

**Lake Ballinger Basin Work Group**  
Meeting Notes  
Mountlake Terrace City Hall  
May 27, 2008

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Meeting called to order at 2:00

Attendees (Not a complete list)

Bill Franz	David Kline	Jim Halliday
Jared Bonds	Jerry Shuster	Julian Madison
Park Smith	Chris Egger	Gene Williams
DJ Wilson	Janet Way	Marcia Isenberg
Mike Shaw	Jerry Thorston	Jay Inslee –
John Caulfield	Doug Wood	Representatives (2)
Dave Hutchinson	Neil Jensen	Rebecca Johns
Don Fiene (LFP)	Frank Zenk	

Welcome & Introductory Comments

Updates from around the table

- Edmonds - lost city engineer
- Lynnwood – No updates, will address current work later in the meeting
- MLT – thanks for involvement
- Lk. Forest Park – administrative staff working hard, mayor believes the draft of interlocal agreement positive
- Shoreline – passed resolution in the City of Shoreline, city is on board, still need to appoint official representatives for the issue, here in a leadership capacity
- City Core of Engineers, Rebecca Johns – proj. mgr. on Lk. Washington watershed plan, sent to hear more about work being done in the Lk Ballinger watershed – possible that funds can be shared with basin group
- DJ – “group” can come speak at various city council meetings, like Edmonds, if requested, Edmonds city council found it helpful

Mike Shaw Interlocal Agreement

- Sent out for review
- Ask for feedback on areas need to be changed – blatantly copied from.....

Agreement Review

- delineates watershed
- addresses who is involved in interlocal agreement
- wanted to produce strategic action plan, not only addressing Lk. Ballinger but entire watershed
- identified elected and appointed designee and a staff group
- identified date and term
- July 1<sup>st</sup> is when funding becomes available, closes June 30<sup>th</sup> 2009

-need to come up with plan for 2010 – 6 months to go before all councils, 6 additional months for revisions

Questions:

Janet Way (Shoreline)– Definitions 1.1: piped and unpiped water sources not listed in agreement, is it possible to leave allowances, “pipe conveyances” fairly vague  
-named and unnamed tributaries, one that passes from Lk. Ballinger apartments into Lk. Ballinger, one that travels under I-5, Cedarbrook creek, and associated wetlands

-believes that we need to make allowances for these tributaries

-change wording to include associated tributaries

Doug ecology - watershed map, surface ground water, need to address wetlands

Mike Shaw-don't have a staff member to deal with watershed map

Janet Way-interlocal agreement needs to have some flexibility to allow for discovered waterways, tributaries, wetlands, etc.

-Doug ecology: “Surface water bodies and tributaries” appropriate wording

-All in agreement to change wording

Dave Hutchinson (Lk. Forest Pk) – Lyon Creek is not addressed in interlocal agreement, Lyon Creek is the waterway that flows into McAleer Creek and aids into the flooding problem (created around \$2.5 million of damage)

-Janet – thinks that it is important to include because of the distance, the waterways are so close together you can't really separate the two

-Doug – funding limitations, directed to Lk. Ballinger and applicable waterways, which is why Lyon Creek is not included, this is not included in ecology funding

-DJ – need to focus on Lk. Ballinger, in terms of this project, Edmonds view is that the lessons learned in this watershed can be used in subsequent projects and watersheds

-Janet – Lyon Creek and McAleer Creek need to be addressed together

-Dave – understands the administrative issues as why Lyon Creek is not included into the basin work group (different watershed)

-Don Fiene – need to create another agreement that addresses Lyon Creek

Dave Hutchinson: is there a process in selecting a consultant or is the member a staff member

Mike – no process created until the forum is created, to let the forum decide

Dave – state in language that the forum will designate consultant

Janet – who selects the consultant?

Mike – staff would conduct interviews and pass along to the forum

Janet – who employs the consultants?

Mike – forum

Don – the forum includes members that the councils agrees, there should be no financial incentives, want the forum to analyze and decide to avoid conflict of interests between consultants and council members

Jim Holiday – Lyon Creek not addressed in issue, Mike Shaw stated that McAleer creek in the same watershed

- Dave – as long as we create another watershed agreement or add John Caulfield – we can add to the current agreement
- Dave – is an ecology department, funding issue
- John – if we include another watershed, others need to be include
- Dave – create a separate watershed agreement with cities directly related with Lyon Creek
- Chris Shoreline – are there some advantages in including Lyon Creek because of the close association
- Jerry – need to focus on something before it becomes too large of a project to actually accomplish
- DJ – will help on Lyon Creek in terms of providing support for funding (letters to government, etc.)
- Janet – keep in mind Lyon Creek in terms of this interlocal agreement, this work can be passed onto a subsequent work group on adjoining watershed
- John – include language in this interlocal agreement
- Dave – be careful of muddy things up administratively & managerially
- DJ – creating a national template, walk before you run
- Don – keep watersheds separate for initial project, clarify data on volumes of water when McAleer Creek and Lyons Creek combine

#### RFQ Scope of Work

- Final edits will be sent out to work group, Mike will be finished by tomorrow, for a final draft to be sent out by Friday, May 30th
- Trying to get this passed in all city councils by July 15<sup>th</sup>
- Don – it is important keep the pressure on to get this passed, ecology department happy, avoid scheduling issues over the summer with vacations, etc.
- Doug – need to leave as close to a year window for an accurate and worthwhile funding
- DJ – September date for US Army Corps of Engs possible funding

#### Next steps

- take ecology overview and make it applicable to this project
- draft RFQ out by middle of June, lets get the RFQ out as soon as possible to try and play catch up for the year deadline of funding/project

#### Concluding Remarks 3:10

- City of Lake Forest Park hosting next meeting - double check date and time by the end of the week
- Janet – public are the stakeholders, appreciates the interactions, suggests that there is another role that the public can play with this issue, subcommittees, etc. or a mechanism for input by the public to take advantage of public expertise
- Don – compliment city administrators and staff on the hard work and quickness of the completion

#### Group Comments

- Marcia – council members interested in getting this passed quickly

John – forum would be easier if it was organized with meetings at night, this would allow for public comments

Jay Inslee's Office – impressed with efforts, would also like to help provide funding, appreciate that the Core is included – another federal entity