



**City of Lake Forest Park
City Council Budget and Finance Committee
September 26, 2019**

5:45 p.m.

**Lake Forest Park City Hall
Lake Forest Room
17425 Ballinger Way NE
AGENDA**

Committee Members: John Resha (Chair), Tom French, and Catherine Stanford

Preliminary Mid-Biennial Budget Review

Director's Report

Public Comment

Adjourn

Committee Discussion Documents and Attachments

1. August 2019 Budget Monitoring Dashboard

City of Lake Forest Park

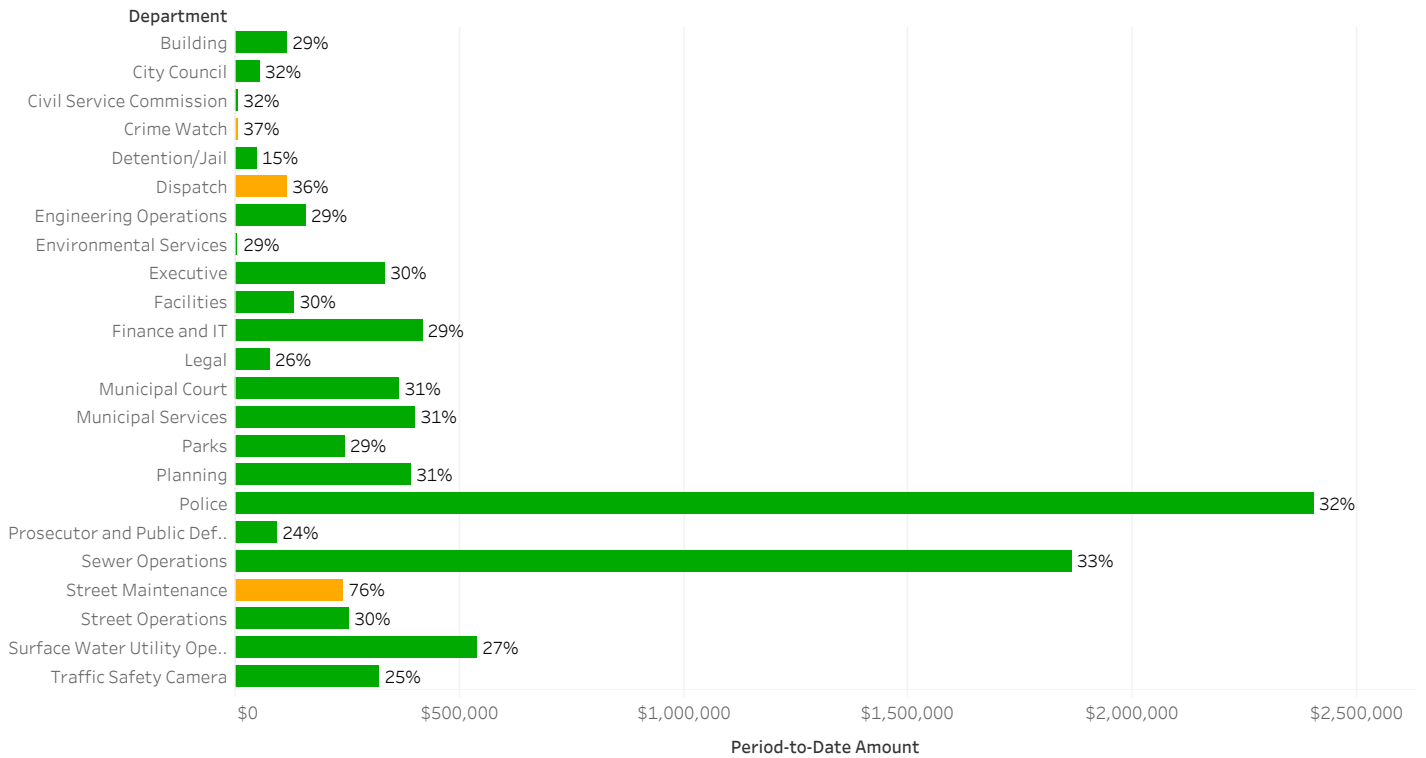
August 31, 2019 Budget Monitoring Dashboard

For the purposes of this reporting the budgetary period is January 1, 2019 to December 31, 2020.

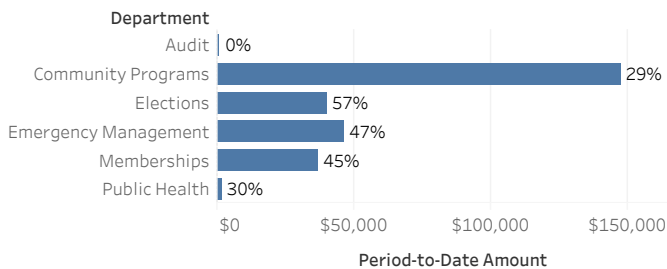
As of the date of this report we are approximately 33% through the budgetary period. Green shading indicates meeting or exceeding budgeted performance; yellow indicates not meeting budgeted performance at this time.

