

**CITY OF LAKE FOREST PARK
CITY COUNCIL MEETING MINUTES
October 14, 2004**

Councilmembers present: Alan Kiest, Carolyn Armanini, Dwight Thompson, Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner

Staff present: David R. Hutchinson, Mayor; Michael Ruark, City Attorney, Dennis Peterson, Police Chief; Sarah Phillips, Government & Community Relations Manager, Susan Stine, City Clerk

Others present: Five visitors

CALL TO ORDER

Mayor Hutchinson called the meeting to order at 7:35 p.m.

FLAG SALUTE

Cmbr. Olstad led council in the pledge of allegiance.

Hutchinson noted there is now a city flag in the council chambers and one outside the city hall building.

**REPORT—Sound Transit Update
Jack Crawford, Kenmore City Council/Sound Transit Board**

Hutchinson welcomed Kenmore Councilmember Jack Crawford and noted that Crawford also serves as the north end representative on the Sound Transit Board. Crawford introduced Sound Transit staff members Sheila Dezarn and Patrice Hardy and noted their areas of expertise. Crawford provided information on Sound Transit and reported on the Phase II portion of the program. He discussed the current services provided by Sound Transit and construction projects that are underway. Crawford noted various trends and impacts affecting Lake Forest Park and vicinity and transportation issues to be addressed.

Discussion followed regarding the relationship of the proposed monorail system to the current and second phases of the Sound Transit system. Councilmembers expressed concern regarding the overall reduction of service when Sound Transit buses were added and the lack of investment in transit options for the city.

Councilmembers discussed the impact of subarea designations and requested information regarding commuter parking solutions. Crawford suggested that these questions should be forwarded to Sound Transit by letter.

1 Mayor Hutchinson thanked Crawford and staff members Dezarn and Hardy for providing
2 information regarding transit issues.

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5 **PROCLAMATION—Arts and Humanities Month**

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7 Hutchinson read and presented the proclamation declaring October as Arts and Humanities
8 month to Shoreline/Lake Forest Park Arts Council Executive Director Ros Bird. Bird noted her
9 appreciation for the city's continued support for the arts and described some upcoming events.

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12 **MAYOR'S REPORT**

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14 Hutchinson reported on the new passport services now being offered at city hall and the hours
15 of operation. He encouraged council to spread the word to friends and acquaintances. He
16 described the marketing plan and noted to date how many passports has been processed.

17
18 Cmbr. Armanini expressed her disappointment that Cmbr. Herzog was not named in any of the
19 press releases as the person who had pushed for this service, and she requested that any
20 future marketing announcements include this recognition. Councilmembers suggested various
21 ideas for marketing the city's passport services.

22
23 Hutchinson reported that he would like to discuss the commission system at an upcoming
24 meeting and suggested an evaluation of the current structure. Cmbr. Thompson suggested the
25 possibility of scheduling this issue for the second meeting in January 2005.

26
27 Hutchinson also reported on streamlined sales tax and other items of interest to council.
28 Hutchinson noted that Planning and Building Director Bennett had provided information
29 regarding the deadline for submittal of the comprehensive plan.

30
31 In response to a question from Cmbr. Armanini, Community and Government Affairs Manager
32 Sarah Phillips said that the notes regarding the solid waste survey process were intended to
33 provide information for the council.

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36 **ADOPTION OF AGENDA**

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38 Armanini requested that item 3 on the consent calendar be moved to the final action calendar as
39 item 1.

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41 Cmbr. Herzog asked that an item be added to new topics for discussion on motorized scooters.

