



SUSTAINING A LIVABLE LAKE FOREST PARK: THE FUTURE OF OUR TOWN CENTER

COMMUNITY FORUM #1

FACILITATOR'S SMALL GROUP DISCUSSION GUIDE

Facilitator Job Description:

- Lead the group discussion
- Ensure that everyone is heard and has the opportunity to contribute.
- Before closing, review comments and ask:
 - Did we leave anything out?
 - Does this represent our discussion?
- Help the Recorder/Reporter confirm that essence of what was said is captured.
- Bonnie will be floating and accessible if you need help guiding your group.

SMALL GROUP DISCUSSION GUIDE AGENDA

7:15 Small Group Discussions: Initial Tasks

- Briefly **introduce** yourselves to the others in your small group. **YOU START**
- Select a **Recorder/Reporter** for your group. This person will record your discussion on the flip chart and report the key points from your discussion back to the larger group.

7:20 Strategic Assessment and Visioning (Budget 10 Minutes for Each Topic)

- Discuss **key strengths, challenges and opportunities** for the City:
 - What are the Lake Forest Park's key strengths?
 - What challenges does Lake Forest Park face?
 - What opportunities are available to the City?
- **Visioning the best future** for Lake Forest Park:
 - In 20 years, the City of Lake Forest Park will ...
 - A livable Lake Forest Park is ...

WHEN YOU GET THE 5 MINUTE WARNING TO WRAP UP, MAKE SURE THAT THERE'S AGREEMENT ON YOUR KEY POINTS OR THAT THE RECORDER/REPORTER CAN CHARACTERIZE ANY DISSENTING VIEW POINTS.

THANK your small group members for contributing

8:10 Back to Larger Group for Small Group Reports