



**City of Lake Forest Park
Budget & Finance Meeting
August 20, 2020
6:00 p.m.
Lake Forest Park City Hall
17425 Ballinger Way NE
AGENDA**

Meeting to be Held Virtually

See page 2 for information about how to watch the meeting online

City Hall is Closed to the Public

Committee Members for Budget: John Resha (Chair), Tom French, Semra Riddle, Phillipa Kassover, John Wright, Mark Phillips, and Lorri Bodi

Projected Ending Fund Balances

Capital Improvement Projects for 2021/2022 Biennial Budget

Police Department; Current and Future Challenges

Citizen Comments *(Each speaker has 3 minutes to comment)*

See page 2 for how information on how to provide oral comments during Citizen Comments

Adjourn

Budget Committee Discussion Documents and Attachments

HOW TO SUBMIT ORAL CITIZEN COMMENTS

<https://www.cityoffp.com/629/Virtual-Budget-and-Finance-Committee-Meetings>

Because the City has implemented oral comments, written comments are no longer accepted under Citizen Comments.

Please click the link below to join the webinar:

When: Aug 20, 2020 06:00 PM Pacific Time (US and Canada)

Topic: Budget & Finance Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/95380287144>

Or iPhone one-tap :

US: +12532158782,,95380287144# or +13462487799,,95380287144#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 408 638 0968 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 953 8028 7144

International numbers available: <https://zoom.us/j/95380287144>

Fund	Reserved (R)/Unreserved (U)	Actual Beginning Fund		2019-2020	Projected Ending Fund	Minimum Fund Balance Target Achieved, Yes No?
		Balance, 1/1/2019	2019-2020 Revenue	Expenditure	Balance, 12/31/2020	
001 General	U	4,078,519	19,210,006	19,598,738	3,689,788	Yes
101 Street	R	797,807	1,373,379	1,529,606	641,580	Yes
102 Council Contingency	R	710,542	27,516	-	738,058	n/a
104 Transportation Benefit Dist.	R	445,504	444,428	460,391	429,542	n/a
105 Budget Stabilization	R	309,432	9,257	-	318,689	n/a
106 Strat. Opportunity Fund	U	-	251,500	250,000	1,500	n/a
301 Capital Improvement	R	1,072,241	1,150,485	1,018,058	1,204,668	n/a
302 Transportation Capital	R	1,068,165	1,899,076	1,794,984	1,172,256	Yes
303 Capital Facilities Maintenance	R	438,380	312,496	150,629	600,248	n/a
401 Sewer Utility	R	872,217	6,574,205	6,462,997	983,426	Yes
402 Sewer Capital	R	2,875,602	281,293	47,102	3,109,793	n/a
403 Surface Water Utility	R	1,130,739	2,775,556	3,140,268	766,027	Yes
404 Surface Water Capital	R	1,304,174	2,774,901	2,998,437	1,080,637	n/a
406 Sewer Bond Reserve	R	103,565	3,061	-	106,626	n/a
407 PW Trust Fund Repayment	R	829,340	342,057	497,838	673,559	n/a
450 Public Works Contract	U	336,194	147,839	484,032	-	CLOSED
501 Replacement	R	852,355	639,978	569,133	923,199	n/a
		17,224,776	38,217,033	39,002,213	16,439,595	

City of Lake Forest Park Capital Improvement Plan - 2020-2022 (Mayor's Proposed)

