such signs~~  
7 ~~must be placed upon the property which they identify except as provided in~~  
8 ~~LFPMC 18.52.040(A).~~

9 ~~K. “Marquee sign” means any sign attached to or supported by a marquee, which is a~~  
10 ~~permanent roof-like projecting structure attached to a building.~~

11 ~~L. “Monument sign” means a freestanding sign having the appearance of a solid base~~  
12 ~~that is 100 percent or greater of the sign face width, made of landscape construction~~  
13 ~~materials such as brick, stucco, stonework, textured wood, tile, or textured concrete,~~  
14 ~~which are harmonious with the materials of the primary structure on the subject~~  
15 ~~property.~~

16 ~~MH. “Off-premises signs” are any permanent sign, such as a billboard, pedestal, pole,~~  
17 ~~monument, or marquee sign which displays a message which is not incidental to the~~  
18 ~~current use of the property on which it is located.~~

19 ~~N. “Pedestal sign” means freestanding signs supported permanently upon the ground~~  
20 ~~by one or more solid bases, which base or bases shall be of a width equal to or greater~~  
21 ~~than 50 percent of the sign width.~~

22 ~~O. “Pole or pylon signs” means freestanding signs supported permanently upon the~~  
23 ~~ground by one or more solid bases, which base or bases are less than 50 percent of the~~  
24 ~~sign width.~~

25 ~~P. “Temporary signs” means a sign that is not permanently affixed and that is designed~~  
26 ~~for or capable of being moved, except those signs explicitly designed for people to carry~~  
27 ~~on their persons or that are permanently affixed to motor vehicles. Temporary signs~~  
28 ~~include, but are not limited to, sandwich board signs, lawn signs, and similar signs.~~

29 ~~I. “Open house signs” are signs of an A-frame or sandwich type construction, which~~  
30 ~~may include a real estate company’s name and logo and the words “open house” and~~  
31 ~~having a directional symbol, not exceeding six square feet in size.~~

32 ~~J. “Political signs” are signs which advertise or promote a political candidate(s) for public~~  
33 ~~elective office, promote a political party, or promote a position on a public issue or ballot~~  
34 ~~issue. A sign which advertises or promotes a negative position of a political candidate,~~  
35 ~~political party or public issue or ballot issue is a political sign.~~

1 ~~K. “Real estate signs” are temporary signs not to exceed six square feet per side, which~~  
2 ~~may be one or two sided, advertising the real estate upon which it is located, or a~~  
3 ~~portion thereof, for sale, lease or rent.~~

4 Q. “Right-of-way” means land owned, dedicated, or conveyed to the public and used  
5 primarily for the movement of vehicles, wheelchair, and pedestrian traffic, and land  
6 privately owned and used primarily for the movement of vehicles, wheelchair, and  
7 pedestrian traffic, so long as such privately owned land has been constructed in  
8 compliance with all applicable laws and standards for a public right-of-way.

9 ~~R.L. “Sandwich board signs” are temporary advertising signs constructed of two boards~~  
10 ~~or other flat-surfaced materials hinged or otherwise connected at one end (i.e., A-frame)~~  
11 ~~which may not exceed six<sup>42</sup> square feet per side and may not exceed four feet in~~  
12 ~~height. Balloons, flags, festoons, pennants, and the like may not be attached to any~~  
13 ~~sandwich board sign. Sandwich board signs must be placed on the ground; they cannot~~  
14 ~~be elevated or suspended above the ground.~~

15 ~~M. “Seasonal signs” means reasonable seasonal decorations of a noncommercial~~  
16 ~~nature within an appropriate holiday season or during a festival as long as such~~  
17 ~~seasonal signs are removed promptly at the end of the holiday season or festival.~~

18 SN. “Sign area” means the entire area of a sign on which copy is placed, excluding the  
19 sign’s structure, architectural embellishments, and framework. Sign area is calculated  
20 by measuring the perimeter enclosing the extreme limits of the sign face containing  
21 copy; provided, however, for letters or symbols painted or mounted directly on walls and  
22 awnings, sign area shall be calculated by measuring the smallest single rectangle which  
23 will enclose the combined letters and symbols. If a design or pattern is combined with  
24 a sign, only that part of the design or pattern which cannot be distinguished from  
25 the sign will be considered as part of the sign area. Sign area for freestanding signs and  
26 signs contained entirely within a cabinet and mounted on a wall, roof or monument shall  
27 be calculated by measuring the entire area of the cabinet. When calculating sign square  
28 footage, the measurement of a sign’s dimension shall be only with respect to its  
29 physical dimensions and not include the distance it hangs from the ground or the size of  
30 its supports.

31 TE. “Sign height” means the vertical distance, from the average level of the undisturbed  
32 soil at the base of the sign, measured to the highest point of the sign.

