

PROPERTY OWNER'S CHECKLIST FOR SIDE SEWER GRINDER PUMP CONNECTIONS

		Status
1.	Obtain a <i>Grinder Pump Connection Packet</i> from the City of Lake Forest Park Engineering Department.	<input type="checkbox"/>
2.	Contact Aaron Halverson with the Engineering Department at (206) 957-2836 regarding the status of construction. Once the main line construction is complete and the system is activated, tested and accepted by the City of Lake Forest Park you may move on to the next step.	<input type="checkbox"/>
4.	Purchase grinder pump (GP-2010) and control panel that includes a connection for a generator. Contact Correct Equipment at (425) 869-1233.	<input type="checkbox"/>
5.	Contact your choice of electrical and on-site/general contractor; see small works roster included in this packet.	<input type="checkbox"/>
6.	Obtain <i>Side Sewer Permit</i> (included in packet). Complete permit application and submit to Lake Forest Park Building Department. Permit can be provided over-the-counter. All fees must be collected prior to permit issuance. Contact the Building Department at (206) 368-5440 if you have any questions.	<input type="checkbox"/>
7.	Contractor(s) installs side sewer line. Do not cover/bury side sewer lines until inspection by the Building Department is complete. Call the City of Lake Forest Park Building Department to schedule an inspection by 4pm of the day prior at (206) 957-2835. Be sure the <i>Side Sewer Permit</i> is available during inspection. The side sewer line may be covered once the inspector approves the line.	<input type="checkbox"/>
8.	Contractor(s) installs grinder pump and control panel. Connect house sewer to grinder pump. Ask your contractor to draw an approximate site plan (as-built) of the side sewer connection accurately describing the locations of the house, grinder pump, side sewer line and property lines.	<input type="checkbox"/>
9.	Contact a contractor (see list attached to application in packet) to disable/decommission your septic tank or other on-site sewage system wastewater tanks. Disable/decommission your on-site sewage facilities.	<input type="checkbox"/>
10.	Complete <i>Report of Wastewater Tank Abandonment</i> (included in packet) and submit it to: Public Health, Seattle and King County at: Eastgate Public Health Center 14350 SE Eastgate Way Bellevue, WA 98007 (206) 296-4932	<input type="checkbox"/>
11.	Complete <i>Easement Agreement for Sewerage Facilities</i> (included in packet). Don't forget to complete the facility location map, which is a duplicate of the site plan drawn by your contractor in step 8. Make sure the City signs the form; contact Aaron Halverson at (206) 957-2836. Final inspection by the City of Lake Forest Park will not be performed until <i>Easement Agreement for Sewerage Facilities</i> is submitted to LFP.	<input type="checkbox"/>
12.	Record <i>Easement Agreement for Sewerage Facilities</i> with King County at: King County Administration Building, Room 311 500 4th Avenue Seattle, WA 98104 (206) 296-1570 (206) 205-8396 FAX	<input type="checkbox"/>
13.	Submit recorded <i>Easement Agreement for Sewerage Facilities</i> to the City of Lake Forest Park Building Department.	<input type="checkbox"/>
13.	Call the City of Lake Forest Park Building Department to schedule an inspection by 4pm of the day prior at (206) 957-2835. Be sure to have the following forms available during final inspection: A. Your <i>Side Sewer Permit</i> B. A copy of the <i>Easement Agreement for Sewerage Facilities</i> that includes a City of Lake Forest Park date stamp as proof that it has been submitted C. Proof that the on-site sewage facilities have been decommissioned	<input type="checkbox"/>