	PROJECTS	*Action Plan	2020						2021						2022					
			Capital Improvement	Transportation Capital	Capital Facilities	SWM Capital	Sewer Capital	State / Federal / County Grant Funding Revenue	Capital Improvement	Transportation Capital	Capital Facilities	SWM Capital	Sewer Capital	State / Federal / County Grant Funding Revenue	Capital Improvement	Transportation Capital	Capital Facilities	SWM Capital	Sewer Capital	State / Federal / County Grant Funding Revenue
Facilities	1 City Hall Facilities	ST			165,000					100,000						431,000				
	2 Secure Parking -City Hall	PD														-				
	3 Reception Safety -City Hall	PD			37,000					-							10,000			
	4 Public Works Office Building	ST															24,000			
	5 Public Works Facilities	ST																		
Parks	6 McKinnon Creek Trail	PR,ST																		
	7 Animal Acres Park Restoration	PR,ST								30,000							30,000			
	8 Horizon View Park Improvements	PR,ST	25,000						25,000											
	9 Brookside Park Development	PR,ST	-						20,000											
	10 Five Acre Woods Development	PR,ST	-						40,000											
	11 Animal Acres Park Picnic Shelter	PR,ST	243,000						-											
12 Lake Front Park Property Purchase/Development																				
Transportation	13 Annual Street Overlay Program	ST			-															
	14 ADA Ramps	SS/ST			-															
	15 Safe Streets Study: Early Action Investments	SS/ST			-															
	16 37th Ave Sidewalk (Brookside Elem)	SS/ST			-															
	17 37th Ave Sidewalk (LFP Elem)	SS/ST			-															
Sewer	18 SR 522 Grade Separated Pedestrian Crossing	SH		400,000				400,000	100,000				100,000							
	19 SR 104 and 40th Pl. NE Roundabout	SH		50,000				50,000	405,000				405,000		2,787,000					2,756,198
	20 Beach Drive Sewer Lift Stations	ST, SCP																		365,000
SWM	21 Material Bins Covers	ST															150,000			
	22 Culvert L60 Replacement	CRS				1,694,000		100,000												
	23 Culvert L70 Replacement	CRS																		
	24 Culvert L80-L90 Replacement	CRS				461,000		461,000			252,000		252,000			3,990,000				1,779,000
	25 Culvert L110 Replacement	CRS																		
	26 Hillside Creek Bypass - Study and Development																105,000			
	27 Misc SW Projects	ST															105,000			
	BEGINNING FUND BALANCE		824,562	708,124	387,577	980,741	2,349,477		762,225	1,208,497	341,577	53,991	2,586,977		882,437	1,709,961	397,577	341,241	2,824,477	
	Reoccurring Revenue		336,559	747,774	6,000	7,500	37,500		336,884	748,865	6,000	7,500	37,500		354,632	1,187,170	6,322	7,903	39,514	
	Grants & External Funding		25,000	450,000		561,000				505,000		252,000			2,756,198			1,779,000		
	Transfers IN				150,000	700,000	200,000				150,000	350,000	200,000			200,000	325,000	100,000		
	Fincancing																5,143,000			
	TOTAL INFLOWS		361,559	1,197,774	156,000	1,268,500	237,500		336,884	1,253,865	156,000	609,500	237,500		354,632	3,943,368	206,322	7,254,903	139,514	
	Operating Expenditures		5,896	247,401		40,250			6,672	247,401		40,250			6,622	682,265		40,000		
	Capitall Expenditures		268,000	450,000	202,000	2,155,000			60,000	505,000	100,000	282,000				2,787,000	465,000	4,380,000	365,000	
	Debt Services																			
	Transfers OUT		150,000						150,000						200,000					
	TOTAL OUTFLOWS		423,896	697,401	202,000	2,195,250			216,672	752,401	100,000	322,250		206,622	3,469,265	465,000	4,420,000	365,000		
	ENDING FUND BALANCE		762,225	1,208,497	341,577	53,991	2,586,977		882,437	1,709,961	397,577	341,241	2,824,477		1,030,448	2,184,064	138,899	3,176,144	2,598,991	

Notes

*Action Plan : ST = Strategic Plan, PD = LFP City Hall Risk/Security Assessment, PR= PROS-T Plan
 SS = Safe Streets Study, SH = Safe Highways Study, SCP = Sewer Comprehensive Plan
 CRS = Lyon Creek Culvert Replacement Preliminary Design Report

Notes

Notes

Requires construction grant dollars.

City of Lake Forest Park Capital Improvement Plan - 2019-2025 (Mayor's Proposed)

