

**CITY OF LAKE FOREST PARK
CITY COUNCIL MEETING MINUTES
July 22, 2004**

Councilmembers present: Dwight Thompson, Mayor *pro tempore*; Alan Kiest, Carolyn Armanini, Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner

Staff present: David R. Hutchinson, Mayor; Karen Haines, City Administrator; Michael Ruark, City Attorney; Dennis Peterson, Police Chief; Sarah Phillips, Government & Community Relations Manager; Stephen Bennett, Planning and Building Director; Susan Stine, City Clerk

Others present: 37 visitors

CALL TO ORDER

Mayor Hutchinson called the meeting to order at 7:30 p.m.

FLAG SALUTE

Cmbr. Goss led council in the pledge of allegiance.

RECOGNITION—RETIREMENT

Ronald Seguin, Police Officer

Chief of Police Dennis Peterson thanked Officer Ron Seguin for 21 years of service as a patrol officer with the Lake Forest Park Police Department. Peterson noted that Seguin began his law enforcement career as an officer in Cleveland, Ohio. Peterson said that Seguin's service as the D.A.R.E. officer made him an outstanding role model for the students and school staff as well as the community. Peterson presented Seguin with a plaque and an American flag as mementos of his service and noted that Seguin would attend his last roll call as an officer with the Lake Forest Park Police Department.

Melvin Walton, Police Records Clerk

Chief of Police Dennis Peterson thanked Records Specialist Melvin Walton for 15 years of service to the city of Lake Forest Park. Peterson noted that Walton had served as a 911 dispatcher and then as police department records specialist. Peterson noted that records specialists are often the unsung heroes of the police department and thanked Walton for his honesty, integrity and pride that he took in his work. Peterson presented Walton with a plaque and an American flag as mementos of his service and noted that Walton would attend his last roll call as a member of the Lake Forest Park Police Department.

A five-minute recess was taken at 7:42 p.m.

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2 The meeting was resumed at 7:46 p.m.
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5 **MAYOR'S REPORT**
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7 Hutchinson noted the upcoming Picnic in the Park July 23-24 and invited everyone to attend.
8 Community and Government Affairs Manager Sarah Phillips described some of the scheduled
9 events and said that fun for the whole family is planned.

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11 Hutchinson reported on the status of the streamlined sales tax (SST) issue.
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14 **ADOPTION OF AGENDA**
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16 Thompson noted that Cmbrs. Kiest and Armanini are planning to leave the meeting early, and
17 he requested to add the report from the council ad hoc committee on Burke Gilman Trail issues
18 following citizen comments.
19

20 **Cmbr. Thompson moved** to hold over Ordinance 905//Relating to City's Sign Regulations and
21 Ordinance 906/Relating to Legal Nonconforming Signs to the August 12, 2004 regular council
22 meeting agenda. **Cmbr. Armanini seconded. The motion carried unanimously.**
23

24 **Armanini moved** to adopt the agenda as amended. **Cmbr. Kiest seconded. The motion**
25 **carried unanimously.**
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28 Kiest requested that no action be taken on the proposed ordinances related to signs in his
29 absence at the August 12, 2004 meeting. He said that he had no objection to action on the
30 ordinance related to trails if this were perfected in his absence.
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33 **COUNCIL AD HOC COMMITTEE REPORT ON BURKE GILMAN TRAIL ISSUES**
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35 Thompson noted that he and committee members Armanini and Goss had met, and he
36 distributed a committee report.
37

38 Thompson noted that the ad hoc committee recommended that regulatory issues related to
39 development that are customarily the realm of legislative policy-making should remain under
40 council work plans.
41

42 Thompson reported on the committee's recommendation regarding the role, membership and
43 reporting structure for the proposed advisory committee. The committee also recommended
44 that the proposed memorandum of agreement with King County be limited in scope.
45

46 In response to a question from Cmbr. Goss regarding signage, councilmembers discussed the
47 County's authority regarding design issues. Sterner said that the council's regulatory authority
48 includes public safety and noted the council's process for developing additional regulations if
49 necessary.
50

51 Cmbr. Kiest exited the meeting at 8 p.m.

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3 Olstad agreed with Sterner's comments and recommended that public safety be added as an
4 area of legislative policy-making related to trail development.

