

1 **City of Lake Forest Park - Tree Board Meeting**  
2 **Regular Meeting Minutes : February 6 , 2019**  
3 **17425 Ballinger Way NE –Forest Room**  
4

5 **Tree Board Members present:** David Kleweno; Julia Bent; Tyson Greer; Gordon Smith; Carl  
6 Cook

7 **Parks Board Members present:** Max Beuter; Derrick de Bakker; Tyler Dittman

8 **Staff and others present:** Lauren Hoerr, Assistant Planner; Cory Roche, Community Service  
9 Coordinator

10 **Members of the Public present:** Mike Dee, Resident; Richard Olmstead, Tree Board Member  
11 Nominee

12 **Tree Board Members absent:** Courtney Siebken; Tim Hohn  
13

14 **Joint Meeting with Parks Board**

15 Introductions were made. Tree Board members and Parks Board members discussed several  
16 items ad-hoc including possible ideas for Arbor Day, how the Tree Board can be involved in the  
17 tree maintenance piece of Parks Master Plans, specific project ideas for Blue Heron Park and 5  
18 Acre Woods. They discussed a possible joint event for Arbor Day/Earth Day on Saturday April  
19 27<sup>th</sup>. Mr. Kleweno will attend the next Parks meeting on February 26<sup>th</sup> and they can discuss the  
20 plans in more detail. They also talked about possible coordination of Farmers' Markets tables.  
21

22 Ms. Roche, Mr. Dittman, and Mr. de Bakker left at 7:05pm. Mr. Beuter decided to stay to hear  
23 some of the remaining Tree Board discussions.  
24

25 **Call to order:** 7:05 PM  
26

27 **Short Reflection:** Shared by Lauren Hoerr  
28

29 **Approval of Meeting Agenda:**

30 Ms. Bent wanted to add "Water Works Grant Proposal" under New Business. Ms. Greer moved  
31 to approve the agenda as amended. The motion was seconded by Ms. Bent and approved  
32 unanimously.  
33

34 **Approval of Meeting Minutes:**

35 January 2

36 Page 2, Line 28, misspelled Greer. Ms. Bent moved to approve the minutes as amended. Mr.  
37 Cook seconded the motion and it was approved unanimously.  
38

39 **Public Comment:**

40 Mike Dee

41 Mr. Dee noted he was glad to see the Parks Board joint meeting, as parks maintenance is a  
42 large part of the budget. He noted that the 42-page 2016 Parks report may have helpful  
43 information to the Tree Board.

44 He recommended adding supplemental documents to the website to help citizens follow Tree  
45 Board activities. Mr. Dee mentioned citizens' interest in the City acquiring the Lake Haven  
46 property as an active park.  
47

48 **Next meeting:**

49 The next regular meeting occurs on Wednesday March 6, 2019. Everyone present said they  
50 could attend.  
51

52 **Communication:**

1 Ms. Greer asked for an update on whether the Tree Board could provide their endorsement for  
2 the Kokanee Project. Previously, the Tree Board has been asked not to endorse things, so Ms.  
3 Hoerr will confirm.

4  
5 **Old Business:**

6 Budget Review

7 Ms. Hoerr noted that she still needs to follow up with the Finance Department regarding the  
8 possibility of ensuring that the City Tree Fund can be an Enterprise Fund. She is also exploring  
9 grant opportunities.

10 LFP Tree Canopy Study Follow-Up Discussion

11 Ms. Hoerr reported that Chris Overdorf is in the process of reviewing a draft contract to do the  
12 work.

13  
14 Ivy Removal Project Update

15 Ms. Bent reported that the official dates for the work will be April 9-11<sup>th</sup>. Ms. Hoerr said that she  
16 plans to send out the letters and related forms to the property owners later this month. Ms. Hoerr  
17 said that she and Ms. Adams are working on drafting the contract for EarthCorps. Tree Board  
18 members provided edits to the draft letter. Ms. Greer offered to help Ms. Bent put an article in  
19 the Shoreline Area News about the event. Ms. Hoerr said she would look into the possibility of  
20 whether we could do a Newsflash on the City website.

21  
22 Arbor Day Event Planning

23 Tree Board members discussed different ideas for the Arbor Day event and Mr. Kleweno said  
24 that he will work with the Parks Board at their next meeting to move the process along.

25  
26 Sewer Inserts Update

27 Ms. Hoerr noted that she still needs to get in touch with DataBar to find out more information  
28 about what is needed to do the bill inserts in April.

29  
30 Work Plan Review

31 Tree Board members discussed adding the Joint Field Trip with Parks Board to review trees in  
32 parks as well adding an item to the Outreach category about the Tree Board assisting with  
33 replacement tree inspections.

34  
35 2018 Annual Report Review

36 Ms. Greer made a motion to accept report as amended. Ms. Bent seconded; it was approved  
37 unanimously.

38  
39 **New Business:**

40 Green Fair

41 Tree Board members discussed what items would be needed for the table and how to improve  
42 upon last year.

43  
44 **Reports and Announcements :**

45 Frontlines with Lauren

46 Ms. Hoerr provided Tree Board members with a summary of January permits, a copy of a Notice  
47 of Application related to a development-related tree removal, and an update on the Crane  
48 project.

49  
50 **Agenda for Next Meeting:**

51 Elizabeth Walker from King Conservation District, Enterprise fund; Tree Canopy Study Follow-  
52 up; Arbor Day; Annual Report; Ivy Update

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**Adjournment:** Mr. Smith moved to adjourn. Ms. Greer seconded; it was approved unanimously.  
9:02 PM

APPROVED:

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David Kleweno, Chair