PROJECTS		*Action Plan	2023						2024						2025						
			Capital Improvement	Transportation Capital	Capital Facilities	SWM Capital	Sewer Capital	State / Federal / County Grant Funding Revenue	Capital Improvement	Transportation Capital	Capital Facilities	SWM Capital	Sewer Capital	State / Federal / County Grant Funding Revenue	Capital Improvement	Transportation Capital	Capital Facilities	SWM Capital	Sewer Capital	State / Federal / County Grant Funding Revenue	
Facilities	1	City Hall Facilities	ST			51,000					51,000										
	2	Secure Parking -City Hall	PD			-															
	3	Reception Safety -City Hall	PD																		
	7	Public Works Office Building	ST			-															
	8	Public Works Facilities	ST			2,000															
Parks	10	McKinnon Creek Trail	PR,ST																		
	12	Animal Acres Park Restoration	PR,ST																		
	13	Horizon View Park Improvements	PR,ST																		
	14	Park Property Development (Sims)	PR,ST																		
	15	Park Property Development (SPU)	PR,ST																		
	16	Animal Acres Park Picnic Shelter	PR,ST																		
		Lake Front Park Property Purchase/Development																			
Transportation	17	Annual Street Overlay Program	ST			-															
	18	ADA Ramps	SS/ST																		
	19	Safe Streets Study: Early Action Investments	SS/ST																		
	20	37th Ave Sidewalk (Brookside Elem)	SS/ST																		
	21	37th Ave Sidewalk (LFP Elem)	SS/ST																		
Sewer	22	SR 522 Grade Separated Pedestrian Crossing	SH			-															
	23	SR 104 and 40th Pl. NE Roundabout	SH																		
	24	Beach Drive Sewer Lift Stations	ST, SCP					1,000,000													
	25	Material Bins Covers	ST																		
	26	Culvert L60 Replacement	CRS																		
	27	Culvert L70 Replacement	CRS																		
	28	Culvert L80-L90 Replacement	CRS																		
	29	Culvert L110 Replacement	CRS																		
	30	Hillside Creek Bypass - Study and Development					300,000														
SWM		Misc SW Projects	ST																		
		BEGINNING FUND BALANCE		1,030,448	2,184,064	138,899	3,176,144	2,598,991		1,228,783	2,688,969	242,221	3,164,224	1,738,505		1,445,481	3,197,958	347,883	3,455,551	1,880,141	
		Reoccurring Revenue		354,632	1,187,170	6,322	7,903	39,514		373,676	807,961	6,662	8,327	41,636		373,676	807,961	6,662	8,327	41,636	
		Grants & External Funding																			
		Transfers IN				150,000	325,000	100,000				150,000	325,000	100,000				150,000	325,000	100,000	
		Fincancing																			
		TOTAL INFLOWS		354,632	1,187,170	156,322	332,903	139,514		373,676	807,961	156,662	333,327	141,636		373,676	807,961	156,662	333,327	141,636	
		Operating Expenditures		6,297	682,265		44,823			6,977	298,972		42,000			6,977	298,972		47,378		
		Capitail Expenditures				53,000	300,000	1,000,000				51,000									
		Debt Services																			
		Transfers OUT		150,000						150,000						150,000					
		TOTAL OUTFLOWS		156,297	682,265	53,000	344,823	1,000,000		156,977	298,972	51,000	42,000		156,977	298,972		47,378			
	ENDING FUND BALANCE		1,228,783	2,688,969	242,221	3,164,224	1,738,505		1,445,481	3,197,958	347,883	3,455,551	1,880,141		1,662,180	3,706,947	504,544	3,741,500	2,021,776		

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Public Works Facility Maintenance

Description	Funding will be used to review the T1 communications between City Hall and the Public Works Facility, replace the HVAC system and harden the residential structure for public works staff. The communication lines have been very slow between the City Hall and the PW Facility and need to be improved as more electronic files are shared. The HVAC system is not adequate to maintain temperatures on the second floor and in the server room.								
Background	Projects are based on the 2013 facilities maintenance plan. (1) Communications analysis between City Hall and the PW facility, replacement of the HVAC system. (2) Hot Water Heaters, Appliance Replacement. (3) Roof Replacement. (4) New Flooring, Interior Painting. (5) Electric Hot Water Heater (Shop). Future: New Siding, Exterior Painting, Appliances, Interior Painting.								
Policy Basis	Mobility, Healthy Environment								
Total Project Cost	\$40,000								
Method of Financing	City Capital Fund (REET I)								
City Funding %	100%								
In-House Costs Reimbursed	No								
Estimated Annual Maint. Costs	TBD								
Change from Prior CIP	Ongoing Project								
Project Start Date	Ongoing								
Anticipated Completion Date	Ongoing								
Project Status	Ongoing								
Project Rating	Medium - Low								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$0								
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$40,000			\$14,000	\$24,000	\$2,000			
TOTAL	\$40,000	\$0	\$0	\$14,000	\$24,000	\$2,000	\$0	\$0	
Estimated Staff Hours	40	0	0	14	24	2	0	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$0								
Capital Facilities	\$40,000	\$0	\$0	\$14,000	\$24,000	\$2,000	\$0	\$0	\$0
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$40,000	\$0	\$0	\$14,000	\$24,000	\$2,000	\$0	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
State/Federal Funding	\$0								