33 UP. “Signs” are any visible communication device, structure or fixture, stationary or  
34 mobile, including supporting and component parts, designed to announce, declare,  
35 demonstrate, display, or otherwise identify, advertise, or attract the attention of the  
36 public which are visible from any right-of-way, using graphics, letters, figures, symbols,  
37 trademarks, pennants, moving or fluttering devices, including balloons, or written copy.  
38 Flags, painted wall designs, or patterns which do not represent a product, commodity,  
39 service or registered trademark, and which do not identify the user, are not signs.  
40 Official notices and informational materials erected and maintained in the discharge of a

1 governmental function are not considered signs for the purposes of this chapter. ~~When~~  
2 ~~calculating sign square footage, the measurement of a sign's dimension shall be only~~  
3 ~~with respect to its physical dimensions and not include the distance it hangs from the~~  
4 ~~ground or the size of its supports. A memorial plaque or tablet, or cornerstones~~  
5 ~~indicating the name of a building and date of construction, when cut or carved into any~~  
6 ~~masonry surface or when made of bronze or other incombustible material and made an~~  
7 ~~integral part of the building or structure are not considered signs for the purposes of this~~  
8 ~~chapter.~~

9 ~~U. "Temporary sign" means any sign not permanently affixed or attached to the ground~~  
10 ~~or a structure.~~

11 ~~V. "Wall sign" means a sign applied with paint or similar substance on the surface of a~~  
12 ~~wall, a sign attached essentially parallel to and extending not more than 12 inches from~~  
13 ~~the wall of a building, or a sign attached to a roof gable of a building.~~

14 ~~W. "Window signs" mean all signs located inside and affixed to a window and intended~~  
15 ~~to be viewed from the exterior of the structure.~~

16 ~~Q. "Special event signs" are signs advertising the occurrence of a community event~~  
17 ~~such as a school bazaar, fundraising car wash, community picnic, etc. There are no size~~  
18 ~~limitations on special event signs. Yard sale signs are not special event signs.~~

19 ~~XR. "Street light banner" is a sign that is made of nonrigid material secured in a rigid~~  
20 ~~frame on all four corners which is placed upon or attached to a street light pole or utility~~  
21 ~~pole in a manner that does not create a traffic or other safety hazard.~~

22 ~~S. "Yard sale signs" are any signs which may not exceed six square feet on each of two~~  
23 ~~sides of a temporary nature advertising a garage or yard sale of personal belongings.~~  
24 ~~Home occupations permitted by this title may not utilize yard sale signs to advertise,~~  
25 ~~promote or sell their goods or services.~~

26 Section 2. AMEND . The City Council of the City of Lake Forest Park hereby  
27 amends section 18.52.030 LFPMC, Illegal signs and removal, as follows:

28 **18.52.030 ~~Prohibited~~legal signs and removal.**

29 A. General prohibition. Any sign not expressly provided for in this chapter shall be  
30 ~~prohibited~~legal. All ~~prohibited~~legal signs must be removed by the person or entity  
31 placing them or by the person, business or entity benefited by the ~~prohibited~~legal sign.  
32 Said persons or entities are also subject to enforcement proceedings under LFPMC  
33 18.52.100. ~~However,~~ The city of Lake Forest Park may remove any ~~prohibited~~legal  
34 sign within right-of-way its jurisdiction. ~~S~~igns so removed may be released to the sign  
35 owner or other responsible person upon payment of a \$25.00 removal fee. Removed  
36 signs which are unclaimed after 30 days may be destroyed by the city. Removal of a

1 ~~prohibited~~ ~~illegal~~ sign by the city does not relieve the person responsible for paying  
2 accrued fines ~~under LFPMC 18.52.100.~~ ~~therefor.~~

3 B. Specific prohibitions. Unless otherwise provided for in this chapter, no person shall  
4 erect, alter, maintain, or relocate any of the following signs in the City:

5 1. Any animated sign as defined in LFPMC 18.52.020.

6 2. Any electronic video signs as defined in LFPMC 18.52.020.

7 2. Any signs that emit smoke, visible particles, odors, and/or sound, except that  
8 sound from speakers in signs on the premises of a drive-through facility shall be  
9 allowed.

10 3. Any sign that is dangerous or confusing to motorists and pedestrians,  
11 including any sign that by its color, wording, design, location, or illumination resembles  
12 or conflicts with any official traffic control device or that otherwise impedes the safe and  
13 efficient flow of traffic.

14 4. No sign may impede free ingress and egress from any sidewalk, pedestrian  
15 walkway, door, window, or exit way required by building and fire regulations.

16 5. Portable signs on wheels (trailer signs) and outdoor electric portable signs.

17 6. Signs within public property, public easements or structures, including, but not  
18 limited to, medians, roundabouts, sidewalks, utility poles and cabinets, street light poles,  
19 traffic poles and signals, and street trees, except as allowed pursuant to LFPMC  
20 18.52.080.

21 7. Signs placed on or painted on a motor vehicle or trailer parked with the  
22 primary purpose of serving as a sign not otherwise allowed by this chapter.

23 8. Signs erected, constructed, or structurally altered that are required to have a  
24 permit for such action and that were erected, constructed, or altered without obtaining a  
25 permit for such action.

26 9. Off-premises signs.

27 Section 3. AMEND . The City Council of the City of Lake Forest Park hereby  
28 amends section 18.52.040 LFPMC, Exemptions, as follows:  
29

30 **18.52.040 Exemptions from permitting.**  
31

1 A. The following signs and sign related activities are exempt from obtaining a permit  
2 pursuant to 18.52.090 LFPMC, except as set forth in LFPMC ~~Error! Hyperlink reference not~~  
3 ~~valid., and except for signs in the right-of-way, exempt from regulation:~~

4  
5 1. Changes to the copy of changeable message signs, provided such changes do not  
6 change the material or appearance of the sign as originally permitted by the City.