5
6 **Herzog moved** that council accept the report of the council ad hoc committee on Burke Gilman
7 Trail issues, including the proposal for developing a memorandum of agreement with the
8 Council, and incorporate comments from councilmembers as follows:

9
10 **Special Committee Report**

11
12 (First paragraph) "...regulating the development through land use, drainage, maintenance,
13 SEPA, public safety, and related areas...."

14
15 (Fourth and final paragraph) "...The membership would consist of: 3 Councilmembers, 2 BG
16 Trail adjacent property owners, 1 recreational cyclist, 1 commuter cyclist, 1 Planning Parks and
17 Recreation Commissioner, and 1 to 3 at-large members."

18
19 **Thompson seconded.**

20
21 Hutchinson discussed his plans to meet with County representatives regarding the Burke
22 Gilman Trail and his proposal that the advisory committee requested by the county report to and
23 be staffed by the County.

24
25 Armanini expressed her concern regarding Hutchinson's comments and also expressed her
26 interest that a councilmember be included in meetings with the County.

27
28 Herzog said that he has no problem with the County supplying the staff for the proposed
29 advisory committee, but he emphasized the need for the city council to have a significant role in
30 the redevelopment process.

31
32 Goss expressed her concern that the County is using "divide and conquer" tactics with the
33 council and the administration.

34
35 Armanini expressed her concern that that county has not kept promises it made 30 years ago
36 when the Burke Gilman Trail was originally developed.

37
38 Following further discussion, Thompson reminded the council that the proposed advisory
39 committee is not involved with regulations.

40
41 Herzog said that he hopes that the proposed advisory committee will be balanced and that it
42 would not be stacked with absolutist proponents.

43
44 Olstad said that he would not want to see two separate advisory committees working on Burke
45 Gilman Trail redevelopment issues, and he expressed his support for establishing one
46 committee.

47
48 Sterner recommended that the ad hoc committee report, following council approval, be
49 transmitted to the County tomorrow so that they are aware of the council's wishes prior to the
50 proposed meeting next week.

1 In response to a question from Olstad, Thompson confirmed that the work of the council ad hoc
2 committee on Burke Gilman Trail issues is completed. He encouraged his colleagues to keep in
3 mind that the county owns the trail and has the funding for the improvements, and he mentioned
4 the need to keep the issues in perspective. Thompson also reminded councilmembers that the
5 administration has the authority to meet with King County.
6

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8 Cmbr. Armanini exited the meeting at 8:30 p.m.
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11 Thompson reminded the administration that policy is made by ordinance or resolution, and he
12 said that the council does not wish to manage details.
13

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15 **The motion to accept the committee report as amended carried unanimously with five**
16 **votes.**
17

18 For the record, Thompson said that Cmbr. Armanini was in favor of approval of the committee
19 report as amended.
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22 **SECOND READING CALENDAR**
23 **Ordinance 909/Amending LFPMP 18.52.48 Relating to Conditional Use Permit**
24 **Requirements for Trails**
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26 **Thompson moved** to take Ordinance 909/Amending LFPMP 18.52.48 Relating to Conditional
27 Use Permit Requirements for Trails as the next item on the agenda. **Cmbr. Olstad seconded.**
28 **The motion carried unanimously.**
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31 City Administrator Karen Haines noted that documents discussing AASHTO (American
32 Association of State Highway and Transportation Officials) standards for trails had been
33 provided earlier, and the recent council packet included additional information regarding trails,
34 bicycle and multi-use facilities, trail effects and other issues. Haines noted that Planning and
35 Building Director Stephen Bennett has researched the area of SEPA lead agency options
36 related to the proposed redevelopment of the Burke Gilman Trail.
37

38 Bennett said he had worked with the city attorney to prepare information for council
39 consideration regarding lead agency options. He said that the city could assume lead agency
40 status if the County issues a Determination of Non-Significance (DNS); the city would remain a
41 party of record if the County is lead agency and thereby retain the ability to appeal the
42 Environmental Impact Statement (EIS); or the County and City could agree to be co-lead
43 agencies.
44

45 Councilmembers discussed potential issues related to co-lead status, noted that the city lacks
46 experience in this area and agreed that lead agency responsibilities should remain with the
47 County.
48

1 **CONSENT CALENDAR**

2
3 **Thompson moved** to approve the consent calendar as follows:

- 4
5 1. July 8, 2004 Council Study Session Minutes
6 2. July 8, 2004 Council Regular Meeting Minutes
7 3. July 22, 2004 Finance Committee Report covering warrant nos. 45942 through 46025 in the
8 amount of \$199,529.28 drawn from the claims clearing fund and warrant nos. 26817 through
9 26896 in the amount of \$148,311.28 drawn from the payroll clearing fund. An automatic
10 withdrawal from the checking account in the amount of \$613.15 for monthly bank service
11 fees.