McKinnon Creek Trail

Description	Improve the pedestrian trail between NE 184th St and 46th Ave NE in the unopened ROW. In 2013-2014 the City worked with Volunteers of Outdoor Washington to improve the trail sections outside of two wetlands with geotextile fabric and gravel. Also in 2014 the City contracted with the Watershed Company to evaluate alternatives for the wetland crossings including turnpikes and boardwalks.									
Background	The City's legacy plan seeks to improve pedestrian connections throughout the City including the McKinnon Creek Trail. The unopened ROW along McKinnon Creek has served as a pedestrian trail for over 30 years. The trail shortens pedestrian travel between the horizon view area and the Town Center by more than a mile with a trail that has very little topographic relief. It also provides a great opportunity for trail users to enjoy a natural forested riparian corridor.									
Policy Basis	100-yr Legacy Plan, Mobility									
Total Project Cost	\$0									
Method of Financing	City Capital Fund (REET I)									
City Funding %	100%									
In-House Costs Reimbursed	No									
Estimated Annual Maint. Costs	\$1,000/year									
Change from Prior CIP	Funding in 2014 was used to complete an evaluation of potential wetland crossing alternatives. Future funding will be used to finalize a design and begin construction of the wetland crossing.									
Project Start Date	2013									
Anticipated Completion Date	TBD									
Project Status	The non-wetland portions of the trail are complete. Potential wetland crossing alternatives were developed during the summer of 2014. A final design and construction of the wetland crossings is next to complete.									
Project Rating	Medium - Low									
EXPENDITURES										
	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
Project Development/Planning	\$0									
Pre-design	\$0									
Design	\$0									
Permitting	\$0									
Right-of-way Acquisition	\$0									
Construction	\$0									
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Estimated Staff Hours										
	0	0	0	0	0	0	0	0	0	
FUND SOURCE										
	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
Capital Improvement	\$0									
Transportation Capital Fund	\$0									
Capital Facilities	\$0									
SWM Capital Fund	\$0									
Sewer Capital Fund	\$0									
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
REVENUES										
	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
State/Federal Funding	\$0									

Horizon View Park Improvements

Description	Complete upgrades to park facilities including: resurfacing and restoring the basketball & tennis courts and soccer field. A water station for bottle filling and pet hydration is also planned for installation. An added amenity like Bocce Ball is being looked at to add to the park.
Background	Located at the top of the highest point in Lake Forest Park (198th St. & 47th Ave. NE), Horizon View Park is 8.44 acres of land that supports activities such as: basketball, tennis, soccer, dog walking, picnicking, running/walking and child's play at the playground. Among the many frequent visitors to the park, the facility is consistently utilized by the Shorelake Soccer Club, who conducts team practices at the park's soccer field.
Policy Basis	Community Vitality
Total Project Cost	\$25,000
Method of Financing	Youth Sports Facilities Grant
City Funding %	0%
In-House Costs Reimbursed	No
Estimated Annual Maint. Costs	None
Change from Prior CIP	None
Project Start Date	2019
Anticipated Completion Date	2020
Project Status	City is identifying potential outside funding sources
Project Rating	Low

EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$0								
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$25,000		\$25,000						
TOTAL	\$25,000	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0

Estimated Staff Hours	56	0	56	0	0	0	0	0	0
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FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$25,000		\$25,000						
Transportation Capital Fund	\$0								
Capital Facilities	\$0								
SWM Capital Fund	\$0	\$0	\$0	\$0	\$0				
Sewer Capital Fund	\$0								
TOTAL	\$25,000	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0

REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Youth Sports Facilities Grant	\$25,000		\$25,000						

Brookside Park Development									
Description	Development of the recently acquired property at 17450 37th Ave NE to convert to a public nature park with an active recreation element.								
Background	Acquisition of the 17450 37th Ave NE increased the size of Pflugst Animal Acres Park from 3.85 acres to over 5 acres providing a very large natural central park in Lake Forest Park. It will be connected by sidewalks on all sides, ample street and off-street parking while providing nature trail connection between Brookside Boulevard and Brookside Elementary School. The property could be used as an outdoor classroom due to its immediate proximity to the elementary school and its amazing location at the convergence of two salmon-bearing streams. The property also has a large outdoor fireplace and an upland area suitable for active outdoor recreation.								
Policy Basis	Healthy Environment, Community Vitality, 100-Yr Legacy Plan								
Total Project Cost	\$40,000								
Method of Financing	King County Parks Levy, King County Conservation Futures Grant, King Conservation District Grant, Other grants to be determined								
City Funding %	0% - 60%								
In-House Costs Reimbursed	To Be Determined								
Estimated Annual Maint. Costs	\$5,000								
Change from Prior CIP	New Project								
Project Start Date	2021								
Anticipated Completion Date	2022								
Project Status	City is identifying potential outside funding sources								
Project Rating	Low								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$40,000			\$20,000	\$20,000				
Design	\$0								
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$0								
TOTAL	\$40,000	\$0	\$0	\$20,000	\$20,000	\$0	\$0	\$0	\$0
Estimated Staff Hours	90	0	0	45	45	0	0	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$40,000			\$20,000	\$20,000				
Transportation Capital Fund	\$0								
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$40,000	\$0	\$0	\$20,000	\$20,000	\$0	\$0	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
KC Parks Levy	\$40,000			\$20,000					