7  
8 2. The normal repair and maintenance of conforming or legal nonconforming signs.

9  
10 3. Temporary signs with a sign area no greater than three square feet in area per side  
11 and no more than four feet in height that remain on the premises for less than 90 days  
12 in a one-year period.

13  
14 4. Any sign on a vehicle, unless such vehicle sign is prohibited pursuant to LFPMC  
15 18.52.030.

16  
17 ~~A. Incidental signs and noncommercial identity signs; provided, that noncommercial~~  
18 ~~identity signs which identify the city or its public parks may be placed in the public right-~~  
19 ~~of-way.~~

20  
21 ~~B. Political signs in all zones except public rights-of-way; provided, that all political signs~~  
22 ~~must be removed within five days of the election in which the political candidate or~~  
23 ~~public issue or ballot issue is decided; and provided further, that political signs~~  
24 ~~advertising or promoting a political party must be removed within five days after each~~  
25 ~~general election.~~

26  
27 ~~C. Seasonal signs.~~

28  
29 ~~D. Construction signs; provided, that there may not be more than one construction sign~~  
30 ~~on each public right-of-way upon which the project fronts and not more than two~~  
31 ~~construction signs in total; and provided further, that no construction sign shall exceed~~  
32 ~~12 square feet in area per side and not more than six feet in height. All construction~~  
33 ~~signs must be removed within one day of initial occupancy or one day of completion of~~  
34 ~~the project; whichever is the last to occur.~~

35  
36 ~~E. Land use action notice signs.~~

37  
38 ~~F. Exterior and interior signs or displays not intended to be visible from streets or public~~  
39 ~~rights-of-way, signs in the interior of a building not facing a window, window displays,~~  
40 ~~and point-of-purchase advertising displays such as vending machines.~~

41  
42 ~~G. Sculptures, fountains, benches, lighting, mosaics, landscaping and other street~~  
43 ~~furniture which do not incorporate advertising or identification.~~

44  
45 ~~H. Poles erected for the purpose of displaying patriotic flags and such flags.~~  
46

1 ~~I. Real estate and open house signs on private property; provided, that there may not be~~  
2 ~~more than one real estate sign and one open house sign on each public right-of-way~~  
3 ~~upon which the property fronts and not more than two real estate signs and two open~~  
4 ~~house signs on such property in total; and provided further, that no real estate sign or~~  
5 ~~open house sign shall exceed six square feet in area per side and not more than six feet~~  
6 ~~in height in RM and RS zones and 16 square feet in area per side and not more than six~~  
7 ~~feet in height in CC, BN and TC zones; and provided further, that all real estate signs~~  
8 ~~must be removed within five days of the property being closed, leased or rented, as the~~  
9 ~~case may be, and all open house signs must be removed by 7:00 p.m. of the last day~~  
10 ~~that the property is being shown.~~

11  
12 ~~J. Traffic and pedestrian signs and signals, signs required by law, street and~~  
13 ~~governmental directional signs, official public notices and governmental flags. Other~~  
14 ~~than as set forth, signs of governmental agencies and facilities, including the city of~~  
15 ~~Lake Forest Park, shall comply with this chapter.~~

16  
17 ~~K. Service, fraternal, religious and similar organizations located in the city may erect~~  
18 ~~signs at their cost at the entrances to the city as follows: there shall be one standard~~  
19 ~~jointly shared by all such subject organizations no higher than 10 feet that shall carry all~~  
20 ~~the signs for each subject organization at each principal arterial entrance, and each~~  
21 ~~subject organization's sign, emblem or symbol shall be no more than two square feet~~  
22 ~~per side in sign area. Placement of such standards must be approved in advance by the~~  
23 ~~city's engineer and by the planning director.~~

24  
25 Section 4. ADDITION . The City Council of the City of Lake Forest Park hereby add  
26 section 18.52.045 LFPMC, Temporary signs, as follows:

27  
28 **18.52.045 Temporary sign.**

29  
30 The following provisions apply to all temporary signs displayed within the City, unless  
31 otherwise provided in this chapter:

32  
33 A. Temporary signs must be placed totally within the site/property pursuant to the  
34 requirements of this chapter, except when allowed to be placed within the right-of-way  
35 under LFPMC 18.52.080.

36  
37 B. Temporary signs may be made of any durable material; provided, that the  
38 temporary sign otherwise conforms to the requirements of this chapter. A temporary  
39 sign may be of rigid or nonrigid construction.

40  
41 C. Except as otherwise provided for in this chapter, temporary signs are prohibited from  
42 being in the following places:

43  
44 1. on a roof of a building or structure,

45  
46 2. on fences,



1  
2 3. any location so as to physically obstruct any door or exit from a building,

3  
4 4. any location so as to be hazardous to a motorist's or pedestrian's ingress and  
5 egress from buildings or parking areas,

6  
7 5. in the sight-distance triangle, or in any other area which may obstruct the  
8 vision of motorists to create a safety hazard.

9  
10 D. Temporary signs shall not be directly or indirectly illuminated.

11  
12 E. Temporary signs driven into the ground shall be clear of tree roots, irrigation lines  
13 and other underground structures that could be damaged.