12
13 **Herzog seconded.**

14
15 There was no objection to Herzog's request to correct the July 8, 2004 council regular meeting
16 minutes to show Cmbr. Sterner's absence as excused.

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18 **The motion to approve the consent calendar as amended carried unanimously.**

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21 **FIRST READING CALENDAR**

22 **Ordinance 912/Amending 2004 Salary Schedule for City Administrator Position**

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24 Ordinance 912/Amending 2004 Salary Schedule for City Administrator Position was advanced
25 to the second reading calendar by council consensus.

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28 **NEW BUSINESS**

29 **Reports—Council**

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31 Cmbr. Olstad reported that the Sustaining a Livable Lake Forest Park Task Force held its final
32 community forum on July 15. Citizens reviewed and discussed three designs for the town
33 center, which were developed based on citizen input at the previous community forums.

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36 **CONSENT CALENDAR/RECONSIDERATION**

37 **Amendment to July 8, 2004 Study Session Minutes**

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39 Goss stated that Cmbr. Armanini had requested an amendment be made to the July 8, 2004
40 study session minutes.

41
42 **Thompson moved** to reconsider the approval of the consent calendar. **Herzog seconded.**
43 **The motion carried unanimously.**

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46 **Goss moved** to amend the July 8, 2004 council study session minutes as follows:

47
48 Page 2, line 49: "...aware of the level and cost of service that is ..."

49
50 **Thompson seconded. The motion carried unanimously.**

1 **Thompson moved** to adopt the consent calendar as amended. **Goss seconded. The motion**
2 **carried unanimously.**
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6 **NEW BUSINESS**

7 **Reports—Council**
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9 Goss reported on recent meetings of the SeaShore Transportation Forum and discussed issues
10 and ideas related to Sound Transit's second phase planning.
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13 **New topics for discussion**

14 **--Council Retreat Summary**
15

16 Herzog noted that the council retreat summary has been listed on several council agendas and
17 suggested that this topic should be scheduled for discussion at the August 26, 2004 council
18 meeting.
19

20 **Herzog moved** to excuse Cmbrs. Sterner, Thompson and Kiest from the August 12, 2004 study
21 session and council meeting.
22

23 Haines noted that no study session is planned for August 12, 2004.
24

25 **Olstad seconded. The motion carried unanimously.**
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28 Community and Government Affairs Manager Sarah Phillips reported to the council that cable
29 and telecommunications franchise consultant Lon Hurd died recently and unexpectedly.
30

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32 In response to a question from Thompson, Hutchinson discussed the vacancies on various city
33 commissions.
34
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36 **CANCEL AUGUST 12, 2004 COUNCIL STUDY SESSION**
37

38 **Herzog moved** to cancel the August 12, 2004 council study session. **Sterner seconded. The**
39 **motion carried unanimously.**
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42 At 9:10 p.m., Hutchinson noted that the next item on the agenda is an executive session for
43 discussion of personnel matters for approximately 15 minutes. Those not required to remain for
44 the executive session exited the council chambers at this time.
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47 **Executive Session**

48 **--Personnel matters**
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50 The meeting was recessed to executive session at 9:14 p.m. for approximately 15 minutes for
51 discussion of personnel matters.

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The meeting was reconvened at 9:26 p.m.

SECOND READING CALENDAR
Ordinance 912/Amending 2004 Salary Schedule for City Administrator Position

Thompson moved to suspend the rules and to advance Ordinance 912 to the final action calendar for action. **Sterner seconded. The motion carried unanimously.**

FINAL ACTION CALENDAR
Ordinance 912/Amending 2004 Salary Schedule for City Administrator Position

Olstad moved to approve Ordinance 912/Amending 2004 Salary Schedule for the City Administrator Position.

Sterner seconded. The motion to approve Ordinance 912 carried unanimously.

ADJOURNMENT

There being no objection, the meeting was adjourned at 9:27 p.m.

Susan Stine, City Clerk

David R. Hutchinson, Mayor