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<p>CITY OF LAKE FOREST PARK CITY COUNCIL STUDY SESSION MEETING MINUTES February 24, 2005</p>

Councilmembers present: Dwight Thompson, Mayor *pro tempore*; Alan Kiest, Carolyn Armanini, Mary Jane Goss, Nate Herzog, Roger Olstad

Councilmember excused: Ed Sterner

Staff present: David R. Hutchinson, Mayor; Karen Haines, City Administrator; Michael Ruark, City Attorney; Stephen Bennett, Planning and Building Director; Susan Stine, City Clerk

Others present: Eight visitors

CALL TO ORDER

Mayor David Hutchinson called the study session meeting to order at 6:08 p.m.

ADOPTION OF AGENDA

There being no objection, the agenda was approved as proposed.

AGENDA ITEMS/DISCUSSION

Draft Environmentally Sensitive Areas Ordinance – continued review

Hutchinson said that Planning and Building Director Steve Bennett would lead the review of the draft environmentally sensitive areas ordinance.

Bennett noted that a new draft of the proposed ordinance had been distributed for council review, noted that he had worked with City Attorney Mike Ruark on the revised version and identified examples of some changes.

Cmbr. Goss expressed her concern regarding potential costs associated with the proposed ordinance for property owners. Discussion followed regarding the proper format for changes to a proposed ordinance, the current permit process and the role of the hearing examiner.

Following further discussion, Cmbr. Armanini requested that the sensitive areas ordinance task force members be invited to an upcoming meeting for discussion of the draft ordinance.

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2 **Sustaining a Livable Lake Forest Park Town Center Study – Task Force**
3 **Recommendations**

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5 City Administrator Karen Haines said that councilmembers had been provided with a
6 compilation of council comments on the Sustaining a Livable Lake Forest Park Town
7 Center Study – Task Force Recommendations. In response to a question from Cmbr.
8 Kiest, Haines noted that Cmbr. Kiest’s comments regarding control mechanisms were not
9 included in this document but would be addressed in the discussion.

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11 Haines presented information regarding the draft request for proposal for consultants
12 interested in the project to develop proposed design guidelines. In response to comments
13 and questions from councilmembers, Haines said that the administration is not requesting
14 council action at this meeting and discussed the process and timeline for the proposed
15 project.

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17 Discussion followed regarding the budget process, and City Attorney Ruark said that a
18 budget amendment is required and must be approved with five votes.

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21 **Sewer Rate Study Review**

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23 Haines noted that the schedule for the sewer rate study decision process includes an open
24 house on March 1 and a public hearing on March 10. Haines noted that councilmembers
25 would receive copies of documents related to the public works trust fund loan for their
26 review.

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28 Armanini expressed her concern that METRO costs were not included in the consultant’s
29 presentation on the sewer rate study. Discussion followed regarding costs to property
30 owners related to sewer service.

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33 **ADJOURNMENT**

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35 There being no objection, the study session meeting was adjourned at 7:18 p.m.

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Susan Stine, City Clerk

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David R. Hutchinson, Mayor