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43 **Olstad moved** to adopt the agenda as amended. **Armanini seconded. The motion carried**
44 **unanimously.**

1 **CONFIRMATION REVIEW CALENDAR**

2 **Edward McCormack, Transportation Commission, Position 9, term ending 3/31/06**

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4 Hutchinson introduced his nominee Edward McCormack for the Transportation Commission. Mr.
5 McCormack described his interest and experience with transportation issues and said when an
6 opening came up to serve on this commission, he jumped at the opportunity to become involved
7 with the city. He responded to questions from council and council thanked him for his
8 willingness to serve and to bring his expertise to the commission.
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11 **Thomas J. Killorin, Economic Development Commission, Position 1, term ending 3/31/07**

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13 Hutchinson introduced his nominee Tom Killorin as his nominee for the Economic Development
14 Commission. Mr. Killorin noted his interest in serving on the commission and in using his
15 professional experience for the benefit of the city. Councilmembers expressed their
16 appreciation of his willingness to serve on the commission.
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19 **CONSENT CALENDAR**

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21 Cmb. Thompson and Armanini requested to pull item 2, September 23, 2004 council regular
22 meeting minutes, from the consent calendar.
23

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25 A five-minute recess was called for at 8:58 p.m.
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27 The meeting was resumed at 9:10 p.m.
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30 **Armanini moved** to amend the September 23, 2004 council regular meeting minutes as
31 follows:
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33 Page 5, line 33: "...~~accommodate~~ to notify motorists of the closure for the slide repair..."
34

35 Page 5, line 34: "...franchise consultant agreement."
36

37 **Thompson seconded. The motion to amend carried unanimously.**
38

39
40 **Thompson moved** to approve the consent calendar as amended as follows:
41

- 42 1. September 23, 2004 Council Study Session Minutes
- 43 2. September 23, 2004 Council Regular Meeting Minutes
- 44 3. Resolution 872/Authorizing Mayor to Sign Contract with Stay Home Monitoring for Electronic
45 Home Monitoring Services
- 46 4. Resolution 873/Authorizing Mayor to Sign Agreement with Otto Rosenau & Associates, Inc.
47 for Construction Materials Testing Services for Inflow and Infiltration Reduction Project
- 48 5. Resolution 874/Authorizing Mayor to Sign Agreement with Shannon & Wilson for
49 Geotechnical Evaluation at Grace Cole Nature Park
50

51 **Olstad seconded. The motion carried unanimously.**

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2 **SECOND READING CALENDAR**
3 **Ordinance 905/Relating to City's Sign Regulations**
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5 Hutchinson noted receipt of a memo from the Planning and Building Director Steve Bennett
6 stating the Planning Commission has recommended approval of the revised Ordinance 905. It
7 was also stated that the revised ordinance has been forwarded to the Economic Development
8 Commission for review and comment.
9

10 **Thompson moved** to schedule Ordinance 905/Relating to City's Sign Regulations for second
11 reading calendar at the November 18, 2004 regular council meeting. **Armanini seconded. The**
12 **motion carried unanimously.**
13

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15 **Ordinance 906/Relating to Legal Nonconforming Signs**
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17 **Thompson moved** to schedule Ordinance 905/Relating to City's Sign Regulations for second
18 reading calendar at the November 18, 2004 regular council meeting. **Armanini seconded. The**
19 **motion carried unanimously.**
20

21
22 **Ordinance 913/Amending LFPMC 2.22.060 Relating to Commission Chair Position**
23

24 Armanini noted that there had been no consensus at previous meetings regarding the proposed
25 ordinance amending the process for selection of commission chairs. She said that she has
26 prepared another version of the ordinance dated October 14, 2004.
27

28 Following a brief discussion, **Thompson moved** to strike the ordinance before the council
29 starting at line 20 and to insert the ordinance dated October 14, 2004 beginning with line 23.
30

31 **Armanini seconded.**
32

33 Hutchinson expressed his concern regarding the proposed revision of Ordinance 913 and
34 recommended that the council consider the entire record of chair appointments.
35

36 Kiest noted his support for placing the chair selection process in ordinance form rather than in
37 the commissioner's manual. After further discussion, Armanini suggested getting feedback from
38 city commissions on the proposed revision.
39

40 Thompson noted this is a policy matter, and he considers the proposal a very good
41 compromise.
42

43 Sterner stated he likes the idea of asking commissions for suggestions regarding this process.
44 He noted that the mayor's responsibility for appointment of commission chairs may have been
45 forgotten, and this is an opportunity to clarify the process.
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48 **Olstad moved** to amend Ordinance 913 as follows:
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50 Page 1, line 27: "... appoint either nominee or will meet with the commission..."
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1 **Armanini seconded. The motion carried unanimously.**

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4 **Thompson moved** to amend Ordinance 913 as follows:

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6 Page 1, line 38: "...~~2.22.060~~ Section A..."