Five Acre Woods Development									
Description	Development of the recently acquired property at 19021, 19031 40th Place NE (Parcels 4022902320, 4022902270) to convert the properties to a public nature park that may include active recreation elements.								
Background	Seattle Public Utilities (SPU) accepted the City's \$1 million purchase offer for the two undeveloped parcels near the intersection of 40th Place NE and 45th Place NE. Initial funding for acquisition comes from an internal line of credit combined with grant funding from King County Conservation Futures. The properties have an area of 5.6 acres with a dense tree canopy and extensive sensitive areas. The City's successful offer is a culmination of a cooperative effort by the City Council, Mayor, Lake Forest Park Stewardship Foundation and conservation-minded residents.								
Policy Basis	Healthy Environment, Community Vitality, 100-Yr Legacy Plan								
Total Project Cost	\$80,000								
Method of Financing									
City Funding %	0% - 60%								
In-House Costs Reimbursed	To Be Determined								
Estimated Annual Maint. Costs	\$5,000								
Change from Prior CIP	New Project								
Project Start Date	2021								
Anticipated Completion Date	2022								
Project Status	City is identifying potential outside funding sources								
Project Rating	Low								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$80,000			\$40,000	\$40,000				
Design	\$0								
Permitting	\$0								
Acquisition	\$0								
Construction	\$0								
TOTAL	\$80,000	\$0	\$0	\$40,000	\$40,000	\$0	\$0	\$0	\$0
Estimated Staff Hours	179	0	0	90	90	0	0	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$40,000		\$0	\$40,000					
Transportation Capital Fund	\$0								
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$40,000	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
KC Parks Levy	\$40,000		\$0	\$40,000					

Animal Acres Park - Picnic Shelter

Description	Construct at 20'x20' picnic shelter in Animal Acres Park for use as a public park amenity.									
Background	The conditional use permit that allowed the park to be developed in 1997 allowed for construction of a 20'x20' shelter. The City did not construct the shelter as part of the first phase of the park development. Animal Acres has become a focal point for community events and a covered shelter would improve park use and events.									
Policy Basis	Community Vitality									
Total Project Cost	\$243,000									
Method of Financing	City Capital Fund									
City Funding %	100%									
In-House Costs Reimbursed	No									
Estimated Annual Maint. Costs	\$500									
Change from Prior CIP	New Project									
Project Start Date	2019									
Anticipated Completion Date	2020									
Project Status	Scoping									
Project Rating	High									
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
Project Development/Planning	\$0									
Pre-design	\$0									
Design	\$0									
Permitting	\$0									
Right-of-way Acquisition	\$0									
Construction	\$243,000		\$243,000							
TOTAL	\$243,000	\$0	\$243,000	\$0	\$0	\$0	\$0	\$0	\$0	
Estimated Staff Hours	544	0	544	0	0	0	0	0	0	
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
Capital Improvement	\$243,000		\$243,000	\$0		\$0	\$0	\$0		
Transportation Capital Fund	\$0									
Capital Facilities	\$0									
SWM Capital Fund	\$0									
Sewer Capital Fund	\$0									
TOTAL	\$243,000	\$0	\$243,000	\$0	\$0	\$0	\$0	\$0	\$0	
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
State/Federal Funding	\$0									

