

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
June 28, 2007**

Councilmembers present: Roger Olstad, Mayor *pro tempore*; Alan Kiest, Ed Sterner, Don Fiene, Sandy Koppenol, Donovan Tracy, Stephen Plusch

Councilmember excused: Dwight Thompson (on military leave)

Staff present: David R. Hutchinson, Mayor; David Cline, City Administrator; Rosemary Larson, Assistant City Attorney; Sarah Phillips, Community and Government Affairs Program Manager; Dennis Peterson, Police Chief; John Hawley, Finance Director; Stephen Bennett, Planning and Building Director; Jennifer Kuczenski, IT Programs Manager; Susan Stine, City Clerk

Others present: 16 visitors

CALL TO ORDER

Mayor David Hutchinson called the June 28, 2007 council regular meeting to order at 7:33 p.m.

FLAG SALUTE

Cmbr. Don Fiene led the council in the pledge of allegiance.

OATH OF OFFICE

Officer Amy Menefee, Lake Forest Park Police Department

Mayor David Hutchinson administered the oath of office to Police Officer Amy Menefee.

At 7:35 p.m., Hutchinson called for a five-minute recess.

The regular meeting was resumed at 7:39 p.m.

1 **REPORT**

2 **Port of Seattle Commissioner Lloyd Hara**

3
4 Hutchinson welcomed Port of Seattle Commissioner Lloyd Hara and invited
5 him to report on Port of Seattle matters.

6
7 Port Commissioner Hara introduced Sally Del Fierro, Port Public Affairs, and
8 thanked Mayor Hutchinson for the opportunity to provide an update
9 regarding Port of Seattle issues. Hara discussed various Port matters
10 including the third runway project, the growth in cruise ship traffic, the
11 increase in cargo through Puget Sound ports, new non-stop service to Paris,
12 new docks at Fisherman’s Terminal, and personnel changes at the Port.

13
14 In response to questions from councilmembers, Hara noted an air
15 transportation study, changes in airline ticketing, light rail connections, and
16 future plans and projects.

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19 **MAYOR’S REPORT**

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21 Hutchinson reported on his attendance at several recent meetings including a
22 forum on homelessness and the Suburban Cities Association networking
23 dinner and discussed issues of interest to the city.

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26 **ADOPTION OF AGENDA**

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28 **Cmbr. Olstad moved** adoption of the June 28, 2007 council regular meeting
29 agenda as proposed. **Kiest seconded. The motion carried unanimously.**

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32 **CITIZEN COMMENTS**

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34 Donald Bentley, 16830 25th Ave. NE, requested that the construction contract
35 for sanitary sewer expansion—phase II project not be approved and discussed
36 his interest in sewer service to his residence.

37
38 Jim Halliday, 16118 41st Ave. NE, noted a recent article regarding low impact
39 housing and encouraged the council to consider such options in the discussion
40 of cottage housing.

41
42 Nadene Sammann, 17058 37th Ave. NE, provided a copy of her remarks
43 regarding cottage housing that she made at a previous meeting.

1 Julian Andersen, 3377 NE 178th, expressed his concern that the police
2 department is enforcing a higher speed limit on Northeast 178th than was
3 adopted by the council.

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6 **CONSENT CALENDAR**

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8 There was no objection to Olstad's request that the June 7, 2007 council
9 regular meeting minutes be corrected as follows:

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11 Page 4, line 1: "~~*Olstad-Sterner moved*~~ adoption..."

12
13 *Olstad moved* adoption of the consent calendar as follows:

- 14
15 1. June 7, 2007 Council Study Session Meeting Minutes
16 2. June 7, 2007 Council Regular Meeting Minutes as amended
17 3. June 28, 2007 Finance Committee Report covering Claims Fund
18 warrants 52065 through 52194 in the amount of \$502,850.24; and
19 Payroll Fund warrants 33028 through 33116 in the amount of
20 \$184,686.52. Automatic withdrawal from checking account, 6/28/07,
21 \$712.28, monthly bank service fees.
22 4. Resolution 1041/Adopting Neighborhood Traffic Calming Program
23 5. Resolution 1046/Authorizing Mayor to Sign Agreement with YMCA for
24 After School Programs
25 6. Resolution 1047/Authorizing Mayor to Sign Agreement with Keys
26 Consulting for Council Retreat Facilitation
27 7. Resolution 1048/Authorizing City Staff to Award the Construction
28 Contract for Sanitary Sewer Expansion – Phase II Project
29 8. Resolution 1049/Authorizing Mayor to Sign Agreement with John
30 Rongerude for Conflict Public Defense Services