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8 **Armanini seconded. The motion carried unanimously.**

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11 **The striking motion as amended carried unanimously.**

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14 **Thompson moved** to request commissions to provide feedback on the proposed ordinance as
15 recommended by Sterner by December 1, 2004 and that Ordinance 913 be scheduled for
16 discussion at the December 2, 2004 council special meeting. **Armanini seconded. The**
17 **motion carried unanimously.**

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21 **Resolution 872/Authorizing Mayor to Sign Contract with Stay Home Monitoring for**
22 **Electronic Home Monitoring Services**

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24 Cmr. Kiest requested that Resolution 872/Authorizing Mayor to Sign Contract with Stay Home
25 Monitoring for Electronic Home Monitoring Services, which was approved on the consent
26 calendar, be brought back to the table for further discussion. Kiest requested that the proposed
27 contract be amended to include language provided in the letter received from the contractor.

28
29 **Thompson moved** for reconsideration of Resolution 872. **Armanini seconded. The motion**
30 **carried unanimously.**

31
32 **Kiest moved** to hold Resolution 872/Authorizing Mayor to Sign Contract with Stay Home
33 Monitoring for Electronic Home Monitoring Services on the second reading calendar for the
34 October 28, 2004 regular council meeting. **Armanini seconded. The motion carried**
35 **unanimously.**

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38 **FINAL ACTION CALENDAR**
39 **October 14, 2004 Finance Committee Report**

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41 Armanini pointed out that the Mayor's Reserve had been used for payment of an invoice
42 exceeding \$1,000 in violation of a proviso included in Ordinance 904, adopting the 2004 budget.

43
44 Following discussion of how enforcement of such provisos should be handled, Hutchinson said
45 he would submit a memorandum outlining an internal procedure to be followed for future
46 expenditures exceeding \$1,000.

1 **Thompson moved** to approve the finance committee report as follows:

2
3 October 14, 2004 Finance Committee Report covering warrant nos. 46382 through 46503 in the
4 amount of \$365,910.91 drawn from the claims clearing fund and warrant nos. 27245 through
5 27340 in the amount of \$197,855.75 drawn from the payroll clearing fund.

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7 **Sterner seconded. The motion carried unanimously.**

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11 **NEW BUSINESS**

12 **--Council Reports**

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14 Kiest provided a Seattle Times article about growth management issues to be copied for
15 councilmembers and the city attorney.

16
17 Olstad gave a brief report on WRIA 8 and its long term plans for our community.

18
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20 **New topics for discussion**

21 **--Letters to Sound Transit**

22
23 Councilmembers discussed Sound Transit issues related to subarea designations. Herzog
24 suggested the administration draft a letter to Sound Transit for council review inquiring what the
25 process would be to change the city's subarea alignment.

26
27 Olstad expressed his interest in a letter for council review regarding the possibility of
28 designating park and ride space at the town center as part of future redevelopment. Following
29 discussion, Armanini suggested identifying this as a request for commuter parking solutions.

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32 **--Motorized Scooters**

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34 Thompson noted recent articles on the issue of motorized scooters on public trails. He
35 requested that Chief Peterson provide a draft of an ordinance prohibiting such use for council
36 consideration as soon as possible.

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39 Cmbr. Kiest exited the meeting at 10:05 p.m.

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42 **--Draft Legislative Agenda**

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44 Hutchinson noted the information provided regarding the draft 2005 legislative agenda.
45 Councilmembers discussed proposals related to streamlined sales tax and other issues to make
46 cities more fiscally stable.

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49 Cmbrs. Armanini and Thompson exited the meeting at 10:10 p.m.

1 Further discussion included recommendations for eliminating unfunded mandates, providing
2 funding for various capital projects, addressing public safety issues, continuing state funding for
3 shoreline management updates, considering Growth Management Act reform as well as
4 individual councilmember requests.

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7 **ADJOURNMENT**

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There being no objection, the meeting was adjourned at 10:51 p.m.

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Susan Stine, City Clerk

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David R. Hutchinson, Mayor

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