Percentages, where shown, are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

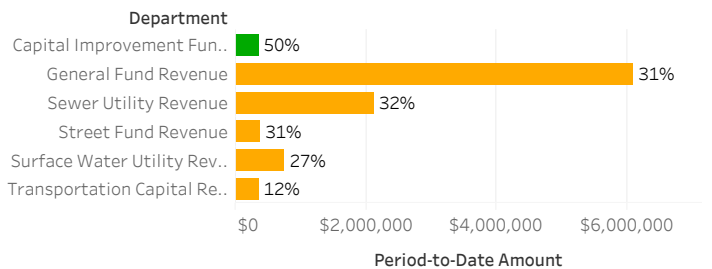
Operating Departments



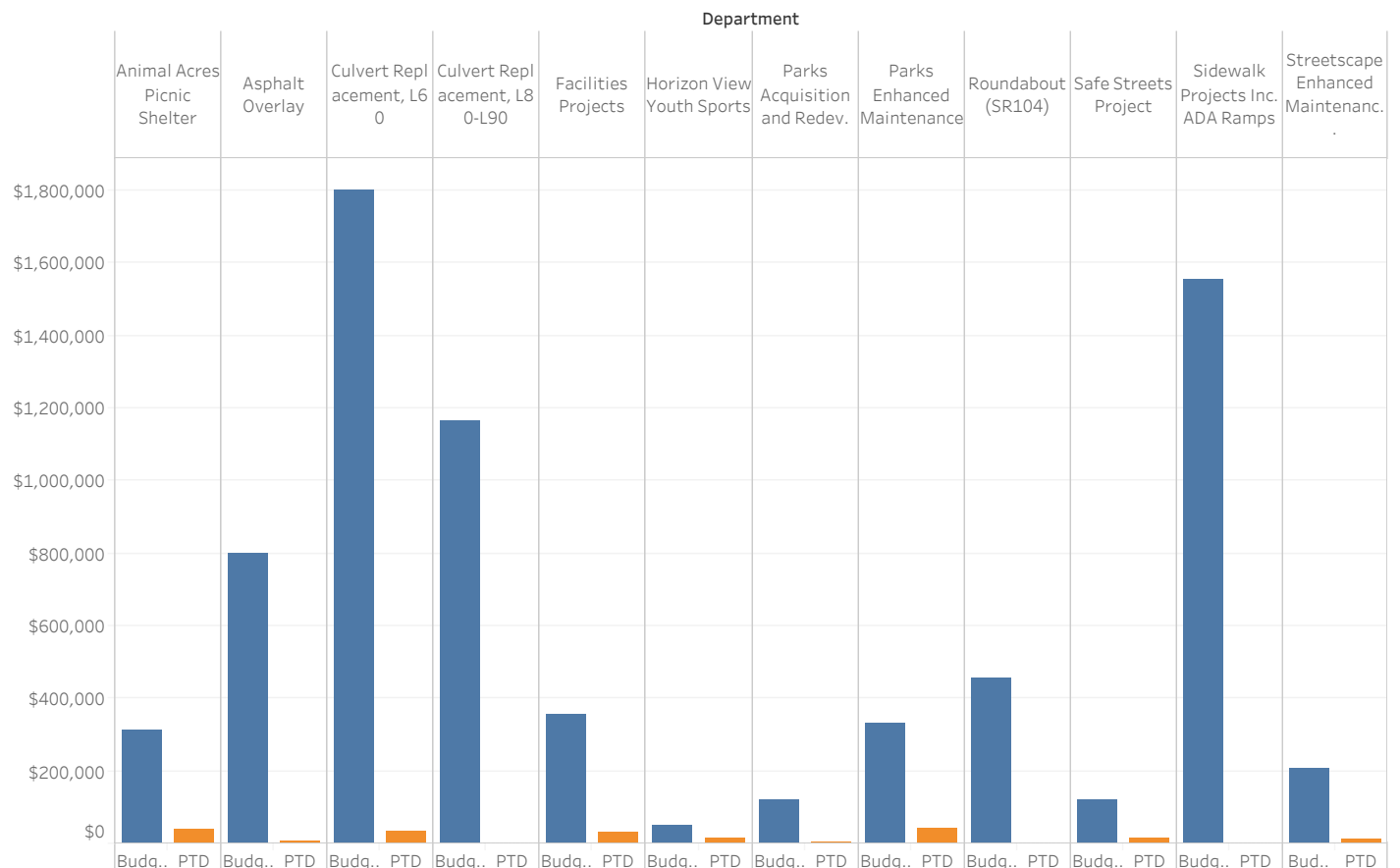
Non-Operating Departments



Revenue by Fund



Capital



August 31, 2019 Budget Monitoring

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Percentages shown on this report are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

