



Tree Board Work Plan — 2021

| Work Plan Goals* | Focus as a % of estimated time that will be devoted to each project. |
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| 1. Public Outreach and Education on Trees | 25% |
| 2. Tree Planting and Maintenance Events | 25% |
| 3. Advise Council on city-wide tree studies and Tree Fund spending priorities. | 25% |
| 4. Be aware of opportunities and threats and advise Council and the Mayor if the Board identifies any that are relevant to trees in Lake Forest Park. | 25% |

**Each of the items above are reflective of the Council Strategic Plan Goal: Healthy Environment section of the Comprehensive Plan Policy Implementation (EQ-9). The third item is also reflective of the Council Strategic Plan Goal: Accountable and Engaged Gov't section of the Comprehensive Plan Policy Implementation (EQ-9).*

| 2021 Work Plan Action Items | Duration | Target Date | Done? | Lead | Time Estimate |
|--|----------|-------------|-------|-------------------------|---------------|
| Public Outreach and Education on Trees | | | | | |
| Review LFP web content, make recommendations to improve public outreach | Annual | May | | Margaret and Dick | 6 hrs |
| Develop content for printed and electronic public education | Monthly | | | Margaret and Dick | 2-3 hrs/month |
| Create and host Tree Board Fall/Winter Ivy Out contest | Annual | Fall | | Lauren, Julia, Multiple | 8 hrs |
| Host annual Arbor Day activity | One-time | April | | Margaret, Multiple | 8 hrs |
| Work with peer advocacy and stakeholder groups | Ongoing | July | | Tim | 5 hrs |
| Work on updating Tree Walks, Heritage Tree program, and other outreach ideas | One-time | | | Dick, Tim | |
| Tree Planting and Maintenance Events | | | | | |
| Work with City's Volunteer Coordinator and City Arborist to hold tree planting and maintenance (e.g. watering) events. Identify/prioritize areas in city for replacement tree plantings. | Annual | Fall | | Tim | 60 hrs |
| Invasive plant management (including ivy removal) | Annual | | | Julia | 8 hrs |
| Advise the Mayor and Council on city-wide tree studies and Tree Fund spending priorities. | | | | | |
| Make recommendations to Council on the findings and review of the LFP tree canopy study. | One-time | April | | Gordon, Multiple | 10 hrs |
| Develop proposal for and start work on tree | Ongoing | Dec | | Gordon, | 900 hrs |

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| inventory study. | | | | Student Interns, Multiple | |
| Meet w/ Council and Mayor re: Accomplishments | Quarterly | | | Chair/Vice Chair | 5 hours |
| Review intern Tree Removal/Replacement data project, report findings and make recommendations to Council. | One-time | April | | Lauren | 10 hrs |
| Review "Community Forest Management Plan." Make recommendations. | Annual | April | | Tim | 4 hrs |
| Recommend amendments to Tree code | Ongoing | April | | Everyone | 60 hrs |
| Advise Council on spending categories/priorities of Tree Fund | Ongoing | | | Everyone | 10 hrs |
| Deliver Annual Work Plan to Council and Mayor | Annual | | | Chair/Vice Chair | 5 hrs |
| Review Tree List and reconcile discrepancies in canopy expectations per species | One-time | April | | Ashley/Tim/Dick | 25 hrs |
| Engage the Mayor and Council regarding opportunities and threats if the Board identifies ones that are relevant to trees in Lake Forest Park. | | | | | |
| Present to Council: data pertinent to health/status of LFP forest | Quarterly | | | Lauren | 10 hrs |
| Deliver Annual Report to Council; include analysis of Tree Permit Data | Annual | | | Lauren/Vice Chair | 3 hrs |
| Research and present plan on possible incentives for tree preservation and retention based on other municipalities | Annual | | | Tim | 25 hrs |
| Review Comprehensive Plan for tree-related goals | Annual | | | Tim | 8 hrs |
| Review Council Strategic Plan for tree-related goals | Annual | | | David | 1 hr |