

1 **City of Lake Forest Park - Tree Board**  
2 **Regular Meeting Notes: April 4, 2018**  
3 **17425 Ballinger Way NE—Forest Room**  
4

5 **Tree Board Members present:** Courtney Siebken; Tyson Greer; Tim Hohn; Tom Hanson; Karen Hugg; Julia Bent; Gordon  
6 Smith, David Kleweno

7 **Staff members present:** Ande Flower, Principal Planner

8 **Members of the public present:** Mike Dee, resident; LFP Civics Students (5)

9 **Tree Board Members absent:** None

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11 **Call to order:** 7:00 PM

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13 **Short Reflection:** Shared by Cmr. Hohn

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15 **Approval of Meeting Agenda:**

16 It was agreed that updates on the “Crane Property” be moved to Old Business instead of Frontlines. Cmr. Siebken made a  
17 motion to accept the agenda as amended. Cmr. Bent seconded the motion and it was approved unanimously.

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19 **Approval of Meeting Minutes:**

20 March 7, 2018

21 Cmr. Greer mentioned that it was agreed that Cmr. Kleweno was to submit the annual report, but that wasn't included on  
22 page 2, lines 9-10 from last month.

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24 **Next meeting:**

25 The next regular meeting occurs on Wednesday May 2, 2018. Mr. Hanson will not be present.

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27 **Public Comment**

28 Mike Dee

29 Mr. Dee mentioned that some of the meeting minutes headers and agendas have discrepancies, such as dates and being labeled  
30 as Planning Commission - which should be updated by Planning.

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32 **Communication:**

33 Cmr. Hugg notified that board that she feels she needs to resign, as she has little time to devote to projects outside of meetings  
34 due to family and other obligations. It was discussed that she could continue to attend meetings and not feel obligated to help  
35 with Tree Board events, which she agreed to.

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37 **Old Business:**

38 ELM Canopy Study

39 Ms. Flower provided an update that ELM was having issues with blackberries and trampolines being identified as trees, so they  
40 are dismissing anything under 12 feet tall. Thus, this canopy study may be more conservative than the previous one. They  
41 might have comparisons available as early as May.

42  
43 Green Fair

44 Cmr. Bent reported that the outcome of the Green Fair was positive, but some members felt that it was much slower than  
45 previous years' fairs. The free groundcovers were a success at bringing people in. It was mentioned that the tree permitting  
46 Help Topic could have been provided to everyone, rather than targeted individuals who were seeking that information. Cmr.  
47 Bent offered to write up a report of good/could improve. Also, the Tree Board poster could be more prominent.

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49  
50 Arbor Day

51 Cmr. Bent and Cmr. Hohn are planning on going. Cmr. Kleweno and Cmr. Greer will be out of town that weekend. Cmr.  
52 Hohn checked the places in the parks that Mr. Halverson had suggested for tree planting and is going to follow up with local  
53 nurseries to see about availability - Cmr. Hugg recommended JB Nurseries and NW Nurseries. Cmr. Hohn also thought the  
54 Lyons Creek culvert nearby would be suitable for some Cedars - Ms. Flower said she would check with Neil, the city engineer.

1 It was discussed that some preliminary holes would be partially dug, and trees placed next to the holes where they were to be  
2 planted. Captains could be in each park to ensure proper planting. Public Works agreed to mark the spots for the trees, and  
3 Cmr. Kleweno offered to do preliminary digging. Cmr. Siebken, Cmr. Hugg, Cmr. Hohn, Cmr. Greer, and Cmr. Kleweno  
4 volunteered to judge poetry entries. Cmr. Hugg offered to get a poetry contest flyer out to Kellogg school. Cory Roche will  
5 be providing 4" shrubs (~50) to hand out at the event. Cmr. Siebken will be in charge of getting poems laminated for staking  
6 - Cmr. Kleweno asked that he be notified when this takes place in case he is available to help.

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8 Newsletter Blurb

9 Cmr. Smith handed out the draft he wrote and asked that other Tree Board members review and send comments back to him  
10 by the end of the week. It was discussed that some non members read it also and give feedback.

11  
12 Educational Insert

13 The board decided to move this topic to the Work Plan discussion.

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15 Crane Update

16 Ms. Flower summarized that due to issues with the location of the root zone of an exceptional tree and the need to run  
17 utilities into the property, the case will become a Public Hearing for Reasonable Economic Use. The 41.8 DBH tree will be  
18 reviewed by Washington Department of Fish and Wildlife regarding the alleged osprey nest.

19  
20 **New Business:**

21 General Educational Outreach

22 The board decided to discuss this within the discussion of the 2018 Work Plan.

23  
24 Work Plan 2018

25 Cmr. Kleweno will be presenting the work plan at the May City Council work session. Ms. Flower agreed to follow up on the  
26 possibility of a CC liaison for the Tree Board.

27  
28 It was agreed that the board is already in progress on some of the Mayor's asks and the work plan categories, such as  
29 educational outreach and tree planting/maintenance. When the canopy study is released, the board will then determine how  
30 to go forward with the new information.

31  
32 In the meantime, it was discussed that the board could be proactive about hazardous trees. In addition, it was agreed that at  
33 the next meeting the board would discuss having a booth at the farmer's market, and reviewing the website for tree board/tree  
34 information. It was also mentioned that something new and more welcoming be drafted for the sewer packet.

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36 **Reports and Announcements:**

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38 **Agenda for Next Meeting:**

39 ELM canopy study; Educational Inserts; Arbory Day review/report; Work Plan action items review

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41 Cmr. Bent moved to adjourn the meeting. Cmr. Hohn seconded the motion and it passed unanimously.

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43 **Adjournment:** 9:00 PM

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45 APPROVED:

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48 David Kleweno, Chair