

**CITY OF LAKE FOREST PARK**  
**CITY COUNCIL STUDY SESSION MEETING MINUTES**  
**August 24, 2006**

**Councilmembers present:** Alan Kiest, Roger Olstad, Ed Sterner, Don Fiene,  
Sandy Koppenol, Donovan Tracy

**Councilmember excused:** Dwight Thompson

**Staff present:** David R. Hutchinson, Mayor; Karen Haines, City  
Administrator; Dennis Peterson, Police Chief; John Hawley, Finance  
Director; Sarah Phillips, Community and Government Affairs Program  
Manager; Tema Nesoff, Parks and Recreation Administrator; Susan  
Stine, City Clerk

**Others present:** One visitor

**CALL TO ORDER**

Mayor Hutchinson called the August 24, 2006 council study session meeting  
to order at 6:01 p.m.

**ADOPTION OF AGENDA**

**Cmbr. Kiest moved** adoption of the study session agenda as proposed. **Cmbr.**  
**Fiene seconded. The motion carried unanimously.**

Kiest noted that a 26<sup>th</sup> Avenue Northeast neighborhood has expressed  
concern regarding parking commercial vehicles in a cul-de-sac, and he said  
that he had requested this topic to be scheduled for a council study session.

**AGENDA ITEMS/DISCUSSION**

**Legacy Lake Forest Park – Draft Scope of Work**

Hutchinson noted that Parks and Recreation Administrator Tema Nesoff and  
Legacy Task Force representative Chuck Paulsen are present to provide a  
report on the work of the task force.

Nesoff said that the task force has completed its draft scope of work, and  
Paulsen provided information regarding the draft.

1 Nesoff said that the proposed budget would include costs related to the  
2 Legacy Project, and she encouraged councilmembers to ask questions now or  
3 by email. City Administrator Haines discussed the timeline proposed for  
4 elements associated with hiring a consultant.

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6 Councilmembers discussed issues related to planning and other matters  
7 associated with the proposed vision for the Legacy Project.

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10 **Proviso—City Liabilities**

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12 At Hutchinson’s request, Finance Director John Hawley provided information  
13 responsive to the proviso included in the 2006 budget ordinance regarding  
14 city liabilities. Hawley discussed the potential liabilities and reviewed the  
15 city’s current reserves.

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17 In response to a question from Cmbr. Tracy, Hawley discussed the budget  
18 process and compensation impacts.

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20 In response to a question from Cmbr. Olstad, Hawley discussed the city’s  
21 reserves and noted that cities have different policies regarding reserves.

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24 At 6:38 p.m. Hutchinson noted that the next item on the agenda is an  
25 executive session for discussion of personnel matters for approximately 30  
26 minutes.

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28 Councilmembers exited the council chambers and reconvened in the first floor  
29 police department training room for the executive session.

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32 **Executive Session—personnel matters**

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34 The meeting was recessed to executive session at 6:45 p.m.

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37 The meeting was resumed at 7:29 p.m.

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40 Hutchinson noted that the council regular meeting would be delayed for  
41 approximately 15 minutes.

1 **ADJOURNMENT**

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3 There being no objection, the study session meeting was adjourned at 7:30  
4 p.m.

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9 Susan Stine, City Clerk

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David R. Hutchinson, Mayor