

1 **City of Lake Forest Park – Tree Board**  
2 **Regular Meeting Notes: January 3, 2018**  
3 **17425 Ballinger Way NE—Forest Room**  
4

5 **Tree Board Members present:** Courtney Siebken; Tyson Greer; Tim Hohn; Tom Hanson; Karen Hugg;  
6 Julia Bent

7 **Staff and others present:** Lauren Hoerr, Assistant Planner; Aaron Halverson, Environmental Programs  
8 Manager; Mike Dee, resident

9 **Tree Board Members absent:** David Kleweno, Gordon Smith

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11 **Call to order:** 7:00 PM

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13 **Short Reflection:** Shared by Cmr. Hohn

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15 **Approval of Meeting Agenda:**

16 Motion from Cmr. Greer to add Work Plan 2018 discussion, seconded by Cmr. Hohn, and approved 4 to 2.  
17 Motion to approve agenda as amended by Cmr. Hohn, seconded by Cmr. Hanson, approved unanimously.  
18

19 **Approval of Meeting Minutes:**

20 December 6, 2017

21 Motion to approve the minutes by Cmr. Hohn, seconded by Cmr. Hugg, approved unanimously.  
22

23 **Next meeting:**

24 The next regular meeting occurs on Wednesday February 7, 2018.  
25

26 **Public Comment**

27 Mike Dee

28 Mr. Dee thanked Tree Board for sticking to regular schedule and for adding the work plan to the agenda. Mr.  
29 Dee noted that the December 6<sup>th</sup> minutes and the agenda for today's meeting as not on website. The City of  
30 Redmond did an online survey of the community about the tree canopy and has a video about tree plan and a  
31 strategic plan that mentions Lake Forest Park. Mr. Dee cautioned that the sub-groups meeting outside of the  
32 normal meeting times for the work plan need to be careful to avoid quorum issues.  
33

34 **Communication:**

35 Mr. Halverson said that the Mayor will be at the next meeting.

36 A reminder was requested for Cmr. Kleweno to provide the Board with a Project Management template.  
37

38 **Old Business:**

39 Annual Report Discussion

40 Cmr. Bent provided her summary of the work plan draft, stating that their sub-group felt that it was too  
41 ambitious. The sub-group she was a part of thought that they should limit it to 2 major issues from each of  
42 the four groupings to emphasize those most worthy of priority. Discussion occurred among those present  
43 about the major categories of work, what sub-tasks should be included, and how to prioritize them.  
44

45 Cmr. Hanson stated that the goal of next month's meeting should be to finish the work plan.  
46

47 Annual Report Discussion

48 Cmr. Greer explained how she formatted the report. Cmr. Greer will add that Cmr. Hanson was added as a  
49 member in the first paragraph. Members helped fill in the blanks that Cmr. Greer had.  
50  
51  
52

1 Tree Canopy Study

2 Mr. Halverson updated that the contract has been executed for ELM and they will want to distribute their  
3 methodology to the Tree Board at next month’s meeting.

4  
5 Utility Forest Management Plan Update

6 Ms. Hoerr updated the group that we will be meeting with David Mutchler from Seattle City Light next week.

7  
8 Street Tree Planting Update

9 Cmr. Hugg has started talking with Cory Roche about volunteer coordination. JB Nurseries in Redmond can  
10 probably accept the SCL vouchers and Cmr. Hugg can order through her landscaping account. Issue that only  
11 one person has responded with a request for two trees. Discussion about alternative options occurred. Ms.  
12 Hoerr committed to explore alternatives and meet with Mr. Halverson about putting trees in parks.

13  
14 Yearly Tree Permit Report Data

15 Ms. Hoerr will update the table for permits after 12-6. Mr. Halverson noted that this is a low number of  
16 permits compared to the number of lots in Lake Forest Park and encouraged the Tree Board to focus efforts  
17 on educating the public.

18  
19 **New Business:**

20 How to Respond to Community Requests/Comments

21 Balance between understanding the pulse of the community and what is being requested from Council. Does  
22 it have to be 100% consensus vs. majority of Tree Board. Serving the citizens vs serving the mayor and the  
23 council.

24  
25 **Reports and Announcements:**

26 Frontlines with Tree Board

27 Cmr. Hugg asked about the code enforcement issue on 40<sup>th</sup>, and Ms. Hoerr committed to send confirmation  
28 of time and place of the hearing to the Tree Board.

29  
30 Cmr. Greer noted that there are Stewardship Foundation work parties for Five Acre Woods to remove ivy.

31  
32 Frontlines with Lauren

33 Ms. Hoerr provided an update on the tree removal project behind 12 Degrees North that required notice.

34  
35 **Agenda for Next Meeting:**

36 ELM/Aaron, Mayor, 2018 Work Plan, annual report approval, Utility Forest Management Plan Update,  
37 Street Planting Update.

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39 **Adjournment: 8:59 PM**

40 Cmr. Hugg moved to adjourn, Cmr. Bent seconded and it was approved unanimously.

41  
42 APPROVED:

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44 \_\_\_\_\_  
45 David Kleweno, Chair