



**City of Lake Forest Park
City Council Budget and Finance Committee
April 19, 2018
6:00 p.m.
Lake Forest Park City Hall
Lake Forest Room
17425 Ballinger Way NE
AGENDA**

Committee Members: John Resha (Chair), Tom French, and Catherine Stanford

SPU Property Funding Discussion with Stewardship Foundation

Study Updates Turned Project Updates, Reoccurring Agenda Item Discussion

Capital Improvement Plan (CIP) Update, Preliminary Discussion

Public Comment

Adjourn

Committee Discussion Documents and Attachments

1. SPU Property Acquisition Expenditures/Revenues
2. March 2018 Budget Status Report and Dashboard

SPU Property Acquisition Expenditures/Revenues

| Acquisition Costs | |
|--|------------------------|
| Purchase | 1,001,367.24 |
| Feasibility Review | 11,590.00 |
| Tree Inventory | 11,701.03 |
| Tree Inventory #2 | 271.25 |
| Phase I Env. Assessment | 3,500.00 |
| Appraisal #1 (Fall 2016) | 3,500.00 |
| Appraisal #2 (August 2017) | 3,000.00 |
| Appraisal Review | 850.00 |
| Total | \$ 1,035,779.52 |

| Funding | Secured | Pending |
|--|-------------------|-------------------|
| KC Conservation Futures 2016 | 250,000.00 | |
| KC Conservation Futures 2017 | 261,903.62 | |
| Donations (LFPSF, reported 1/10/18) | | 126,000.00 |
| State Capital Budget Request (2018/19) | 291,000.00 | |
| Grants/Donations Total | \$ 802,904 | \$ 126,000 |

| | | |
|---|----------------------|----------------------|
| Acquisition Costs Total | \$ 1,035,779.52 | \$ 1,035,779.52 |
| Funding Secured | \$ (802,903.62) | \$ (802,903.62) |
| Pending Funding | | \$ (126,000.00) |
| Amount needed to recover acquisition costs | \$ 232,875.90 | \$ 106,875.90 |