Lake Front Park Property Purchase/Development

Description	Planning and development of the recently acquired property at 17345 Beach Dr. NE to convert the property to an active park providing picnic space, water access for kayaking, canoeing, paddle boarding and swimming. The main house may be retained as a future public space.									
Background	This approximate 1.9 acre parcel became available for sale during 2019. The Mayor, Council and members of the public recognized the opportunity for the City to provide the first and only public waterfront park in Lake Forest Park. The property was purchased for \$5M in partnership with Forterra (buy and hold) and King County, who is participating in the purchase from Forterra with up to \$2.5M in parks levy funds. Grant funds are being sought for another \$2.0M with the City making up the remaining balance. Purchase of the property will be complete no later than December 2021.									
Policy Basis										
Total Project Cost										
Method of Financing										
City Funding %										
In-House Costs Reimbursed										
Estimated Annual Maint. Costs										
Change from Prior CIP										
Project Start Date										
Anticipated Completion Date										
Project Status										
Project Rating										
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
Project Development/Planning										
Pre-design										
Design										
Permitting										
Right-of-way Acquisition										
Construction										
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Estimated Staff Hours	0	0	0	0	0	0	0	0	0	
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
Capital Improvement										
Transportation Capital Fund										
Capital Facilities										
SWM Capital Fund										
Sewer Capital Fund										
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future	
State/Federal Funding	\$0									

ADA Ramps									
Description	ADA ramps on sidewalks increase safety for all LFP residents								
Background	ADA ramps are required by federal law and must be upgraded concurrently with street overlays or chip sealing. Cost is \$12,000 per ADA ramp using King County cost estimates. This funding will be used for curb ramps on Ballinger Way that the City has been notified are creating problems for access.								
Policy Basis	Mobility								
Total Project Cost	\$290,000								
Method of Financing	Transportation Capital Fund (REET II), State/Federal Funding								
City Funding %	100%								
In-House Costs Reimbursed	No								
Estimated Annual Maint. Costs	None								
Change from Prior CIP	None								
Project Start Date	2019								
Anticipated Completion Date	Ongoing								
Project Status	Pending								
Project Rating	Medium - Low								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$40,000					\$20,000	\$20,000		
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$250,000					\$125,000	\$125,000		
TOTAL	\$290,000	\$0	\$0	\$0	\$0	\$145,000	\$145,000	\$0	\$0
Estimated Staff Hours	455	0	0	0	0	228	228	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$130,000	\$0				\$65,000	\$65,000		
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$130,000	\$0	\$0	\$0	\$0	\$65,000	\$65,000	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
TBD	\$160,000					\$80,000	\$80,000		

Safe Streets Study: Early Action Investments

Description	Small street safety improvement projects as depicted in the upcoming Safe Streets study, mostly additional speed radar signs and rapid flashing beacon crosswalk signs.								
Background	This project is an outcome of the recommended project list resulting from the Safe Streets Study.								
Policy Basis	2017 Safe Streets Study								
Total Project Cost	\$120,000								
Method of Financing	Transportation Capital Fund (REET II)								
City Funding %	100%								
In-House Costs Reimbursed	No								
Estimated Annual Maint. Costs	None								
Change from Prior CIP	New project								
Project Start Date	7/1/2017								
Anticipated Completion Date	Ongoing								
Project Status	Pending								
Project Rating	Medium - Low								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$10,000			\$10,000					
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$110,000			\$110,000					
TOTAL	\$120,000	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0
Estimated Staff Hours	188	0	0	188	0	0	0	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$0								
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
TBD	\$120,000			\$120,000					

Sidewalk - 37th Ave NE (Brookside)

Description	Sidewalk between NE 178th St. to NE 165th St. on 37th Ave NE. Sidewalk will be near Brookside Elementary School.								
Background	There have been numerous citizen requests for enhanced pedestrian facilities on this route leading to Brookside Elementary.								
Policy Basis	Mobility								
Total Project Cost	\$1,164,000								
Method of Financing	Future Grant Opportunities or Transportation Capital Fund (REET II)								
City Funding %	25% match assumed								
In-House Costs Reimbursed	Yes								
Estimated Annual Maint. Costs	\$500 - striping, street sweeping, drainage maintenance, signage								
Change from Prior CIP	None								
Project Start Date	2018								
Anticipated Completion Date	TBD								
Project Status	Pending								
Project Rating	Medium								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$177,000					\$177,000			
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$987,000						\$987,000		
TOTAL	\$1,164,000	\$0	\$0	\$0	\$0	\$177,000	\$987,000	\$0	\$0
Estimated Staff Hours	2,607	0	0	0	0	396	2,211	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$60,000					\$60,000			
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$60,000	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Future Grant Opportunities	\$1,164,000					\$177,000	\$987,000		

