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**City of Lake Forest Park  
Planning Commission  
Regular Meeting  
17425 Ballinger Way NE—The Forest Room  
June 10, 2003**

**Commissioners present:** Lloyd Skinner, Greg Easton, Sang-Won Cho, Rod Sparks, Joseph Hauth, Judy Herring, Linda Owens, Jeff Foster

**Commissioners excused:** Stephen Plusch

**Staff present:** Ty Peterson, A.I.C.P., Planning and Development Mgr.; Alicia Sherman, Associate Planner; Bonnie Kostic, Clerk

**Others present:** Lisa Kerr, Chair—Environmental Quality Commission and two visitors

**Call to order**

Chair Skinner called the meeting to order at 7:00 p.m.

**Approval of meeting notes**

Regular meeting—May 27, 2003

Cmr. Sparks moved to approve. Cmr. Easton seconded. Cmr. Cho and Sparks requested a correction on page 2, lines 14 through 16 as follows:

Review maps—RS 15 and RS 20, min. density requirements

The City Planning Department provided a memorandum, dated May 27, 2003 for the Commission to review. Discussion ensued. “Cmr. Sparks made a motion to remove the RS 15 and RS 20 changes from the Draft Comprehensive Plan. Plusch seconded. The motion carried 6-1. Cho said he was not against such an action, but was just not ready to vote. (Aye—Skinner, Plusch, Sparks, Herring, Owens, Foster; Nay—Cho)”

Lines 42 through 45 on page 2 were deleted.

The meeting notes were approved as corrected.

**Public comments—10 minutes**

There were no public comments.

1 **Unfinished business**

2  
3 Update on completing Comprehensive Plan process/study of alternatives

4 Skinner brought Easton and Hauth up to date on discussions with Mayor  
5 Hutchinson and the City Administrator at the May 27 meeting. Skinner reported  
6 that he had also received a call and an email from the mayor and administrator  
7 with regards to moving ahead with the Comprehensive Plan update as well as a  
8 separate, parallel study of alternatives. Ty Peterson pointed out the areas of the  
9 Comprehensive Plan that are outdated.

10  
11 The Commission had a full discussion on the Draft Comprehensive Plan, the  
12 proposed land use alternatives and the recommendation from the mayor and  
13 administrator to move ahead with the update. Easton said, "I move that we  
14 proceed with completing the Draft of the Comprehensive Plan prior to completion  
15 of any study of land use alternatives, subject to addition of policy that calls for  
16 such a study to be completed within a specified time. Further, we would consider  
17 prior to completion of the Draft, whether there has been progress in initiating the  
18 land use study." Cho seconded. Discussion ensued. The motion carried 7-1.  
19 Sparks said he opposed because he thought there should be a caveat attached  
20 to the motion.

21  
22 Discussion—Draft Comprehensive Plan submittal to the state

23 Ty Peterson explained the process of the contract submittal of the Draft  
24 Comprehensive Plan to the state and the deadline of June 30, 2003. Peterson  
25 said any changes must be received by end of the June 24 meeting.

26  
27 Review land use elements of the Draft Comprehensive Plan

28 Skinner suggested the Commission review the punch list and also to look at  
29 telecommunications.

30  
31 **New business**

32  
33 Liaison reports from other commissions

34 Cmr. Herring reported on her attendance at the last Public Safety Commission  
35 meeting. She said the Public Safety Commission was very interested in the land  
36 use alternatives study.

37  
38 Lisa Kerr submitted a letter from the Environmental Quality Commission, dated  
39 June 10, focusing on the proposed land use alternatives. The letter suggested  
40 public involvement, the whole city be included in the scope of work, and the  
41 consultant selection process to include representatives from all the affected  
42 commissions.

1 **Reports/Communications/Announcements**

2

3 Peterson reported the population in the city in 2003 has dropped to 12,785. He  
4 noted the household size has also decreased.

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6 **Adjournment**

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8 The meeting was adjourned at 8:55 p.m.

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12 Bonnie Kostic, Clerk

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APPROVED:

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Lloyd Skinner, Chair