City of Lake Forest Park

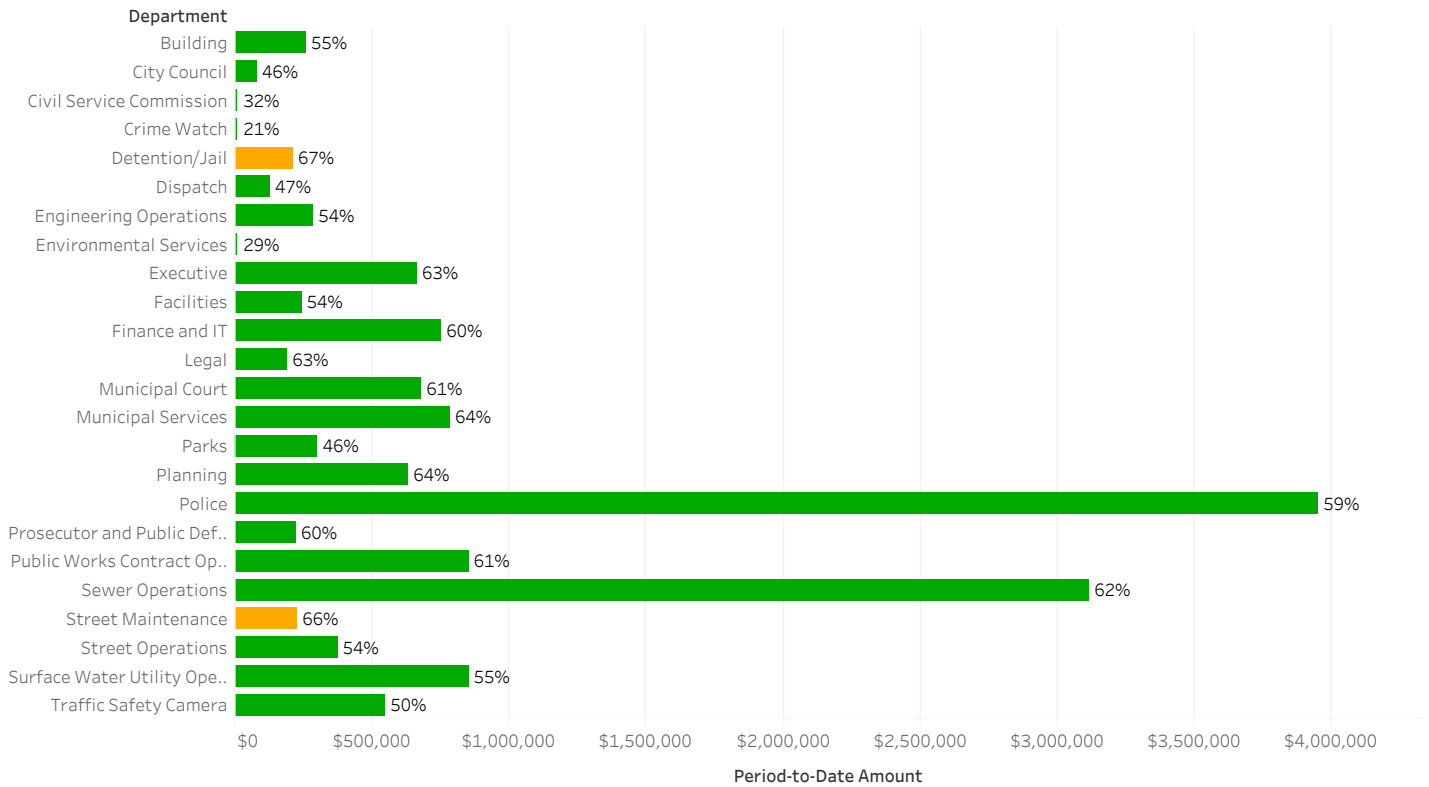
March 31, 2018 Budget Monitoring Dashboard

For the purposes of this reporting the budgetary period is January 1, 2017 to December 31, 2018.

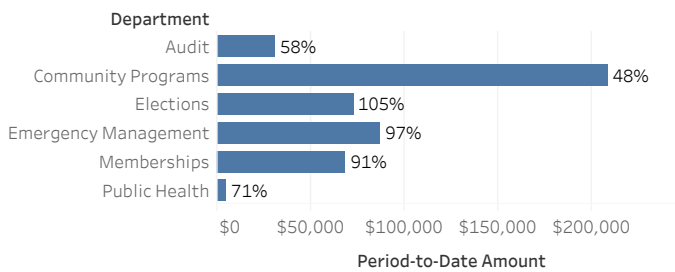
As of the date of this report we are approximately 63% through the budgetary period. Green shading indicates meeting or exceeding budgeted performance; yellow indicates not meeting budgeted performance at this time.

Percentages, where shown, are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

