



SUSTAINING A LIVABLE LAKE FOREST PARK: THE FUTURE OF OUR TOWN CENTER
COMMUNITY FORUM #3: TURNING VISION INTO ACTION
JULY 15, 2004, 7:00 – 9:00 pm
OPEN HOUSE STATIONS – PLANNING SHEET

- LFP Staff: Name tags, sign in sheets, print set of FAQs, cookies, drinks, 8 flips, pens, X# easels
- Berk Staff: Balloons, comment form (questions for each station; project email at bottom), exhibits, 8 easels
- Tables, chairs and balloons for each station

Station	Description	Materials
Welcome (1)	Tasks: <ul style="list-style-type: none"> • Greet participants • Encourage them to sign in (at 2 tables), make name tags • Explain open house format and room/station map 	Hand outs: <ul style="list-style-type: none"> • Comment form • FAQs Easels (2): <ul style="list-style-type: none"> • Map of room layout with “Your Comments are Needed” • Timeline poster – with Who is TF, Next Steps
Welcome (2)	Tasks: <ul style="list-style-type: none"> • Greet participants • Encourage them to sign in (at 2 tables), make name tags • Explain open house format and room/station map 	Hand outs: <ul style="list-style-type: none"> • Comment form • FAQs Easels (2): <ul style="list-style-type: none"> • Map of room layout with “Your Comments are Needed” • Timeline poster – with Who is TF, Next Steps
Vision for Town Center	Explain the TF Vision for Town Center came from Community Forum 1 feedback	Easels (2): <ul style="list-style-type: none"> • Vision in words • Flip for comments, post-its
Site Design Examples (1)	John is positioned between 2 stations What are your questions? What are your comments?	Easels (5): <ul style="list-style-type: none"> • 3 site design examples • One page – how to interpret design examples with minis of each group’s effort from last Forum • Flip for comments, post-its
Site Design Examples (2)	What are your questions? What are your comments?	Easels (5): <ul style="list-style-type: none"> • 3 site design examples • One page – how to interpret design examples with minis of each group’s effort from last Forum • Flip for comments, post-its

Housing	What are your questions? What are your comments?	Easels (2-3) <ul style="list-style-type: none"> • Exhibits pulled from Council presentation/market analysis • Flip for comments, post-its
Transportation	What are your questions? What are your comments?	Easels (3) : <ul style="list-style-type: none"> • Tod's 2 exhibits from last TF Meeting • Flip for comments, post-its
Stream, Parks and Open Space	What are your questions? What are your comments?	Easels (1-2) : <ul style="list-style-type: none"> • Dale's materials and exhibits • Flip for comments, post-its
Retail & Business Activity	What kind of retail services and business activity would you like to see on the site?	Easels (3-4) : <ul style="list-style-type: none"> • Mtg #2 tally results, sorted highest preferred to least, with space for more tally • Exhibits pulled from Council presentation/market analysis • Flip for comments
Civic Spaces	What kind of public space would you want and how would you use it?	Easel (2) <ul style="list-style-type: none"> • Example pictures of civic space • Flip for comments