14  
15 F. Signs pertaining to an event, occasion, or similar occurrence with a beginning and/or  
16 ending date shall be removed within ten (10) calendar days after the ending date.

17  
18  
19 Section 5. AMEND. The City Council of the City of Lake Forest Park hereby  
20 amends section 18.52.050 LFPMC, Signs in RM and RS zones, as follows:

21  
22 **18.52.050 Signs in RM and RS zones.**

23  
24 In all Residential-multifamily and Residential single-family zones, the following sign  
25 regulations apply.

26  
27 A. All residences shall display the postal address of that property. The display may be  
28 lighted but not flashing and shall be clearly visible from the public right-of-way. If the  
29 display is to be placed upon the residence, the numbers must be no less than four  
30 inches in height and of a contrasting color to the residence.

31  
32  
33 B. Temporary signs are allowed that meet the following criteria:

34  
35 1. Signs no greater than three square feet in area per side and no more than four  
36 feet in height may remain on the premises indefinitely; there may be no more  
37 than five such signs on displayed on the premises at one time.

38  
39 2. Signs larger than allowed in the preceding paragraph, but no greater than six  
40 square feet in area per side and not more than four feet in height may remain  
41 displayed on the premises for no more than thirty (30) calendar days in any one-  
42 year period; and there may be no more than one sign of this size on the premises  
43 at any one time.

1 ~~Yard-sale signs on private property; provided, that yard-sale signs may only be erected~~  
2 ~~one day prior to the first day of the sale and must be removed within 24 hours of the end~~  
3 ~~of the last day of the sale; and provided further, that yard-sale signs to be held on any~~  
4 ~~property may not be posted for more than a total of six days per month.~~

5  
6 C. No home occupation otherwise permitted by this title may erect or post any sign  
7 advertising or promoting that home occupation.

8  
9 D. The following additional signs are permitted in the RM and RS zoned properties zone  
10 for nonresidential uses:

11  
12 1. One ~~Exterior wall sign, marquee sign, or awning sign,~~ lighted or unlighted,  
13 ~~nonflashing, on the outside wall of the main building, which shall be flat against~~  
14 ~~the wall and~~ have an area of not greater than 40 square feet.

15  
16 2. ~~One~~ A monument, pole, or pedestal, detached sign, lighted or unlighted,  
17 ~~nonflashing,~~ having an area not greater than 30 square feet per side and a sign  
18 height of not more than six feet on which both faces may be utilized. Such signs  
19 must be securely mounted on the ground on which they rest. On corner lots, one  
20 such sign may be placed facing each street.

21  
22 3. One changing message sign that is included within one sign allowed by  
23 subsection D.1 or D.2 above.

24  
25  
26 ~~E. Fluttering signs, including balloons, festoons, pennants and flags (other than official~~  
27 ~~flags of political entities and a single flag identifying the project or owner), and off-~~  
28 ~~premises signs are prohibited; provided, that such fluttering signs are permitted on~~  
29 ~~temporary incidental signs in RM and RS zones identifying noncommercial events such~~  
30 ~~as private picnics, birthdays and the like.~~

31  
32 ~~F. Churches are permitted to attach readerboard signs to their outside walls and to~~  
33 ~~place sandwichboard type signs on their property on days of service.~~

34  
35 ~~G. For any zone, the city shall determine the square footage of a sign that is painted on~~  
36 ~~or attached directly to a wall, roof, monument, or support column by its sign area as~~  
37 ~~defined herein. Where a sign is limited to square feet, on one or both sides, square~~  
38 ~~footage shall be determined by sign area.~~

39  
40 Section 6. AMEND. The City Council of the City of Lake Forest Park hereby  
41 amends section 18.52.060 LFPMC, Signs permitted in CC and BN zones, as follows:

42  
43  
44 **18.52.060 Signs permitted in CC and BN zones.**  
45

1 In Neighborhood Business (BN) and Corridor Commercial (CC) zones, the following  
2 sign regulations apply.  
3

4 A. In BN zones, two ~~single-faced or one double-faced wall~~ Exterior signs are, marquee  
5 sign, pole sign, or pedestal sign is permitted, not to exceed a total of 60 square feet per  
6 sidesign; ~~attached to the building wall and advertising the business conducted therein,~~  
7 ~~or the goods and services available therein.~~

8 B. In the CC zone, for each street or parking lot on which a business fronts, one Exterior  
9 a single-faced wall sign on the exterior wall, gable or awning fronting e for that business  
10 is permitted (Exterior Sign). If the exterior sign is on the exterior wall, its size must be  
11 the lesser of: (1) 150 square feet per side; or (2) the greater of that amount in square  
12 footage which is a factor of eight tenths (0.8) of that business' linear street or parking lot  
13 frontage or 75 square feet per side; provided, that stand-alone buildings in the CC zone  
14 are entitled to signs of not more than 75 square feet per side irrespective of linear  
15 frontage; and provided further, that businesses which occupy in excess of 20,000  
16 square feet of space may have a single exterior sign of not more than 250 square feet  
17 per side on each street or parking lot frontage. If the exterior sign is on a gable or  
18 awning, its size must be less than 40 square feet. Signage entitlements under the  
19 foregoing sentence for any frontage may not be counted for entitlement on any other  
20 frontage. Businesses that share space must share signage entitlements under this  
21 provision.