Operating Departments

Department	Budget	PTD	PTD Percent
Building	\$398,733	\$115,558	29%
City Council	\$166,495	\$53,577	32%
Civil Service Commission	\$15,083	\$4,838	32%
Crime Watch	\$15,000	\$5,535	37%
Detention/Jail	\$305,000	\$46,833	15%
Dispatch	\$324,350	\$116,849	36%
Engineering Operations	\$533,041	\$156,013	29%
Environmental Services	\$12,000	\$3,491	29%
Executive	\$1,135,995	\$335,148	30%
Facilities	\$444,443	\$132,243	30%
Finance and IT	\$1,429,690	\$418,121	29%
Legal	\$300,000	\$77,219	26%
Municipal Court	\$1,189,718	\$365,065	31%
Municipal Services	\$1,272,466	\$399,645	31%
Parks	\$844,410	\$242,798	29%
Planning	\$1,255,844	\$392,706	31%
Police	\$7,530,930	\$2,401,836	32%
Prosecutor and Public Def..	\$383,719	\$93,084	24%
Sewer Operations	\$5,704,472	\$1,864,694	33%
Street Maintenance	\$319,500	\$241,898	76%
Street Operations	\$833,331	\$253,576	30%
Surface Water Utility Ope..	\$2,036,198	\$539,745	27%
Traffic Safety Camera	\$1,291,620	\$320,340	25%

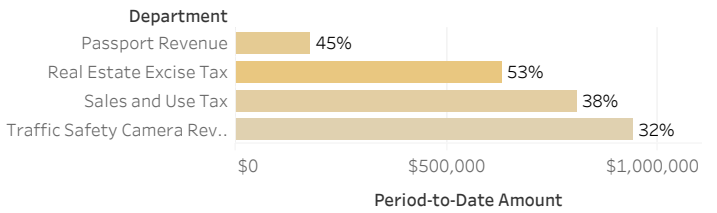
Non-Operating Departments

Department	Budget	PTD	PTD Percent
Audit	\$48,000	\$0	0%
Community Programs	\$503,085	\$147,325	29%
Elections	\$70,000	\$40,184	57%
Emergency Management	\$99,000	\$46,375	47%
Memberships	\$81,782	\$36,998	45%
Public Health	\$6,000	\$1,789	30%

Revenue by Fund

Department	Budget	PTD	PTD Percent
Capital Improvement Fund Revenue	\$723,117	\$362,162	50%
General Fund Revenue	\$19,695,133	\$6,102,813	31%
Sewer Utility Revenue	\$6,600,403	\$2,112,278	32%
Street Fund Revenue	\$1,205,605	\$377,410	31%
Surface Water Utility Revenue	\$2,775,160	\$743,506	27%
Transportation Capital Revenue	\$2,982,877	\$346,718	12%

Revenue by Fund



Capital

Department	Budget	PTD
Animal Acres Picnic Shelter	\$310,000	\$37,069
Asphalt Overlay	\$800,000	\$7,926
Culvert Replacement, L60	\$1,799,000	\$36,761
Culvert Replacement, L80-L90	\$1,164,000	\$134
Facilities Projects	\$353,500	\$30,477
Horizon View Youth Sports	\$50,000	\$14,114
Parks Acquisition and Redev.	\$120,000	\$4,372
Parks Enhanced Maintenance	\$330,000	\$42,846
Roundabout (SR104)	\$455,000	\$0
Safe Streets Project	\$120,000	\$17,480
Sidewalk Projects Inc. ADA Ramps	\$1,554,000	\$0
Streetscape Enhanced Maintenance	\$206,000	\$9,828

2019 MID-BIENNIAL BUDGET CALENDAR

City of Lake Forest Park Budget Calendar, 2019 Mid-Biennial Budget

<u>Date</u>	<u>Description</u>	<u>Time</u>	<u>Meeting Type</u>
25-Jul-19	Mid-Biennial Budget Adjustment Call for Proposals	-	NA
21-Aug-19	Departments Budget Change & Enhancements Requests Due	-	NA
<i>August 26-30, 2019</i> Departments Meet with Finance & Executive to Discuss Mid-Biennial Requests			
26-Sep-19	Preliminary Mid-Biennial Presentation & Discussion	5:45 PM	Special Budget Meeting, Open to Public
3-Oct-19	Mid-Biennial Budget Questions & Answers for Committee	6:00 PM	Special Budget Meeting, Open to Public
17-Oct-19	Mid-Biennial Budget Committee Q&A Continued	6:00 PM	Regular Budget and Finance Committee Meeting
24-Oct-19	Public Hearings for Preliminary Mid-Biennial Revisions & Property Tax Levy	7:00 PM	Regular City Council Meeting
7-Nov-19	Hold for Continued Unresolved Budget Issues	6:00 PM	Special Budget Meeting, Open to Public
14-Nov-19	Adoption of Mid-Biennial Budget Revisions & Property Tax Levy	7:00 PM	Regular City Council Meeting