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<p style="text-align: center;">CITY OF LAKE FOREST PARK CITY COUNCIL STUDY SESSION MEETING MINUTES December 9, 2004</p>
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Councilmembers present: Dwight Thompson, Mayor *pro tempore*; Alan Kiest, Carolyn Armanini, Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner (6:40 p.m.)

Staff present: David R. Hutchinson, Mayor; Karen Haines, City Administrator; Sarah Phillips, Community and Government Affairs Manager; Neil Jensen, City Engineer; Dennis Peterson, Police Chief; Susan Stine, City Clerk

Others present: Three visitors

CALL TO ORDER

Mayor Hutchinson called the City Council study session meeting to order at 6:10 p.m.

ADOPTION OF AGENDA

There being no objection, the agenda was adopted as presented.

CONFIRMATION REVIEW CALENDAR

Mark Phillips, Environmental Quality Commission, Position 1, term ending 3/31/07

Hutchinson introduced Mark Phillips, nominee for the Environmental Quality Commission, Position 1, term ending 3/31/07.

At the request of the mayor, Phillips discussed his involvement in various environmental organizations and projects and his interest in serving the city as a member of the Environmental Quality Commission.

Councilmembers said that they appreciated Phillips' remarks and his willingness to volunteer to serve on the commission.

1 **AGENDA ITEMS/DISCUSSION**

2 **Report – Sewer Rate Study**

3 **Barbara Shosten and David Findlay/Financial Consulting Solutions Group, Inc.**

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5 Barbara Shosten of Financial Consulting Solutions Group discussed the cost of service
6 rate study related to sewers that their firm was contracted to conduct for the city. Shosten
7 reviewed the rate study process, discussed capital financing and revenue requirements
8 and the cost of service analysis.

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10 Shosten and Findlay discussed the various steps in the study process and the outcomes of
11 their research.

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13 In response to questions from councilmembers, Shosten and Findlay clarified information
14 regarding the study and its results.

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16 Shosten identified questions related to unsewered areas and recommended that this topic
17 be scheduled for a thorough discussion at an upcoming meeting.

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21 **ADJOURNMENT**

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23 There being no objection, the Council study session meeting was adjourned at 7:23 p.m.

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Susan Stine, City Clerk

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David R. Hutchinson, Mayor

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