22 C. In both CC and BN zones, one monument sign, pole sign or pedestal  
23 sign freestanding, single-faced or one double-faced sign not exceeding 30 square feet in  
24 area per side and a sign height not exceeding 20 feet is permitted, securely fastened to  
25 the ground.

26 D. In both CC and BN zones, one changing message sign is permitted that is included  
27 within one sign allowed by subsections A. – C. above.

28 E. In both CC and BN zones, one temporary sandwich board signs may be placed on  
29 the business' property that meet the following criteria: advertising special sale  
30 commodities or services and displayed only when the advertised business is open for  
31 business.

32 1. size shall not exceed six square feet in area per side and not more than four  
33 feet in height;

34  
35 2. signs shall remain displayed on the premises for no more than 60 calendar  
36 days in a one-year period; and

37  
38 3. no more than two such sign shall be displayed on the premises at any one  
39 time.  
40

1 F. In both CC and BN zones, signs of any kind in windows viewable from any public  
2 right-of-way may not cover more than 50 percent of the window area ~~except for~~  
3 ~~celebration displays.~~

4 ~~G. For automobile service stations, a single freestanding fuel price and fuel brand~~  
5 ~~identification sign, which may be lighted but nonflashing, securely anchored to the~~  
6 ~~ground. Additional advertising of car wash services and other fuels sold may be added~~  
7 ~~to the fuel price and fuel brand identification sign but no other message or device may~~  
8 ~~be attached to the fuel price and fuel brand identification sign.!!~~

9 ~~G.H. All signs permitted by this section shall be nonflashing, with no movement or~~  
10 ~~simulated movement, except for changing message signs, and shall be located as not~~  
11 ~~to produce glare on neighboring residential properties or interfere with traffic, traffic~~  
12 ~~signals or traffic signs.~~

13 ~~I. Fluttering signs, including balloons, festoons, pennants and flags (other than official~~  
14 ~~flags of political entities and a single flag identifying the project or owner) of a~~  
15 ~~permanent nature are prohibited. However, in CC zones, celebration displays are~~  
16 ~~permitted for periods of no more than 14 consecutive days and a total of four times a~~  
17 ~~year. Celebration displays must be used at the site of the business and must be~~  
18 ~~removed at the end of the event or 14 consecutive day period, whichever is shorter.~~

19 ~~J. Off-premises signs are prohibited.~~

20 Section 7. AMEND. The City Council of the City of Lake Forest Park hereby  
21 amends section 18.52.070 LFPMC. Signs permitted in TC zone, as follows:

22  
23  
24 **18.52.070 Signs permitted in TC zones.**

25  
26 The ~~planned shopping center in the~~ TC zone is a unique and visible community  
27 resource ~~and structure~~. It is the city's desire that signs in the ~~planned shopping center in~~  
28 ~~the~~ TC zone be aesthetically pleasing, architecturally cohesive ~~with the planned~~  
29 ~~shopping center in the TC zone and with signs of other tenants in the planned shopping~~  
30 ~~center in the TC zone~~, of superior construction, safe for both pedestrian and vehicular  
31 traffic and commercially reasonable.  
32

33 A. In the TC zone, for each street or parking lot on which a business fronts, one  
34 Exterior a single faced sign on the exterior wall, gable or awning sign fronting ~~of that~~  
35 business is permitted ~~("Exterior Sign")~~. If the exterior sign is on the exterior wall, its size  
36 must be the less of (1) 150 square feet per side or (2) the greater of that amount in  
37 square footage which is a factor of eight tenths (0.8) of that business' linear street or  
38 parking lot frontage or 75 square feet per side; provided, that stand-alone buildings in  
39 the TC are entitled to signs of not more than 75 square feet per side irrespective of  
40 linear frontage; and provided further, that businesses which occupy in excess of 20,000  
41 square feet of space may have a single exterior sign or not more than 250 square feet

1 per side on each street or parking lot frontage. If the exterior sign is on a gable or  
2 awning, its size must be less than 40 square feet. Signage entitlements under the  
3 foregoing sentence for any frontage may not be counted for entitlement on any other  
4 frontage. Businesses that share space must share signage entitlements under this  
5 provision.

6  
7 B. For businesses that do not front either a right-of-way or parking lot, one  
8 Exterior sign per such business shall be allowed. If the exterior sign is on an exterior  
9 wall, its size must be seventy-five (75) square feet or less. If the exterior sign is on a  
10 gable or awning, its size must be less than forty (40) square feet.

11  
12 CB. Each business in the TC zone may have nonilluminated projecting signs  
13 hanging from the soffits but each such sign must provide a minimum of seven feet of  
14 clearance from the underlying walkway to the bottom of the sign and no such sign may  
15 exceed five square feet per side.

16  
17 DC. Each business in the TC zone may have a nonilluminated awning on which  
18 may be placed signs for that business so long as the total area of those signs does not  
19 exceed 45 percent of the facing of the awning.

