

**CITY OF LAKE FOREST PARK  
CITY COUNCIL REGULAR MEETING MINUTES  
January 23, 2020**

**Councilmembers present:** Phillippa Kassover, Deputy Mayor; Tom French, Council Vice-Chair; Lorri Bodi, Mark Phillips, John Resha, Semra Riddle, John Wright

**Councilmembers absent:** None

**Staff present:** Jeff Johnson, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Lindsey Vaughn, Finance Director; Rhonda Lehman, Police Lieutenant; Carl Lunak, Emergency Manager; Donnelle Dayao, Project Manager; Evelyn Jahed, City Clerk

**Others present:** 13 visitors

#### **CALL TO ORDER**

Mayor Johnson called the January 23, 2020 City Council regular meeting to order at 7:00 p.m.

#### **FLAG SALUTE**

Cmbr. Wright led the Council in the Pledge of Allegiance.

#### **ADOPTION OF AGENDA**

**Cmbr. French moved** to approve the agenda as presented. **Resha seconded.** Cmbr. Phillips requested time to discuss the City Action Days conference and Deputy Mayor Kassover requested addition of an item to consider authorizing the Mayor to sign a lease agreement with Forterra NW pertaining to the waterfront park property. **The motion to approve the agenda as amended carried unanimously.**

#### **CITIZEN COMMENTS**

The following members of the audience shared comments with the Council:

- Grant Blume, representing Library Advisory Committee (library update)
- Barbara Sharkey, 16525 Shore Drive NE, Lake Forest Park (letters sent from Sound Transit to property owners along Bothell Way)
- Mike Dee, 4518 NE 171<sup>st</sup> Street, Lake Forest Park (miscellaneous items)

## CONSENT CALENDAR

**Cmbr. French moved** to approve the Consent Agenda as presented.

1. January 9, 2020 Council Work Session Meeting Minutes
2. January 9, 2020 Council Regular Meeting Minutes
3. Approval of City Expenditures for the Period Ending December 31, 2019 (*prepaid*), covering Claims Fund Check Nos. 80701 through 80770, in the amount of \$243,421.55; additional approved ACH transactions are Elavon, \$555.98; State of Washington, \$3,404.13; US Bank, \$56,263.82; Wex Bank-Chevron, \$126.02; total approved Claims Fund transactions, \$303,771.50; Check Nos. 80771 and 80772 were voided due to printing error
4. Approval of City Expenditures for the Period Ending January 16, 2020 (*prepaid*), covering Claims Fund Check No. 80773, in the amount of \$50,000.00; total approved Claims Fund transactions, \$50,000.00
5. Approval of City Expenditures for the Period Ending January 23, 2020, covering Claims Fund Check Nos. 80774 through 80803, in the amount of \$252,106.32; and Payroll Fund ACH transactions and Check Nos. 13805 through 13810, in the amount of \$322,597.41; additional approved ACH transaction US Bank, \$3,140.17; total approved Claims Fund transactions, \$255,246.49

**Cmbr. Kassover seconded. The motion to approve the Consent Calendar as presented carried unanimously.**

### **RESOLUTION 1759/Authorizing the Mayor to Sign the Professional Services Agreement with V+M Structural Design for Separated Grade Crossing Study**

Project Manager Dayao presented the item and responded to questions. City Administrator Hill and City Attorney Pratt also responded to questions.

**Cmbr. Kassover moved** to approve as presented Resolution 1759. **Phillips seconded. The motion to approve Resolution 1759 as presented carried unanimously.**

### **RESOLUTION 1760/Authorizing the Mayor to Sign the Professional Services Agreement and Annual Maintenance Agreement with Springbrook to Update the City's Financial Software System**

Finance Director Vaughn presented the item and responded to questions.

**Cmbr. Resha moved** to approve as presented Resolution 1760. **Bodi seconded. The motion to approve Resolution 1760 as presented carried unanimously.**

## Northshore Emergency Management Coalition (NEMCo) Update

Police Chief Harden and Emergency Manager Lunak presented the item, including a PowerPoint presentation, and responded to questions.

## Council Committee Appointments

Deputy Mayor Kassover presented the item.

**Cmbr. Resha moved** to approve the following Council Regional Committee appointments:

### ***Sound Cities***

#### ***HealthierHere Governing Board***

Semra Riddle, Member

#### ***King Conservation District Advisory Committee (KCD)***

Mark Phillips, Member

#### ***PSRC Growth Management Policy Board***

Phillippa Kassover, Alternate

#### ***PSRC Transportation Policy Board (TPB)***

John Wright, Alternate

#### ***SCA Public Issues Committee (PIC)***

Tom French, Member

Semra Riddle, Alternate

#### ***King County Solid Waste Advisory Committee (SWAC)***

Phillippa Kassover, Member

### ***Other***

#### ***SeaShore Transportation Forum***

John Wright, Co-Chair

Phillippa Kassover, Member

Tom French, Alternate

#### ***North Urban Human Services Alliance***

Phillippa Kassover, Board Member

#### ***Metropolitan Solid Waste Advisory Committee***

Phillippa Kassover, Member

#### ***Department of Natural Resources Washington Community Forest Council***

Semra Riddle, Member

#### ***Lake Ballinger/McAleer Creek Watershed Forum***

Jeff Johnson, Member

Mark Phillips, Alternate

Water Resource Inventory Area 8 Salmon Recovery Council (WRIA 8)

Mark Phillips, Vice Chair

Lorri Bodi, Alternate

**Riddle seconded. The motion to make the appointments as indicated above carried unanimously.**

Mayor Johnson noted Cory Roche is the staff liaison for the Youth Council and he has been attending those meetings.

**Discussion regarding Sales and Use Tax for Affordable and Supportive Housing in Accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019)**

City Administrator Hill presented the item and, with City Attorney Pratt, responded to questions.

There was consensus of the Councilmembers to bring the item back to the Council at the February 13, 2020 regular meeting for approval of a resolution to request the second half of the sales tax be included on the April 2020 ballot measure.

Deputy Mayor Kasover noted she is scheduling a Special Committee of the Whole meeting on Monday, February 10, 2020, at 6:00 p.m.

**Authorize Mayor to Sign Lease Agreement with Forterra NW for 17345 and 17347 Beach Drive NE**

Mayor Johnson presented the item.

**Cmbr. Kasover moved** to authorize the Mayor to sign the Lease Agreement with Forterra NW for the property located at 17345 and 17347 Beach Drive NE, Lake Forest Park. **Phillips seconded. The motion authorize the Mayor to sign the lease agreement carried unanimously.**

**Discussion of City Action Days Conference**

Councilmembers briefly discussed the upcoming Association of Washington Cities City Action Days Conference.

**COUNCIL COMMITTEE REPORTS/COUNCIL/MAYOR/CITY ADMINISTRATOR REPORTS**

The Mayor and Councilmembers reported on internal and external meetings they attended. Deputy Mayor Kasover again noted a special Committee of the Whole meeting is scheduled for Monday, February 10, 2020, at 6:00 p.m.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:45 p.m.



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Jeff Johnson, Mayor



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Evelyn Jahed, City Clerk