31
32 *Fiene seconded.*

33
34 In response to a question from Hutchinson, City Administrator David Cline
35 said that the staff recommends approval of Resolution 1048/Authorizing Staff
36 to Award the Construction Contract for Sanitary Sewer Expansion – Phase II
37 Project, and he will provide additional information regarding Mr. Bentley's
38 concern regarding sewer service to his residence. Cline noted that city staff
39 members have been discussing options with Mr. Bentley for service.

40
41 *The motion carried unanimously.*

42
43 Olstad said that Mr. Bentley should be assured that the city would address
44 his concern.

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2 Cmbr. Sterner exited the meeting at 8:30 p.m.
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4

5 **FIRST READING CALENDAR**

6 **Resolution 1050/Authorizing Mayor to Sign Agreement with SoftResources,**
7 **LLC for Software Selection Consulting Services**

8
9 *Olstad moved* to advance Resolution 1050/Authorizing Mayor to Sign
10 Agreement with SoftResources, LLC for Software Selection Consulting
11 Services to the second reading calendar. *Cmbr. Koppenol seconded. The*
12 *motion carried unanimously.*
13
14

15 **Ordinance 959/Amending LFPMC Section 13.12.020 Adjusting Sewer Rates**
16 **and Charges for Maintenance of Grinder Pumps for Affected Properties**

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18 Following a brief discussion, Cline noted that Ordinance 959/Amending
19 LFPMC Section 13.12.020 Adjusting Sewer Rates and Charges for
20 Maintenance of Grinder Pumps for Affected Properties would be placed on
21 the second reading calendar for the next meeting.
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24 **SECOND READING CALENDAR**

25 **Resolution 1050/Authorizing Mayor to Sign Agreement with SoftResources,**
26 **LLC for Software Selection Consulting Services**

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28 Finance Director John Hawley provided information regarding the project to
29 replace the city's financial system software and discussed the current system,
30 the options for the new system and the acquisition process and timeline.
31

32 Elaine Watson representing SoftResources, LLC, discussed the firm's
33 background and expertise and the services that would be provided in the
34 software review and selection process.
35

36 Following discussion, *Kiest moved* to amend the proposed agreement as
37 follows:
38

39 Page 2, line 20: "~~...will be provided as verbal reports or discussions~~ *as verbal*
40 *reports and summarized in writing in electronic format.*"
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43 *Fiene seconded.* Following discussion, *the motion to amend carried*
44 *unanimously.*

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2 Following further discussion, *Olstad moved* adoption of Resolution
3 1050/Authorizing Mayor to Sign Agreement with SoftResources, LLC for
4 Software Selection Consulting Services as amended. *Fiene seconded. The*
5 *motion carried unanimously.*
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8 **NEW BUSINESS**

9 **Reports – Council**

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11 Tracy reported on various sessions he attended at the Association of
12 Washington Cities conference and specifically on a NPDES (National
13 Pollutant Discharge Elimination System) workshop.
14

15 Cline reported on his attendance at a meeting with representatives of
16 neighboring cities regarding a regional approach to NPDES requirements.
17

18
19 Fiene discussed low impact development policy and regulations and
20 expressed his interest in moving forward on development of an ordinance.
21

22
23 Koppenol reported on issues discussed at the Suburban Cities Association
24 public issues committee meeting.
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26 A brief discussion followed regarding Metro subarea reallocation issues.
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29 **New Topics for Discussion**

30 **--Capital Improvement Program Update**

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32 Hawley provided an update of draft information regarding a 2007-2012
33 capital improvement program and noted that an estimate of staff hours for
34 each project has been added. Councilmembers recommended changes in the
35 format and discussed next steps in the development of the program.
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43 **ADJOURNMENT**

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1 There being no objection, the meeting was adjourned at 10:06 p.m.

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Susan Stine, City Clerk

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David R. Hutchinson, Mayor

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