SR 522 Grade Separated Crossing Study									
Description	Grade separated crossing of SR 522 at or just west of SR 104.								
Background	The new BRT station on SR 522 at the Town Center along with the parking garage preliminarily slated to be constructed nearby will increase the existing robust movements of pedestrians, bicycles and vehicles in this vicinity. A grade separated crossing will allow easier access for all modes without disrupting traffic flow on SR 522.								
Policy Basis	Mobility								
Total Project Cost	\$500,000								
Method of Financing	Future Grant Opportunities or Transportation Capital Fund (REET II)								
City Funding %									
In-House Costs Reimbursed	Yes								
Estimated Annual Maint. Costs	\$500 - striping, street sweeping, drainage maintenance, signage								
Change from Prior CIP	New Project								
Project Start Date	2019								
Anticipated Completion Date	2023								
Project Status	Pending								
Project Rating	Medium								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$500,000		\$400,000	\$100,000					
Design	\$0								
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$0								
TOTAL	\$500,000	\$0	\$400,000	\$100,000	\$0	\$0	\$0	\$0	\$0
Estimated Staff Hours	400	0	320	80	0	0	0	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$500,000		\$400,000	\$100,000					
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$500,000	\$0	\$400,000	\$100,000	\$0	\$0	\$0	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
State Transportation Grant	\$500,000		\$400,000	\$100,000	\$0	\$0	\$0		

SR 104/40th PI Roundabout

Description	Design and construction of a roundabout on SR 104 at 40th Place NE.
Background	The four-legged, skewed intersection has a number of safety shortcomings related to its geometry, volume of traffic, and lack of pedestrian amenities.
Policy Basis	Mobility
Total Project Cost	\$3,242,000
Method of Financing	Grants and Transportation Capital Fund (REET II)
City Funding %	
In-House Costs Reimbursed	Yes
Estimated Annual Maint. Costs	\$500 - striping, street sweeping, drainage maintenance, signage
Change from Prior CIP	New project
Project Start Date	2020
Anticipated Completion Date	2022
Project Status	Pending
Project Rating	High

EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$655,000		\$50,000	\$405,000	\$200,000				
Permitting	\$0								
Right-of-way Acquisition	\$400,000				\$400,000				
Construction	\$2,187,000				\$2,187,000				
TOTAL	\$3,242,000	\$0	\$50,000	\$405,000	\$2,787,000	\$0	\$0	\$0	\$0

Estimated Staff Hours	2,140	0	33	267	1,839	0	0	0	0
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FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$30,802				\$30,802				
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$0								
TOTAL	\$30,802	\$0	\$0	\$0	\$30,802	\$0	\$0	\$0	\$0

REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Grants: TIB and State Transpo	\$3,211,198		\$50,000	\$405,000	\$2,756,198	\$0	\$0	\$0	

Beach Drive Sewer Lift Stations

Description	Two lift stations on Beach Dr. NE are near the end of their useful lives. One new lift station will replace both lift stations and upgrade the sewage conveyance in this basin. An emergency generator will also be installed.								
Background	This sewer system was installed by Lake City Sewer District in the 1960s.								
Policy Basis	1999 Sewer Comprehensive Plan								
Total Project Cost	\$1,365,000								
Method of Financing	Sewer Capital Fund								
City Funding %	100%								
In-House Costs Reimbursed	No								
Estimated Annual Maint. Costs	\$1500/year								
Change from Prior CIP	The project has been moved to 2018-2019 The funding amounts and sources remain the same.								
Project Start Date	2018								
Anticipated Completion Date	2023								
Project Status	Pending								
Project Rating	High								
EXPENDITURES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$365,000				\$365,000				
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$1,000,000					\$1,000,000			
TOTAL	\$1,365,000	\$0	\$0	\$0	\$365,000	\$1,000,000	\$0	\$0	\$0
Estimated Staff Hours	915	0	0	0	245	670	0	0	0
FUND SOURCE	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$0								
Capital Facilities	\$0								
SWM Capital Fund	\$0								
Sewer Capital Fund	\$1,365,000		\$0	\$0	\$365,000	\$1,000,000	\$0	\$0	
TOTAL	\$1,365,000	\$0	\$0	\$0	\$365,000	\$1,000,000	\$0	\$0	\$0
REVENUES	Total	Previous	2020	2021	2022	2023	2024	2025	Future
State/Federal Funding	\$0								

