

**Sustaining Lake Forest Park**  
**Advisory Task Force**  
**Job Description**

Lake Forest Park is establishing an Advisory Task Force to guide and advise the Mayor and City Council in the development of the City's Strategic Plan for Sustaining a Livable Lake Forest Park. The Mayor is seeking applications from members of the public to join the task force. The strategic plan is guided by the goals and policies of the Comprehensive Plan with an overall mission to examine ways to strengthen our commercial areas and increase housing options in a manner that reflects the high quality of the City's residential areas and the expectations of its citizens. The plan will look at ways to help the City achieve the following goals:

- Create greater local choices for our citizens in both housing options and commercial development,
- Improve pedestrian access
- Protect environmental resources
- Improve the aesthetics of our commercial areas
- Create a healthier economic base
- Decrease the city's reliance on revenues from residential properties.

The Advisory Task Force will be asked to:

- Review the responses from consultants to the City's Request for Proposals and make recommendations to the Mayor
- Work with the selected consultants on the work plan
- Review the findings of the consultants
- Conduct public outreach meetings on the development of the proposed plan
- Prepare a final report and recommendations to the Mayor and City Council.

The Task Force will meet for approximately one year. Meetings will likely be twice a month, but could vary depending on the work and the time line.

There will be 11 members on the Advisory Task Force. Members will include: 3 city commissioners (representatives from the Planning Commission, Environmental Quality Commission and Economic Development Commission), 3 city councilmembers, 2 business representatives and 3 citizens at large. **If you are interested in serving on the task force, please complete the attached application and send it to the Mayor by September 26, 2003.**

Mayor David Hutchinson  
City Hall  
17425 Ballinger Way NE  
Lake Forest Park, WA 98155

If you have questions, or need additional information, please call Karen Haines, City Administrator, at 206-368-5440.