

**CITY OF LAKE FOREST PARK
CITY COUNCIL STUDY SESSION MEETING MINUTES
August 14, 2003**

Councilmembers present: Alan Kiest, Carolyn Armanini, Dwight Thompson, Nate Herzog, Roger Olstad

Councilmembers absent: Mary Jane Goss, Ed Sterner

Staff present: David Hutchinson, Mayor; Karen Haines, City Administrator; Dennis Peterson, Police Chief; Ty Peterson, City Planner; Alicia Sherman, Associate Planner; Susan Stine, City Clerk

Others present: Six visitors

CALL TO ORDER

Mayor Hutchinson called the special study session meeting to order at 6:06 p.m.

ADOPTION OF AGENDA

Cmbr. Herzog moved adoption of the special study session meeting agenda as proposed. **Cmbr. Thompson seconded. The motion carried unanimously.**

AGENDA ITEM/DISCUSSION

Sign Amortization Update

City Administrator Karen Haines said that the presentation by staff members on the sign amortization update is intended to provide information to the council. No decision is requested at this time.

Planning Manager Ty Peterson and Associate Planner Alicia Sherman reviewed information regarding sign amortization issues. Photographs of various signs were viewed, and issues related to compliance with sign regulations were discussed.

In response to a question from Cmbr. Armanini, Haines discussed the roles of the Economic Development Commission and the Planning Commission.

In response to a question from Cmbr. Olstad, Haines said that staff members had developed recommendations or possible responses to the issues raised regarding various signs. In response to a question from Cmbr. Kiest, Hutchinson said that the recommendations should be considered as suggestions from staff.

In response to a question from Olstad, Haines said that legal issues related to signage would be an executive session topic on the council regular meeting agenda.

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2 **Draft Process for Sustaining Lake Forest Park/A Strategic Plan for Sustaining a**
3 **Livable Lake Forest Park**

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5 Haines noted that the Planning Commission had included four land use alternatives for
6 the Town Center area in an early draft of the comprehensive plan update as follows:
7 1) no change; 2) Town Center intensification and expansion of uses; 3) Town Center as
8 urban village; and 4) mixed uses in all commercial areas. Haines noted that there was a
9 lot of public interest in the proposed alternatives, and assistance with a study of
10 alternatives is needed.

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12 Haines discussed recent action by the Planning Commission establishing a new land
13 use goal which would promote the strength and viability of the city's commercial areas
14 and in particular the Town Center, accommodate the city's diverse housing needs and
15 encourage pedestrian access and activity. Haines noted that the new goal would be
16 included in the draft comprehensive plan update.

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18 Haines reviewed proposed policies related to the draft comprehensive plan, a statement
19 regarding the proposed mission, goals and scope of work, and the proposed
20 membership of the advisory task force, timeline, and costs and funding.

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22 Councilmembers discussed community involvement, roles and responsibilities, and the
23 need to focus the scope of work. Councilmembers recommended changes to
24 membership of the advisory task force and to portions of the scope of work regarding
25 housing and environmental impacts. Armanini noted that the consultant's report should
26 spell out actions needed for specific results.

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29 **Formation of Administrative Groups for Jail Interlocal Agreements**

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31 Haines noted that this topic would be brought back to the council when more information
32 is available.

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35 **Report from Police Chief regarding Narcotics Detection K-9 Unit and Officer**
36 **Training**

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38 Haines noted that Chief Peterson has information to share with the council regarding an
39 offer from the Washington State Department of Corrections regarding training for
40 narcotics detection.

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42 Peterson said that the city has the opportunity to receive a fully trained narcotics
43 detection dog. The offer from the State Department of Corrections includes training for
44 officers and does not require city funding. Peterson noted that the police department
45 has used K-9 units from other departments when available and have found them to be a
46 valuable tool.

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48 Following discussion, Councilmembers noted that the Association of Washington Cities
49 should be consulted regarding any potential risks to the city from the program. Kiest
50 noted that standards to evaluate the program should be established and an evaluation
51 process should be initiated.

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Public relations issues were discussed, and councilmembers agreed that the focus for use should be on state highways.

Adjournment

There being no objection, the special study session meeting was adjourned at 7:22 p.m.

Susan Stine, City Clerk

David R. Hutchinson, Mayor