

MEETING SUMMARY – ECONOMIC DEVELOPMENT COMMISSION

April 7, 2005

PRESENT: Rick Bungay, Jeff Weissman, Marj Ando, Tom Killorin, Betsey Feasel, Julie Krick

GUESTS: Kara Kerr-Moore, Molecular Epidemiology (IEH), Sarah Phillips, City of Lake Forest Park Community & Government Affairs Manager

Call to Order: 7:05pm

Review of Meeting Summary: March 2005 meeting notes approved.

Reports and Communications:

EDC membership is down. Tom French was not confirmed by the council to serve on the commission. Other potential EDC members were discussed. Jeff Weissman will contact them to find out if they have any interest in volunteering for this commission.

At the chair's request, Marj Ando contacted IEH to find out their concerns on business dealings with the City. Bob from IEH had contacted Rick Bungay to ask if there was the possibility of assistance in dealing with several issues. There have been some recent code enforcement actions regarding parking and the trailer currently on their site. Also, some neighbors have called about the nature of the work that goes on there. Marj was asked because of her background in biology and her understanding of the nature of this type of business.

Kara Kerr-Moore from IEH was present at this meeting to clarify any misunderstanding about what IEH does and how the laboratory facility operates. This is a BL2 lab that tests food for safety and health. They do not deal with any infectious or hazardous toxins/chemicals. Kara mentioned that in no case has IEH ever been contacted by any citizen directly. She indicated they are more than willing to talk directly to anyone concerned about the facility and perhaps a tour would be a good idea. Also, a citizen communication piece or an informative meeting for the neighbors may be appropriate to dispel any concerns. Another option may be to do a short informal presentation at one of the Council work-study sessions for their information – Sarah Phillips will check on this.

Sarah Phillips presented ideas on the proposed EDC website and showed what the City has created for other departments. Currently, Teri Howatt takes care of the city website on a volunteer basis. Of particular interest was the municipal courts website which was reviewed. Other items discussed included:

1. Whether or not to have a telephone number, e-mail or contact person associated with EDC's website. This would mean that someone would have to respond to questions and information in a very timely manner which is a big commitment.
2. Perhaps a "frequently asked question" section with general answers about doing business or what is required to do business in LFP.
3. Links to other information
4. Should we include demographic information?

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New Business

EDC was asked to review home business code and recommend any changes. EDC members will review the code and also take a look at other cities websites and bring information to the EDC meeting next month. What is the appropriate size of a home business (square feet)?

Jeff Weissman and Tom Killorin will review the North King County Economic Survey and Summit.

Old Business

Unfinished Business

Meeting adjourned: 9:00pm

Next Meeting: May 5, 2005