20  
21 ED. Signs of any kind in windows viewable from any public right-of-way may not  
22 cover more than 50 percent of the window area ~~except for celebration displays.~~

23  
24 FE. A ~~planned~~ shopping center in the TC zone may display up to two  
25 freestanding ground signs, not in excess of 25 square feet in area per side, identifying  
26 the name of the shopping center but not the businesses located therein at Northeast  
27 175<sup>th</sup> and Ballinger Way Northeast, plus one nonilluminated freestanding ground sign at  
28 or near Northeast 175<sup>th</sup> and Ballinger Way Northeast, not to exceed a sign height of 10  
29 feet and 60 square feet in area per side identifying the businesses located therein, plus  
30 a single illuminated <sup>or</sup> nonilluminated freestanding sign at the main entrance off Bothell  
31 Way Northeast, not to exceed a sign height of 30 feet and not more than 300 square  
32 feet in area per side, which may include identities of one or more of the businesses  
33 located in the shopping center. Any nonilluminated sign permitted in this subsection  
34 may, notwithstanding the foregoing, be illuminated by one or more separate light(s) cast  
35 on it from the ground below. The ground signs shall be of a style, material and design  
36 as are compatible with the associated buildings. All ground signs and support elements  
37 are to be integrated into a single design.

38  
39 GF. Entrances to buildings in the ~~planned shopping center in the~~ TC zone may  
40 have ~~a changing message readerboard~~ signs placed on the walls adjacent to the  
41 entrance wall or support columns not to exceed 13.5 square feet identifying only the  
42 businesses in that building. Such changing message Readerboard signs shall be limited  
43 to two per major public entrance.

44  
45 H. Temporary signs that meet the following criteria are allowed on the premises:

Commented [KAP1]: Highlighted language edited to eliminate need to repeat "on the premises" in H.

1 1. a sign does not exceed six square feet in area per side and is not more than  
2 four feet in height;

3  
4 2. signs remain displayed on the premises for no more than 60 days in any one-  
5 year period;

6  
7 3. signs shall only be displayed during the hours the business is open to the  
8 general public, but in any event no earlier than dawn and no later than dusk;

9  
10 4. one temporary sign is allowed per business at each vehicular entrance to the  
11 lot on which it is located, or if located in a shopping center, at each vehicular entrance to  
12 the shopping center;

13  
14 5. one temporary sign is allowed per business at each pedestrian entrance  
15 adjacent to right-of-way for the lot on which the business is located; or if located in a  
16 shopping center, at each pedestrian entrance adjacent to right-of-way for the shopping  
17 center;

18  
19 6. if the number of signs at a vehicular or pedestrian entrance is impeding free  
20 movement or causing a safety issue, the City may remove the problematic sign(s)  
21 without prior notice to the business owner.

22  
23 G. For automobile service stations, a single freestanding fuel price and fuel brand  
24 identification sign, which may be lighted but nonflashing, securely anchored to the  
25 ground. Additional advertising of car wash services and other fuels sold may be added  
26 to the fuel price and fuel brand identification sign but no other message or device may  
27 be attached to the fuel price and fuel brand identification sign.

28  
29 H. All signs permitted by this section shall be nonflashing, with no movement or  
30 simulated movement, except for changing message signs, and shall be located as not  
31 to produce glare on neighboring residential properties or interfere with traffic, traffic  
32 signals or traffic signs.

33  
34 I. Fluttering signs, including balloons, festoons, pennants and flags (other than  
35 official flags of political entities of a permanent nature) are prohibited. However,  
36 celebration displays are permitted for periods of no more than 14 consecutive days and  
37 a total of four times a year. Celebration displays must be used at the site of the  
38 shopping center and must be removed at the end of the event or 14 consecutive day  
39 period, whichever is shorter.

40  
41 J. Off-premises signs are prohibited

42  
43 K. Temporary sandwich board signs relating to a farmer's market may be  
44 permitted for a period not to exceed the operation of the farmer's market, subject to the  
45 following requirements:

**Commented [KAP2]:** Highlighted language was edited per discussion at 5/10/22 PC meeting. The intent is to clarify what a business on a single lot may do versus a business in the shopping center may do.

**Commented [KAP3]:** Highlighted language was edited to clarify what a business on a single lot may do versus a business in the shopping center, and to clarify that the intent is pedestrian entrances from right-of-way, not pedestrian entrances internal to the shopping center.

1           1. Signs shall only be displayed during the hours the farmer's market is open to  
2 the general public, but in any event no earlier than 8:00 a.m. or later than 7:00 p.m. on  
3 the day of the market;

4           2. A maximum of two signs are allowed at each vehicular entrance of the town  
5 center zone, not to exceed a total of seven; and one sign is allowed at the pedestrian  
6 entrance at the perimeter of the parking lot adjacent to Bothell Way Northeast and  
7 Ballinger Way Northeast;

8           3. Signs shall not be directly or indirectly illuminated;

9           4. Signs may not block sidewalks or driveways, impede pedestrian or vehicular  
10 traffic, or create a hazard to traffic, such as, but not limited to, impeding visibility of  
11 oncoming traffic.

