

**CITY OF LAKE FOREST PARK  
CITY COUNCIL STUDY SESSION MEETING MINUTES  
December 7, 2006**

**Councilmembers present:** Roger Olstad, Mayor *pro tempore*; Alan Kiest, Ed Sterner, Don Fiene, Donovan Tracy (6:33 p.m.), Sandy Koppenol, Stephen Plusch

**Councilmember excused:** Dwight Thompson (on military leave)

**Staff present:** David R. Hutchinson, Mayor; John Hawley, Finance Director; Frank Zenk, Public Works Operations Director; Neil Jensen, City Engineer; Sarah Phillips, Community and Government Affairs Manager; Dennis Peterson, Chief of Police; Susan Stine, City Clerk

**CALL TO ORDER**

Mayor Hutchinson called the city council study session meeting to order at 6:07 p.m.

**ADOPTION OF AGENDA**

There being no objection, the December 7, 2006 study session agenda was adopted as proposed.

**AGENDA ITEMS/DISCUSSION**

**Capital Improvement Program Update**

Finance Director Hawley provided information regarding the city's capital improvement program. He reviewed the 2006 tasks and timeline related to the capital improvement program activities and a proposed 2007 CIP/budget calendar. He discussed capital projects proposed for 2007 and 2008 and the next steps in the CIP workplan.

At 6:33 p.m., Cmbr. Tracy arrived at the study session meeting.

1 Councilmembers discussed steps in the further development of the capital  
2 improvement program. Cmbr. Koppenol recommended that each of the  
3 proposed projects should be fleshed out so that council action is based on the  
4 best information available.

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6 In response to a question from Cmbr. Kiest, Hawley said that staff would  
7 follow the proposed timeline, and Councilmembers would be informed if  
8 changes are needed.

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11 Cmbr. Olstad raised an issue related to construction work underway at the  
12 Onnuri Church site, and he requested that staff review the file regarding  
13 requirements related to the play field.

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16 Cmbr. Sterner said that he had a conflicting engagement and would return  
17 for the council meeting at approximately 8 p.m.

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19 **ADJOURNMENT**

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21 There being no objection, the council study session meeting was adjourned at  
22 6:54 p.m.

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25 \_\_\_\_\_  
26 Susan Stine, City Clerk

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30 David R. Hutchinson, Mayor