Culvert L60 Replacement									
Description	Replacement of culvert L60, Lyon Creek at NE 178th Street/44th Avenue NE.								
Background	<p>In 2009 the City completed a Flood Reduction Planning study that was initiated in response to a significant flooding event in 2007. The planning study revealed that many of the City's culverts are aging, undersized and barriers to fish passage and outlined a systematic approach to replace each of them. Replacement of culverts downstream of L60 were replaced in 2015 and L60 is the culvert with the next highest priority for replacement due to poor structural condition and fish passage shortcomings.</p> <p>Funding for 100% design was provided by a grant from King County Flood Control District.</p>								
Policy Basis	2009 Lake Forest Park Flood Reduction Planning Study								
Total Project Cost	\$1,905,000								
Method of Financing									
City Funding %									
In-House Costs Reimbursed	No								
Estimated Annual Maint. Costs	Surface Water Capital Fund, Grants								
Change from Prior CIP	Cost estimates have been updated. Inflation rate = 3.25%. Culverts must be sized using the stream simulation method which results in the need for larger culverts and increased costs.								
Project Start Date	2017								
Anticipated Completion Date	2021								
Project Status	City is seeking outside funding opportunities								
Project Rating	High								
EXPENDITURES									
	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$211,000	\$211,000							
Permitting	\$0								
Right-of-way Acquisition	\$0								
Construction	\$1,694,000		\$1,694,000						
TOTAL	\$1,905,000	\$211,000	\$1,694,000	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Staff Hours									
	2,761		2,761	0	0	0	0	0	0
FUND SOURCE									
	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$0								
Capital Facilities	\$0								
SWM Capital Fund	\$1,294,000		\$1,294,000	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Capital Fund	\$0								
TOTAL	\$1,294,000	\$0	\$1,294,000	\$0	\$0	\$0	\$0	\$0	\$0
REVENUES									
	Total	Previous	2020	2021	2022	2023	2024	2025	Future
King County Flood Control Dist.		\$211,000	\$400,000						

Culvert L80-90 Replacement									
Description	Replacement of culverts L80 (35th Avenue NE) and L90 (NE 185th Street) along with restoration of the collapsed culvert creek channel within the private property at 18503 Ballinger Way NE.								
Background	<p>In 2009 the City completed a Flood Reduction Planning study that was initiated in response to a significant flooding event in 2007. The planning study revealed that many of the City's culverts are aging, undersized and barriers to fish passage and outlined a systematic approach to replace each of them. Since 2009, the City has ambitiously sought funding for culvert replacement projects and completed five culvert replacements valued at over \$7 million - four of the culverts were not owned by the City and were very complex leading to higher costs per culvert. With the regional flooding issue resolved, the City now focuses its attention on structurally deficient culverts and fish barrier culverts over the next 5-6 years.</p> <p>WSDOT is committed to replacing culvert L100 across SR 104 (west of 35th) with construction expected in 2021. LFP is working with WSDOT to effect a result that replaces all three culverts and restores the creek. The City has successfully obtained grant funding to finance the design phase of the City's project.</p> <p>Grant funding will be sought for the right of way acquisition and construction phases.</p>								
Policy Basis	2009 Lake Forest Park Flood Reduction Planning Study								
Total Project Cost	\$4,703,000								
Method of Financing									
City Funding %									
In-House Costs Reimbursed	Yes								
Estimated Annual Maint. Costs	Surface Water Capital Fund, Grants								
Change from Prior CIP									
Project Start Date	2017								
Anticipated Completion Date	2022								
Project Status	City is seeking outside funding opportunities for construction phase								
Project Rating	Medium								
EXPENDITURES									
	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Project Development/Planning	\$0								
Pre-design	\$0								
Design	\$1,106,000		\$461,000	\$252,000	\$393,000				
Permitting	\$0								
Right-of-way Acquisition	\$32,000				\$32,000				
Construction	\$3,565,000				\$3,565,000				
TOTAL	\$4,703,000	\$0	\$461,000	\$252,000	\$3,990,000	\$0	\$0	\$0	\$0
Estimated Staff Hours									
	7,666	0	751	411	6,504	0	0	0	0
FUND SOURCE									
	Total	Previous	2020	2021	2022	2023	2024	2025	Future
Capital Improvement	\$0								
Transportation Capital Fund	\$0								
Capital Facilities	\$0								
SWM Capital Fund	\$3,565,000				\$3,565,000				
Sewer Capital Fund	\$0								
TOTAL	\$3,565,000	\$0	\$0	\$0	\$3,565,000	\$0	\$0	\$0	\$0
REVENUES									
	Total	Previous	2020	2021	2022	2023	2024	2025	Future
King County Flood Control Dist.	\$0								
State Transportation Budget	\$0								
State Capital Budget	\$1,138,000		\$461,000	\$252,000	\$425,000				
	\$0								
Total	\$1,138,000	\$0	\$461,000	\$252,000	\$425,000	\$0	\$0	\$0	\$0

