

Lake Forest Park Library Advisory Committee  
Bylaws

ARTICLE I: NAME

The name of the Committee is the Lake Forest Park Library Advisory Committee.

ARTICLE II: PURPOSE

The purpose of the Committee is to serve as a liaison between the Lake Forest Park Library, the Lake Forest Park City Council, the Mayor, the community of Lake Forest Park, and the King County Library System.

ARTICLE III: MEMBERS

Section 1. The Committee consists of seven members, each of whom must be residents of Lake Forest Park, appointed by the Mayor for three-year terms.

Section 2. Terms are staggered to ensure continuity.

Section 3: The head librarian of the Lake Forest Park Library is an ex officio member of the Committee.

Section 4. The Mayor shall appoint new members when vacancies occur.

ARTICLE IV: OFFICERS

Section 1. Officers of the Committee are the Chair, Vice-Chair, and Secretary.

Section 2. Officers are elected for a one-year term by members of the Committee at the regularly scheduled quarterly meeting held in the spring.

Section 3. The Chair calls and chairs meetings. The Vice-Chair chairs meetings when the Chair is absent.

Section 4. The Secretary takes minutes for distribution to Committee members and the Mayor. The Secretary also facilitates the posting of minutes and notice of future meetings on the City of Lake Forest Park web site and at other appropriate public places.

ARTICLE V: MEETINGS

Quarterly meetings are scheduled by consensus of the Committee. The Chair may call additional meetings as necessary. Unless circumstances dictate otherwise, Committee members will be given at least two weeks' notice of meetings.

ARTICLE VI: QUORUM

A majority of the Committee members constitutes a quorum for the transaction of business.

ARTICLE VII: AMENDMENTS

These Bylaws may be amended by the affirmative vote of two-thirds of the Committee members. All proposed amendments must be submitted in writing in sufficient time to be included in the notice of the next regularly scheduled meeting.