12  
13           JL. Streetlight banners may be permitted upon the private light poles within the  
14 TC town center zone. Such streetlight banners ~~may not be used to advertise individual~~  
15 ~~businesses, but may be used year-round to highlight seasonal events such a farmer's~~  
16 ~~market, holiday seasons or other special events within the town center zone~~ are subject  
17 to compliance with the following requirements:

18  
19           1. Banners may be mounted on a total of 25 streetlight poles;

20  
21           2. Two banners may be mounted on each pole and each banner must not  
22 exceed the dimensions of two feet by four feet;

23           3. All banners must be the same size, thematically consistent, and mounted in  
24 identical configurations;

25           4. Banners shall be installed with the bottom of the banner a minimum of 10 feet  
26 above the ground;

27           5. A banner permit may remain valid as long as the locations and the  
28 specifications of the banners and the mounting systems do not change, and so long as  
29 the banners are maintained in good condition;

30           6. Application requirements for a banner permit include:

31           a. Information on the design and construction of the mounting system including  
32 any engineering calculations demonstrating the mounting system will support the  
33 banner;

34           b. Identification of the location of the private light poles on which the banners will  
35 be placed; and

36           c. A schedule that indicates when banners will be installed and changed, ~~which~~  
37 ~~gives preference to farmers' market banners during the farmers' market season.~~

38  
39           Section 8. ADDITION. The City Council of the City of Lake Forest Park hereby  
40 adds section 18.52.075 LFPMP, Signs in Southern Gateway zones.

41  
42           18.52.075 Signs in Southern Gateway zones.  
43

1  
2 A. Signs in the Southern Gateway – Single-family residential zone are governed by  
3 this chapter and specifically LFPMC 18.52.050 for RM and RS zones.

4  
5 B. Signs in the Southern Gateway - Corridor zone and Transition zone are governed  
6 by this chapter and specifically LFPMC 18.52.070 for the TC zone, as well as the  
7 southern gateway – corridor and transition zones design guidelines. In the event  
8 of a conflict, the design guidelines shall govern.  
9

10 Section 9. AMEND. The City Council of the City of Lake Forest Park hereby  
11 amends section 18.52.080 LFPMC, Signs in the public right-of-way, as follows:  
12

13 **18.52.080 Signs in the public right-of-way.**  
14

15  
16 A. ~~The following signs are permitted in~~ the public right-of-way, ~~except as prohibited in~~  
17 18.52.030, in Lake Forest Park upon making application for a permit to the planning  
18 director; provided, that no sign in a public right-of-way shall create a traffic or other  
19 safety hazard; and ~~temporary signs are permitted upon meeting~~ the following  
20 conditions:  
21

- 22 1. signs shall not be placed in medians, traffic islands, roundabouts, or other  
23 areas within the roadway;
- 24 2. signs shall not be placed on a sidewalk or obstruct pedestrian or wheelchair  
25 access to the sidewalk;
- 26 3. on right-of-way that only have a shoulder and do not have a sidewalk, signs  
27 must be placed so that they do not interfere with pedestrian, wheelchair,  
28 bicycle access, or in any other manner that is unsafe for all users;
- 29 4. signs shall be placed entirely outside of the sight-distance-triangle of a right-  
30 of-way corner, curb-cut, or drive entrance and where no curb exists, the sign  
31 must be placed outside the roadway at least five feet from the edge of the  
32 roadway;
- 33 5. signs shall remain unanchored in any way to trees or to public property  
34 including, but not limited to, utility or light poles, utility boxes, street signs,  
35 parking meters, fences, or pavement;
- 36 6. ~~no more than six (6) signs may be displayed city-wide in the right-of-way for~~  
37 the same event, occasion, or purpose, or by the same entity, at any one time;  
38
- 39 7. A sign exempt from permitting by section 18.040 LFMPC because it is no  
40 greater than three square feet in area per side and no more than four feet in  
41 height shall be displayed for thirty (30) days or less in any one-year period,  
42 unless a permit is obtained.
- 43 8. A signed allowed by permit may not exceed six (6) square feet in area per  
44 side and not more than four (4) feet in height, and shall be displayed for sixty  
45 days (60) days or less in any one-year period.  
46

Commented [KAP4]: Highlighted language edited per discussion at 5.10.22 PC meeting.



1 ~~1. Special Event Signs. A maximum of four special event signs may be posted for~~  
2 ~~a maximum of seven days prior to the event's commencement and upon such other~~  
3 ~~conditions as may be imposed by the planning director. Special event signs must be~~  
4 ~~removed within 24 hours of the termination of the special event.~~

5  
6 ~~B. The following signs are permitted in the public right-of-way in Lake Forest Park~~  
7 ~~without a permit being required:~~

8  
9 ~~1. Yard Sale Signs. A maximum of two yard sale signs may be posted for a~~  
10 ~~maximum of two days prior to the event's commencement and upon such~~  
11 ~~other conditions as may be imposed by the planning director. Yard sale signs~~  
12 ~~shall be removed within 24 hours of the termination of the yard sale.~~

13  
14 ~~2. Real Estate Open House Signs. A maximum of four open house signs per~~  
15 ~~property advertised for a period not to exceed two consecutive days in a~~  
16 ~~calendar month. Such open house signs shall be placed at least three feet~~  
17 ~~from the traveled portion of the right-of-way, shall not be placed on an island,~~  
18 ~~median strip or sidewalk, and shall not create a hazard to traffic. Open house~~  
19 ~~signs shall be permitted to be in place only between the hours of 8:00 a.m.~~  
20 ~~and 7:00 p.m.~~

21  
22 ~~3. Political Signs. Political signs; provided, that all political signs must be~~  
23 ~~removed within five days of the election in which the political candidate or~~  
24 ~~public issue or ballot issue is decided.~~