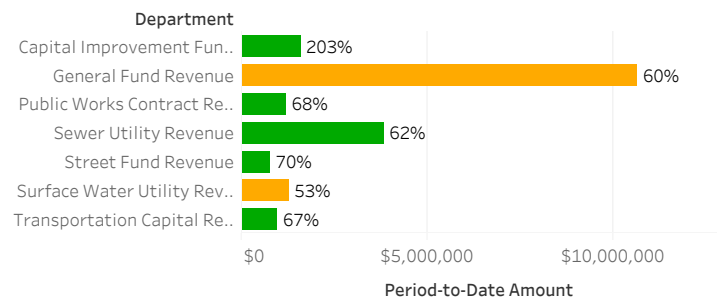
Operating Departments



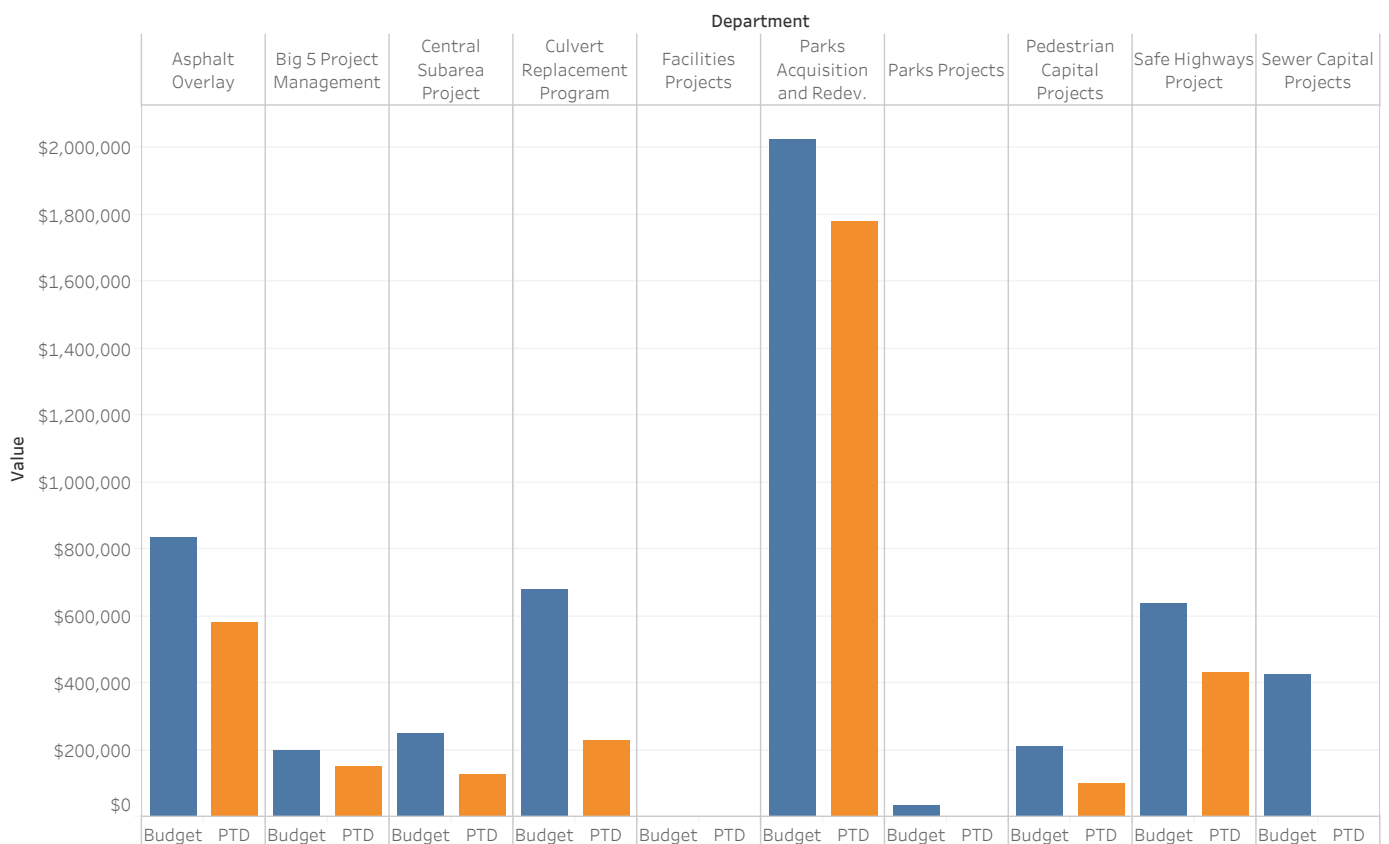
Non-Operating Departments



Revenue by Fund



Capital



City of Lake Forest Park

March 31, 2018 Budget Monitoring

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As of the date of this report we are approximately 63% through the budgetary period.

