

**CITY OF LAKE FOREST PARK  
CITY COUNCIL SPECIAL MEETING MINUTES  
June 21, 2004**

**Councilmembers present:** Dwight Thompson, Mayor *pro tempore*; Alan Kiest, Carolyn Armanini, Nate Herzog (7:38 p.m.), Roger Olstad, Ed Sterner

**Councilmember absent:** Mary Jane Goss

**Staff present:** David R. Hutchinson, Mayor; Karen Haines, City Administrator; Michael Ruark, City Attorney; Robert Bland, Building Inspector; Susan Stine, City Clerk

**CALL TO ORDER**

Mayor David Hutchinson called the special meeting to order at 7:34 p.m.

Hutchinson noted that the first item on the special meeting agenda is an executive session to discuss personnel matters for approximately 30 minutes. He noted that the executive session may be extended for an additional 30 minutes if necessary. Those not required to remain for the executive session exited the council chambers at this time.

**EXECUTIVE SESSION**

The meeting was recessed to executive session at 7:36 p.m. for discussion of personnel matters for approximately 45 minutes.

At 8:05 p.m., the executive session was extended for an additional 30 minutes.

The special meeting was resumed at 8:34 p.m.

A five-minute recess was called for at 8:35 p.m.

The special meeting was resumed at 8:41 p.m.

Hutchinson noted that the council has requested an additional executive session for discussion of personnel matters for approximately 30 minutes at the end of the agenda.

**AGENDA ITEM/DISCUSSION  
PRESENTATION**

- **Ordinance 910/Adopting 2003 International Building Code and other Construction Codes**
- **Proposed Amendments to Building Fee Schedule**

1 City Administrator Haines said that the building inspector would present an overview of  
2 the new codes related to building and construction. Amendments to the fee schedule for  
3 the building department are proposed to be adopted in conjunction with the new codes.

4  
5 Haines said that former Planning Manager Ty Peterson began preparing for the adoption  
6 of the new codes, and Building Inspector Bob Bland has worked with other agencies and  
7 has completed the staff work in preparation for council adoption.

8  
9 Building Inspector Bland discussed the changes in the new building and construction  
10 codes, the impacts for city residents and proposed amendments to fee schedules for the  
11 building department.

12  
13 Kiest expressed his interest in legislation that is written in a clear and comprehensive  
14 style with the user in mind. He noted issues of concern related to syntax and stated that  
15 his review of a portion of the ordinance does not give him a sense of confidence that  
16 citizens would find the proposed ordinance easy to use and understand. Kiest listed  
17 several references in the ordinance and said that the proposed language was either  
18 incorrect or unclear for readers.

19  
20 Cmr. Armanini noted that a comparison of the current and proposed fees is difficult if  
21 they are not listed together. Armanini also noted her concern regarding information  
22 about deck construction requirements.

23  
24 Kiest noted that he has read some articles regarding concerns raised by other cities  
25 regarding the new building and construction codes.

26  
27 Bland noted that the new construction codes would go into effect statewide on July 1,  
28 2004. The amendments included in the proposed ordinance have been developed along  
29 with other cities to make the International Building Code more responsive to the needs of  
30 cities, and Bland noted that amendments to the International Residential Code must be  
31 state-mandated.

32  
33 Haines and Bland said that they would work with the city attorney to prepare an update  
34 of the proposed ordinance for council consideration at the June 24, 2004 regular  
35 meeting.

36  
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38  
39 **SECOND READING CALENDAR**

40 **Authorization to Hire Building Inspector**

41  
42 Haines noted that the building inspector Bob Bland has recently submitted his  
43 resignation due to an unsolicited job offer that he has accepted from his former  
44 employer, the city of Los Angeles.

45  
46 **Thompson moved** authorization to hire a building inspector. **Kiest seconded. The**  
47 **motion carried unanimously.**

1 At 9:45 p.m., Hutchinson noted that the council has scheduled an additional executive  
2 session to discuss personnel matters for approximately 30 minutes. Those not required  
3 to remain for the executive session exited the council chambers at this time.

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5  
6 **EXECUTIVE SESSION**

7  
8 The meeting was recessed to executive session at 9:46 p.m. p.m. for discussion of  
9 personnel matters for approximately 30 minutes.

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11 The meeting was resumed at 10:14 p.m.

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14 **Adjournment**

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16 There being no objection, the special meeting was adjourned at 10:15 p.m.

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18 \_\_\_\_\_  
19 Susan Stine, City Clerk

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21 \_\_\_\_\_  
22 \_\_\_\_\_  
23 David R. Hutchinson, Mayor