

1 City of Lake Forest Park - Tree Board Meeting
2 Regular Meeting Notes: December 12, 2018
3 17425 Ballinger Way NE –Forest Room
4

5 **Tree Board Members present:** David Kleweno, Courtney Siebken; Tim Hohn; Julia Bent;
6 Gordon Smith, Tyson Greer

7 **Staff and others present:** Lauren Hoerr, Assistant Planner

8 **Members of the Public present:** Mike Dee, Resident

9 **Tree Board Members absent:** Karen Hugg

10
11 **Call to order:** 6:58 PM

12
13 **Short Reflection:** Shared by Tim Hohn

14
15 **Approval of Meeting Agenda:**

16 Code Review will be addressed in January. Ms. Greer moved to approve the agenda as
17 amended. The motion was seconded by Ms. Siebken and approved unanimously.

18
19 **Approval of Meeting Minutes:**

20 November 7

21 Mr. Smith moved to approve the minutes. Ms. Bent seconded the motion and it was approved
22 unanimously.

23
24 **Public Comment:**

25 Mike Dee

26 Mr. Dee recommended that supplementary documents from the meetings also be posted online.
27 He suggested noting on the agenda that this meeting is not on the regularly scheduled night.
28 Also, the Board may want to be aware that there is now a budget for \$180K/year for park
29 maintenance, and that Town Center code is in the midst of revisions and the Board might have
30 input on how to increase tree canopy.

31
32 Ms. Hoerr said that the Planning Commission is almost finished reviewing draft Town Center
33 Design Guidelines and she will provide information on how to comment on the guidelines. She
34 noted it might be worthwhile for Tree Board members to attend upcoming Planning Commission
35 meetings.

36
37 **Next meeting:**

38 The next regular meeting occurs on Wednesday January 2, 2019. There should be a quorum,
39 although Mr. Hohn and Mr. Kleweno will not be able to attend.

40
41 **Communication:**

42 Tree Board Membership

43 The Planning Department and Mayor interviewed Carl Cook, a previous member of the EQC,
44 and he will probably not be confirmed until January, but can be invited to join the January 2nd
45 meeting. Ms. Hoerr said she will check with Steve Bennett to see if we can advertise on
46 Nextdoor forum.

47
48 Endorsements

49 Ms. Hoerr mentioned that the Board could possibly draft a resolution if they wanted to provide an
50 endorsement to the return kokanee project. The Mayor had previously told the board that he
51 would like them to remain neutral, specifically in requests like these. Ms. Greer is disappointed

1 that the board is unable to support groups that provide grants for the city's tree canopy studies
2 and other tree related activities.

3
4 Calendar of Events

5 Ms. Greer drafted a calendar for 2019. She also has an offer from Seattle's tree board to meet
6 during the year. That will be discussed under the work plan discussion.

7
8 **Old Business:**

9 Work Plan Review

10 The Board walked through the list together and generally discussed each highlighted line item.
11 There will be a deeper discussion next month. Mr. Hohn requested to add "fire suppression" to
12 the list. It was also requested that when Ashley comes to next month's meeting, that the revised
13 tree list be part of the conversation. There was discussion of changing the word "maintenance"
14 in the list to "preservation." Mr. Kleweno asked that the board consider allocating some
15 resources to helping elderly or disabled residents help with tree maintenance costs or physical
16 work on their properties, if needed. It was discussed that, in general, there is a lack of incentive
17 for property owners to want to maintain/preserve trees. **Everyone should review the list for next**
18 **month's meeting and be prepared to discuss.** Ms. Greer will send an updated list tonight or
19 tomorrow to Ms. Hoerr for distribution. **Members who will be absent next month will submit their**
20 **thoughts to Ms. Hoerr by the 31st of December at the latest.**

21
22 ELM Canopy Study Follow-Up Discussion

23 Ms. Greer is going to provide a letter to Steve Bennett stating that ELM failed to complete the
24 project and that Chris Overdorf needs to be released from his non-compete so he can finish the
25 list of seven tasks (document provided). Phase 2, Task 5, Mr. Overdorf thought in the past the
26 city had an intern that uploaded this information to King County maps. On task 7, the board is
27 seeking to find out how ELM decided between canopy and non-canopy in the LIDAR. Mr.
28 Overdorf believes that Jones & Jones should definitely have the shape files from the 2009 study.
29 He and Ms. Greer are following up. A memo is to follow about Mr. Overdorf's opinion regarding
30 the increase in canopy. Ms. Greer made a motion that the Tree Board recommends creating a
31 contract with Chris Overdorf to complete the list of seven tasks for the Lake Forest Park tree
32 canopy study. Mr. Hohn seconded the motion; it was approved unanimously. **Ms. Greer will ask**
33 **Mr. Overdorf for a quote, and will ask that it be broken down item-by item.**

34
35 Ivy Outreach/Discussion

36 Ms. Bent identified an area along McAleer Creek, near an entrance to Lake Forest Park, where
37 the trees are encumbered with ivy. The city arborist Ashley Adams agreed that ivy removal in
38 this area would help preserve the trees. Ms. Bent contacted EarthCorps and they have reached
39 an informal agreement, pending a visit to the site, with a tentative cost of \$1900/day, for a crew
40 of 5-6 persons (including tax, permits, licenses, etc.). Funding of \$6,000 has been secured from
41 King Conservation District. Sixteen property owners will need to be contacted. The ivy is not
42 generally in the canopy, only on the trunks. Ms. Adams also identified a hazard area in her
43 review, which could be pointed out to the landowner as an opportunity for maintenance.

44
45 Budget Review

46 The Board only needs to come up with projects and the costs of them so that the funds can be
47 requested from the City Tree Fund. Nine tree vouchers are remaining (\$67.50 each).

48
49 NUD Follow-Up

50 Ms. Bent will let us know if something comes up.

51
52 Sewer Inserts

1 Ms. Siebken will send a new draft with the Board's feedback and new edits.

2

3 **New Business:**

4 Annual Report

5 Ms. Siebken will draft this for January's meeting and send to Ms. Hoerr by December 31st. Ms.
6 Hoerr will send her last year's.

7

8 **Reports and Announcements :**

9 Frontlines with Tree Board

10 Ms. Greer went to the Sheridan Beach community's annual meeting and thought these groups
11 could be something to look into for outreach.

12

13 Frontlines with Lauren

14 On November tree permits, the Cochran tree had an exceptional DBH, but part of the tree had
15 already fallen on his house. Not on the list yet, a vacant parcel behind Sheridan Beach Terrace
16 will have a tree removal notice out by December 20th - Stearns applying to remove 25 trees.

17

18 **Agenda for Next Meeting:**

19 Ashley Adams (Ms. Hoerr will provide her the work plan and canopy study. Send Ms. Hoerr any
20 other topics/ideas), Term Limits, Work Plan Action Items, Ivy Project, LFP Tree Canopy Study
21 Follow Up, Tree fund, Arbor Day, Code Review, Sewer Inserts (if not completed before meeting)

22

23 **Adjournment:** Mr. Smith moved to adjourn. Ms. Greer seconded; it was approved unanimously.

24 9:02 PM

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APPROVED:

David Kleweno, Chair