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City of Lake Forest Park – Tree Board Meeting
Normal Meeting Minutes: November 6, 2019; 7:00-9:00pm
17425 Ballinger Way NE—Forest Room

Tree Board Members present: Richard Olmstead; David Kleweno; Tim Hohn; Julia Bent
Staff and others present: Lauren Hoerr, Assistant Planner; Mark Phillips, Councilmember
Members of the Public present: Mike Dee, Resident; Tyson Greer, Resident
Tree Board Members absent: Gordon Smith

Call to order: 7:01 PM

Short Reflection: Shared by Mr. Hohn.

Approval of Meeting Agenda: Mr. Kleweno added Recruitment under Old Business. Mr. Hohn moved to approve the agenda as amended. The motion was seconded by Mr. Olmstead and approved unanimously.

Approval of Meeting Minutes:

October 2nd

Line 30, say “were re-appointed.” Pg 2, Line 31 should say 0.4% instead of “and .4”. Line 35 page 2, replace “versions” with “copies”. Mr. Olmstead moved to accept minutes as amended. Mr. Hohn seconded the motion and it was approved unanimously.

October 16th

Mr. Hohn suggested adding a summary of Mr. Dee’s comments, which he will send to Ms. Hoerr. Mr. Olmstead moved to approve the minutes as amended with Mr. Hohn’s addition. Mr. Kleweno seconded the motion and it was approved unanimously.

Public Comment:

Mike Dee

Mr. Dee provided clarification on his October 16th comments. He would encourage the supplemental documents to be posted prior to and after the meeting on the website. Mr. Dee has not heard anything on the budget and finance meeting on the arborist having additional hours.

Next meeting: The next regular meeting occurs on Wednesday December 4th, 2019. Mr. Smith emailed that he will be able to attend and everyone else noted they would be able to attend. Mr. Kleweno proposed having a special meeting on Wednesday November 20th, and everyone present except Ms. Bent said they would be able to attend.

Communication:

Work Plan Review

Board members discussed changes to the 2020 work plan draft.

Councilmember Phillips suggested synthesizing the reports to Council into one or two times per year. Councilmember Phillips suggested that since the Tree Board was created by the Mayor, the Board should really be addressing the Mayor and cc’ing Council when it is related to specific policy matters, allowing the Mayor to decide whether or not an item rises to a Council action item. Councilmember Phillips suggested Ms. Hoerr talk to the City Administrator about who the Tree Board should report to and communicate with.

Old Business:

2020 Work Plan Approval

Ms. Hoerr will edit the 2020 Work Plan and provide it for review and approval at the December meeting.

Outreach and Materials Design

Ms. Bent will order the three posters from FedEx. The Green Fair will be next opportunity to use them.

1
2 Budget Review

3 Ms. Hoerr noted that she is working with the Finance Department to have an update for the next meeting.
4

5 King Conservation District Urban Forestry Funding

6 Ms. Hoerr noted that the proposal now just needs to be approved by King County Council.
7

8 Street Trees Project

9 Mr. Hohn said that all but three trees (for one homeowner) of the thirty given out have been planted.
10

11 Discussion of Tree Inventory

12 Ms. Hoerr noted that she had been in touch with Mr. Smith about data access. Mr. Kleweno suggested
13 waiting to discuss this item further until Mr. Smith was present.
14

15 Recruitment

16 Mr. Kleweno said he will work on writing a blurb that will be distributed on Next Door and various social
17 media outlets to help recruit new members. Mr. Hohn said he would be happy to meet with potential new
18 members to discuss the details of the position.
19

20 Discussion of Priorities for Tree Code Amendments

21 Prioritize topics of exceptional trees, replacement tree, ROW trees.
22

23 Mr. Olmstead did an inventory of the trees on his lot and noted his observations. Mr. Hohn reviewed some
24 findings from the Urban Forest Management Plan and summarized discussion points from the October 16th
25 meeting. Ms. Bent noted that if everyone is allowed to cut down trees under 6", we aren't allowing smaller
26 trees to potentially grow up and replace the trees that are being removed. Mr. Olmstead said that in discussing
27 the tree code with a colleague, there should be more flexibility for homeowners and less flexibility for
28 developers, or the idea that they should be treated slightly differently or it is hard to have one code for both
29 developers and home owners.
30

31 Mr. Kleweno urged Tree Board members to come up with some parameters to the discussion.
32

33 Mr. Phillips said he heard two rationales for decreasing the exceptional tree code diameter 1) comparable with
34 other cities, 2) bulk of carbon sequestration in terms of future climate change impacts. Ms. Bent said using
35 climate change rationale can help educate people that one of the best things the City can do locally is to
36 preserve the tree canopy and see our urban forest as an essential part of our ecosystem. Members agreed the
37 code can mention more directly the ways in which preserving the tree canopy can help decrease climate
38 change impacts.
39

40 Mr. Olmstead and Mr. Hohn will work together to develop a short summary on the benefit to maintaining
41 exceptional trees.
42

43 **Reports and Announcements:** Ms. Hoerr offered to answer questions after adjournment of the meeting.
44

45 **Agenda for Next Meeting:** The 11/20 meeting will focus on voting on code topics and direction. Ms.
46 Hoerr said she will create document summarizing the major topics and relevant code sections. Mr. Kleweno
47 and Mr. Hohn said they would work with Ms. Hoerr to draft the agenda for the 12/4 meeting.
48

49 **Adjournment:** Ms. Bent moved to adjourn. Mr. Olmstead seconded; it was approved unanimously. 8:59 PM
50

51 APPROVED:

52 _____
53 David Kleweno, Chair