25  
26 ~~4. Churches may place sandwich-type signs concerning their service on~~  
27 ~~sidewalks on the days of their service.~~

28  
29 ~~G. Signs shall not be located in the right-of-way or placed upon or in any way attached~~  
30 ~~to any street or traffic control sign or utility pole in such a manner as to create a traffic or~~  
31 ~~other safety hazard.~~

32  
33 ~~B.D. Signs are not permitted on other city-owned property or property leased by the city~~  
34 ~~for public purposes such as public parks, trails, open space, or other public space,~~  
35 ~~except those signs placed by the City, which signs shall only display noncommercial~~  
36 ~~copy, without the permission of the city.~~

37  
38 Section 10. AMEND. The City Council of the City of Lake Forest Park hereby  
39 amends section 18.52.090 Permit application and fee.

40  
41 **18.52.090 Permit application and fees.**

42  
43 A. Except as provided in the chapter, no person shall erect, alter, or relocate any sign  
44 without first receiving an approved sign permit from the City pursuant to the  
45 requirements herein. All applications for issuance of permits required by this chapter  
46 shall be made to the planning director on forms furnished for that purpose and shall be

1 accompanied by the required fee. The applicable fee shall be as provided in the city's  
2 fee schedule. ~~The application shall include the applicant's full name, address, signature,  
3 location of the signs, types of goods proposed to be sold if applicable, duration of sale if  
4 applicable, together with such other information as the planning director deems  
5 appropriate.~~

6  
7 B. The review and approval of sign permits is a ministerial administrative decision  
8 pursuant to Chapter 16.26 LFPMC, as amended.

9  
10 C. Application Form.

11  
12 1. Owner permission. If the applicant is not the property owner, then the property owner  
13 must be identified and the application must include an affidavit from the property owner,  
14 verifying that the property owner has given permission to the applicant for the  
15 submission of the sign permit application and for the installation/posting of the sign on  
16 the property owner's property.

17  
18 2. Building Elevation/Site Plan. Signs proposed to be mounted on a building require a  
19 building elevation drawn to scale that specifies the location of the sign and drawings or  
20 photographs that show the scale of the sign in context with the building. Freestanding  
21 signs require a site plan indicating the proposed sign location as it relates to property  
22 lines, adjacent streets, and adjacent buildings.

23  
24 3. Scaled Design Drawing. A colored rendering or scaled drawing, including dimensions  
25 of all sign faces, and descriptions of materials to be used, including color samples.

26  
27 4. Scaled Installation Drawing. A scaled drawing that includes the sign description,  
28 proposed materials, size, weight, a manner of construction, and method of attachment,  
29 including all hardware necessary for proper sign installation.

30  
31 5. Lighting. A drawing indicating the location and fixture type of all exterior lighting for  
32 the proposed sign. The drawing shall specify wattage and bulb type to ensure  
33 compatibility with the lighting standards in this chapter.

34  
35 6. Expiration of Permit. A permanent sign approved under a permanent sign permit  
36 must be installed within 180 days of issuance of the permit or the sign permit will  
37 expire. No sign may be erected if a sign permit has expired.

38  
39 Section 11. AMEND. The City Council of the City of Lake Forest Park hereby  
40 amends section 18.52.100, Violations.

41  
42  
43 **18.52.100 EnforcementViolations.**

44  
45 ~~A. A violation of LFPMC 18.52.080 shall be an infraction subject to a fine of \$100.00 a~~  
46 ~~day or portion thereof,~~

1 ~~AB~~. A violation of any ~~other~~ section of this chapter shall be a civil infraction subject to a  
2 fine of \$25.00 a day or portion thereof, and subject to code enforcement pursuant to  
3 Chapter 1.25 LFPMC.

4 Section 12. SEVERABILITY. Should any portion of this ordinance, or its  
5 application to any person or circumstance, be declared unconstitutional or otherwise  
6 invalid for any reason, such decision shall not affect the validity of the remaining  
7 portions of this ordinance or its application to other persons or circumstances.

8  
9 Section 13. CORRECTIONS. The City Clerk is authorized to make necessary  
10 corrections to this ordinance including, but not limited to, the correction of  
11 scrivener's/clerical errors, references, ordinance numbering, section/subsection  
12 numbers and any references thereto.

13  
14 Section 14. EFFECTIVE DATE. This ordinance shall take effect five (5) days  
15 after passage and publication.

16  
17 **APPROVED BY A MAJORITY** of the Lake Forest Park City Council this [click](#)  
18 [here to enter day of month.](#) [day of](#) [Click here to enter month.,](#) 2022.

19  
20 APPROVED:

21  
22  
23 \_\_\_\_\_  
24 Jeff Johnson  
25 Mayor

26  
27 ATTEST/AUTHENTICATED:

28  
29  
30 \_\_\_\_\_  
31 Matthew McLean  
32 City Clerk

33  
34 APPROVED AS TO FORM:

35  
36  
37 \_\_\_\_\_  
38 Kim Adams Pratt  
39 City Attorney

40  
41 Introduced: \_\_\_\_\_  
42 Adopted: \_\_\_\_\_  
43 Posted: \_\_\_\_\_  
44 Published: \_\_\_\_\_  
45 Effective: \_\_\_\_\_