

**CITY OF LAKE FOREST PARK  
CITY COUNCIL REGULAR MEETING MINUTES  
April 23, 2020**

**It is noted this meeting was held virtually, via Zoom.**

**Councilmembers present virtually:** Phillippa Kassover, Deputy Mayor; Tom French, Council Vice-Chair; Lorri Bodi, Mark Phillips, John Resha, Semra Riddle, John Wright (all Councilmembers attended virtually, via Zoom)

**Councilmembers absent:** None

**Staff present virtually:** Jeff Johnson, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Lindsey Vaughn, Finance Director; Linda Portnoy, Municipal Judge; Catherine Palermo, Court Administrator; Rhonda Siner, IT Program Manager; Evelyn Jahed, City Clerk

**Others present:** 5 visitors

**CALL TO ORDER**

Mayor Johnson called the April 23, 2020 City Council regular meeting to order at 7:01 p.m. and explained the process for the meeting being held virtually.

**FLAG SALUTE**

Police Chief Harden led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

**Cmbr. Phillips moved** to approve the agenda as presented. **Wright seconded. The motion to approve the agenda as presented carried unanimously.**

**PROCLAMATION – Sexual Assault Awareness Month**

Cmbr. Riddle read a proclamation for Sexual Assault Awareness Month.

**PRESENTATION – State of the Court Report**

Judge Portnoy and Court Administrator Palermo presented the report and responded to questions.

## WRITTEN CITIZEN COMMENTS

There were no written citizen comments.

## CONSENT CALENDAR

**Cmbr. French moved** to approve the Consent Agenda as presented.

1. April 9, 2020 Council Regular Meeting Minutes
2. Approval of City Expenditures for the Period Ending April 23, 2020, covering Claims Fund Check Nos. 81096 through 81158, in the amount of \$283,028.95; and Payroll Fund ACH transactions and Check Nos. 13835 through 13841, in the amount of \$339,020.22; additional approved ACH transactions State of Washington, \$2,243.22; US Bank, \$9,720.38; Wex Bank, \$162.78; total approved Claims Fund transactions, \$295,153.33

**Cmbr. Riddle seconded. The motion to approve the Consent Calendar as presented carried unanimously.**

**RESOLUTION 1769/Authorizing Mayor to Sign Amendment No. 2 to the Interlocal Agreement between the Cities of Bothell, Edmonds, Kirkland, Lake Forest Park, Lynnwood, Mill Creek, Monroe, Mukilteo, Mountlake Terrace, and Redmond, for the North Sound Metro Special Weapons and Tactics (SWAT)/Crisis Negotiating Team (CNT)**

Police Chief Harden presented the item and responded to questions.

**Cmbr. Resha moved** to approve as presented Resolution 1769/Authorizing Mayor to Sign Amendment No. 2 to the Interlocal Agreement between the Cities of Bothell, Edmonds, Kirkland, Lake Forest Park, Lynnwood, Mill Creek, Monroe, Mukilteo, Mountlake Terrace, and Redmond, for the North Sound Metro Special Weapons and Tactics (SWAT)/Crisis Negotiating Team (CNT). **French seconded. The motion to approve Resolution 1769 as presented carried unanimously.**

**RESOLUTION 1771/Emergency Extension to Business & Occupation Tax Deadline for the First Quarter 2020, due to COVID-19**

Finance Director Vaughn presented the item and responded to questions.

**Cmbr. French moved** to approve as presented Resolution 1771/Affirming an Emergency Order of the Mayor of the City of Lake Forest Park Extending the Deadline for Payment of First Quarter 2020 Business and Occupation Tax under LFPMC Chapter 5.02 to July 31, 2020, and Waiving Penalties and Interest on Such Payments in Response to the COVID-19 Outbreak. **Resha seconded. The motion to approve Resolution 1771 as presented carried unanimously.**

**COUNCIL COMMITTEE REPORTS/COUNCIL/MAYOR/CITY ADMINISTRATOR REPORTS**

The Mayor and Councilmembers reported on meetings they attended. City Administrator Hill provided a brief report.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:55 p.m.



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Jeff Johnson, Mayor



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Evelyn Jahed, City Clerk