Percentages shown on this report are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

Operating Departments

| Department | Budget | PTD | PTD Percent |
|-----------------------------|-------------|-------------|-------------|
| Building | \$469,295 | \$257,504 | 55% |
| City Council | \$166,991 | \$77,189 | 46% |
| Civil Service Commission | \$17,800 | \$5,768 | 32% |
| Crime Watch | \$15,000 | \$3,218 | 21% |
| Detention/Jail | \$315,000 | \$209,982 | 67% |
| Dispatch | \$266,670 | \$124,594 | 47% |
| Engineering Operations | \$527,496 | \$283,329 | 54% |
| Environmental Services | \$22,000 | \$6,441 | 29% |
| Executive | \$1,041,409 | \$659,729 | 63% |
| Facilities | \$445,929 | \$241,951 | 54% |
| Finance and IT | \$1,248,873 | \$753,936 | 60% |
| Legal | \$300,000 | \$190,366 | 63% |
| Municipal Court | \$1,105,487 | \$675,539 | 61% |
| Municipal Services | \$1,228,358 | \$784,844 | 64% |
| Parks | \$654,145 | \$300,532 | 46% |
| Planning | \$991,398 | \$629,991 | 64% |
| Police | \$6,669,193 | \$3,954,689 | 59% |
| Prosecutor and Public Def.. | \$367,195 | \$219,298 | 60% |
| Public Works Contract Op.. | \$1,400,639 | \$852,157 | 61% |
| Sewer Operations | \$5,051,249 | \$3,114,672 | 62% |
| Street Maintenance | \$343,500 | \$227,100 | 66% |
| Street Operations | \$698,970 | \$374,214 | 54% |
| Surface Water Utility Ope.. | \$1,560,217 | \$851,706 | 55% |
| Traffic Safety Camera | \$1,093,750 | \$547,850 | 50% |

Revenue by Fund

| Department | Budget | PTD | PTD Percent |
|-----------------------------|--------------|--------------|-------------|
| Capital Improvement Fun.. | \$779,075 | \$1,584,370 | 203% |
| General Fund Revenue | \$17,698,009 | \$10,665,310 | 60% |
| Public Works Contract Re.. | \$1,765,153 | \$1,195,184 | 68% |
| Sewer Utility Revenue | \$6,160,143 | \$3,844,816 | 62% |
| Street Fund Revenue | \$1,095,150 | \$761,957 | 70% |
| Surface Water Utility Rev.. | \$2,404,663 | \$1,278,958 | 53% |
| Transportation Capital Re.. | \$1,433,998 | \$961,970 | 67% |

Capital

| Department | Budget | PTD |
|-----------------------------|-------------|-------------|
| Asphalt Overlay | \$834,000 | \$581,953 |
| Big 5 Project Management | \$200,000 | \$150,705 |
| Central Subarea Project | \$250,000 | \$123,157 |
| Culvert Replacement Prog.. | \$680,000 | \$227,142 |
| Facilities Projects | \$2,000 | \$0 |
| Parks Acquisition and Red.. | \$2,025,150 | \$1,776,699 |
| Parks Projects | \$35,000 | \$0 |
| Pedestrian Capital Projects | \$210,000 | \$98,708 |
| Safe Highways Project | \$635,000 | \$432,113 |
| Sewer Capital Projects | \$424,302 | \$0 |

Non-Operating Departments

| Department | Budget | PTD | PTD Percent |
|----------------------|-----------|-----------|-------------|
| Audit | \$54,000 | \$31,077 | 58% |
| Community Programs | \$437,540 | \$208,616 | 48% |
| Elections | \$70,000 | \$73,278 | 105% |
| Emergency Management | \$90,000 | \$87,079 | 97% |
| Memberships | \$75,178 | \$68,386 | 91% |
| Public Health | \$6,000 | \$4,285 | 71% |