



City of Lake Forest Park
 17425 Ballinger Way NE
 Lake Forest Park, WA 98155
 206-368-5440

FOR STAFF USE ONLY
Application Number: _____
Amount Received: _____
Receipt Number: _____

SENSITIVE AREA WORK PERMIT APPLICATION

PROJECT DESCRIPTION: _____

Property Owner: _____ Phone: _____ Fax: _____

Property Address: _____ City: _____ State: _____ Zip: _____

Parcel No. _____

Owners Authorized Agent: _____ Phone: _____ Fax: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

General Contractor: _____ Phone: _____ Fax: _____

Contact: _____ Phone: _____ Cell _____

Address: _____ City: _____ State: _____ Zip: _____

State License # _____ Exp: _____ City Business License # _____ Exp: _____

Regular Permit
Required with the use of riding earthmoving equipment or grading, excavating or filling of more than 25 cubic yards \$250.00

Minor Permit (This would include previously paved/ concrete areas)

- Does not* result in permanent improvements. \$ 50.00
- Moving less* than 25 cubic yards of material. \$ 50.00
 and does not include the use of riding earthmoving equipment or grading, excavating or filling

Drainage Review Fee

- For projects with less* than 1,000 square feet of impervious surface \$200.00
- For projects with more* than 1,000 square feet of impervious surface ... \$450.00

Total Due\$ _____

THE APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION FOR PERMIT PROCESSING *(Attach additional sheets if necessary)*

1. What environmentally sensitive areas are present on or near the site? (steep slopes, erosion hazard, landslide hazard, wetland, stream corridor, seismic hazard, flood hazard)

2. Describe the character of the site. Is the site sloped or flat? Is the site wooded and vegetated, cleared or landscaped? What is the current use of the site? Describe the surrounding areas (undeveloped, residential, commercial).

3. Describe the nature of proposal. Indicate as much specific information as possible. What is proposed? How long will the work take?

4. How close to the environmentally sensitive areas will the work be? _____

5. How will the proposal impact the environmentally sensitive areas on or off site?

6. Describe any mitigating factors. What measures are included to mitigate any impacts to the environmentally sensitive areas? What erosion control measures are proposed? What kind of revegetation is proposed?

7. Is the site near the Lake Washington shoreline(within 200 feet)?: _____

THE APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION FOR PERMIT PROCESSING *(Attach additional sheets if necessary)*

A. A site-plan that must be accurate, legible and drawn to scale (**a recent survey will often be required**) that provides the following:

1. The existing dimensions and lot size, proposed dimensions and lot size.
2. Identify adjacent streets, existing and proposed access.
3. Identify existing and proposed structures and distances to property lines.
4. Location of proposed alterations or improvements.
5. Location of sensitive areas on or near the site.
6. If possible, locate drainage channels, sewer and water lines.
7. Identify existing and proposed easements.

B. Clearing, grading, filling, excavating plan. In addition to the above, you must provide the following information (some plans may be required to be prepared by professional engineer licensed in the State of Washington):

1. Topographical map with contour lines at five (5) foot intervals.
2. Designate areas involving land clearing, filling, land cuts or excavation.
3. Identify the amount of excavation, fill, and removal of material in cubic yards.
4. Locate all significant trees (6" diameter or greater) and identify type and size. Designate those trees to be removed and those to be protected.
5. Identify areas to be revegetated and/or restored. Provide plant types and methods.

C. Erosion control plan. This may include erosion and sedimentation control, vegetation management plan, landscape plan, restoration plan, etc.(some plans may be required to be prepared by a licensed professional engineer in the State of Washington):

1. Locate areas that erosion and sedimentation control devices are to be installed. Include details for silt fence or any other mechanisms.
2. Identify areas to be revegetated or restored, types of vegetation and timing for implementation.

D. Drainage Plan. This should be prepared by professional engineer licensed in the State of Washington. Drainage requirements, systems and techniques must comply with the King County Surface Water Design Manual, as adopted by the City of Lake Forest Park.

E. Mitigation Plan (May include elements of other required plans, such as erosion control and drainage plans). Some plans may be required to be prepared by a licensed, professional engineer in the State of Washington or a qualified ecologist/biologist.

Release / Hold Harmless Agreement

I, the undersigned, his/her heirs and assigns, in consideration for City processing the application agrees to release, indemnify, defend and hold the City of Lake Forest Park harmless from any and all damages and/or claims for damages, including reasonable attorneys fees, arising from any action or inaction as based in whole or in part upon false, misleading or incomplete information furnished by the applicant, his agents or employees.

The undersigned acknowledges that this application is for a permit from the City of Lake Forest Park; that any permit issued by the City as a result of this application establishes only that the applicant's project complies with City ordinances and regulations; and that other State and Federal laws and regulations, particularly the Endangered Species Act, U.S.C. 16.31, et. seq., may apply to this project. The undersigned further acknowledges and accepts responsibility for complying with such other laws and regulations and agrees to release the City of Lake Forest Park, indemnify and defend it from any claim, damages, injuries, or judgments, including reasonable attorney's fees, arising from or related to violations of such other laws or regulations.

Permission to enter subject property

I, the undersigned, grant his/her or its permission for public officials and staff of the City of Lake Forest Park to enter the subject property for the purpose of inspection and posting attendant to this application.

<hr/> Date	<hr/> Signature of applicant, owner or representative
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Complete applications must be submitted to the City of Lake Forest Park Planning and Building Department. 17425 Ballinger Way NE, Lake Forest Park, WA 98155

Official review of a proposal will not commence until the responsible official has determined that all materials necessary for a complete application have been received.