

CITY OF LAKE FOREST PARK
City Council Meeting Minutes
June 27, 2002

Councilmembers present: Alan Kiest, Carolyn Armanini, Dwight Thompson, Mary Jane Goss
(7:34 p.m.), Roger Olstad, Ed Sterner

Councilmember excused: Nate Herzog

Staff present: David R. Hutchinson, Mayor; Douglas Jacobson, City Administrator; Michael Ruark, City Attorney; Dennis Peterson, Police Chief; Frank Zenk, Director of Public Services; Glenn Akramoff, Public Works Supervisor; Sarah Phillips, Community and Government Affairs Manager; Susan Stine, City Clerk

Others present: Three visitors

CALL TO ORDER

Mayor Hutchinson called the regular meeting to order at 7:32 p.m. Hutchinson informed the council that Cmr. Herzog would be absent from the meeting.

FLAG SALUTE

Cmr. Kiest led the council in the pledge of allegiance.

MAYOR'S REPORT

Hutchinson provided a report of the Association of Washington Cities (AWC) conference, interest regarding a Sound Transit route in Mountlake Terrace, and a model resolution regarding the transportation referendum. He reminded council members of the Tuesday, July 9, 2002 special community meeting regarding the registered sex offender program and noted that it would be held at Lake Forest Park Elementary School beginning at 7 p.m.

Cmbrs. Kiest and Goss reported on various events and discussions at the AWC conference. Goss noted that she has earned the Certified Municipal Leader (CML) designation.

ADOPTION OF AGENDA

Cmbr. Olstad moved approval of the agenda as presented. **Cmbr. Thompson seconded.**
The motion carried unanimously.

1 **CITIZEN COMMENTS**

2
3 Liane Newman, 16715 32nd Pl. NE, said that speaking as a private citizen, she would like to
4 express her gratitude for the recent council action regarding the purchase of the Hill and Petrie
5 properties. She discussed sightings of wildlife in the area.
6

7
8 **FINAL CONFIRMATION CALENDAR**

9 **Richard Stendera, Human Services Commission, Position 4, term ending March 31, 2005**

10
11 **Cmbr. Thompson moved** approval of the appointment of Rick Stendera to the Human Services
12 Commission, Position 4, for the term ending March 31, 2005. **Cmbr. Armanini seconded. The**
13 **motion carried unanimously.**
14

15
16 **CONSENT CALENDAR**

17
18 **Thompson moved** to amend the June 13, 2002 council regular meeting minutes as follows:

19
20 Page 5, line 16: "...that the next community meeting...."

21
22 **Armanini seconded. The motion to amend carried unanimously.**

23
24 **Armanini moved** to amend the June 13, 2002 council regular meeting minutes as follows:

25
26 Page 2, line 27: "...that a level 1 offender was most often known by the victim."

27 Page 2, line 34: "...Victims in such crimes were most often not known...."

28
29 **Thompson seconded. The motion to amend carried unanimously.**

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31
32 **Armanini moved** to amend the minutes as follows:

33
34 Page 4, line 24: "...that requires that an assessment...."

35
36 **Thompson seconded. The motion to amend carried unanimously.**

37
38
39 **Armanini moved** to amend the minutes as follows:

40
41 Page 6, line 5: "...newest member of ~~the state~~ our legislative delegation,.."

42 Page 6, line 9: "...noted that ~~the~~ her legislative report...."

43
44 **Thompson seconded. The motion to amend carried unanimously.**

45
46
47 **Armanini moved** to amend the minutes as follows:

48
49 Page 10, line 23: "**Armanini seconded.**"

50 Page 10, line 17: "**Armanini seconded.**"

1 **Thompson seconded. The motion to amend carried unanimously.**

2
3 Regarding the June 27, 2002 finance committee report, Armanini noted that Warrant 41721 in
4 the amount of \$557.04 is a payment to King County for the alcohol program. She noted that this
5 program should be monitored in light of the draconian cuts being made by the county in the
6 human services area.

7
8 **There being no objection, the consent calendar was unanimously approved as follows:**

- 9
10 1. June 13, 2002 Council Regular Meeting Minutes as amended
11 2. June 27, 2002 Finance Committee Report covering warrants 41689 through 41759 in the
12 amount of \$87,946.20 drawn from the claims clearing fund and warrants 22769 through
13 22845 in the amount of \$131,143.98 drawn from the payroll fund.
14 3. Resolution 709/Authorizing Mayor to Sign Letter to King County regarding Hazard Mitigation
15 Planning

16
17
18 **FIRST READING CALENDAR**

19 **Resolution 710/Establishing Right of Way Acquisition Procedures**

20
21 Director of Public Services Zenk provided a brief explanation of the need for the resolution.

22
23 **Cmbr. Sterner moved** to advance Resolution 710/Establishing Right of Way Acquisition
24 Procedures to the second reading calendar. **Thompson seconded. The motion carried**
25 **unanimously.**

26
27
28 **Resolution 711/Authorizing Mayor to Sign Professional Services Agreement with**
29 **Hammond Collier Wade Livingstone for Public Works Yard Design and Construction**
30 **Management Services**

31
32 Following discussion of the status and various issues related to the public works yard project,
33 Hutchinson noted that Resolution 711/Authorizing Mayor to Sign Professional Services
34 Agreement with Hammond Collier Wade Livingstone for Public Works Yard Design and
35 Construction Management Services will be on the July 11, 2002 council meeting agenda second
36 reading calendar.

37
38
39 **SECOND READING CALENDAR**

40 **Resolution 707/Authorizing Transfer of Ownership from AT&T to AT&T Comcast**

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42 Community and Government Affairs Manager Sarah Phillips noted that telecommunications
43 consultant Lon Hurd had provided a report at the June 13, 2002 meeting regarding the
44 proposed transfer of ownership. Phillips discussed the actions of other cities regarding this
45 transfer of ownership and noted that this action preserves the city's rights.

46
47 **Cmbr. Olstad moved** approval of Resolution 707/Authorizing Transfer of Ownership from AT&T
48 to AT&T Comcast. **Cmbr. Goss seconded. The motion carried 5-1 (Aye—Olstad, Kiest,**
49 **Thompson, Goss, Sterner; Nay—Armanini).**

1 **Ordinance 874/Amending LFPMC Chapter 16.18 Authorizing Variances to the City's**
2 **Sensitive Areas Development Regulations and Establishing Criteria for Such Variances**

3
4 **Armanini moved** to replace Ordinance 874 with Ordinance 874 with staff proposed changes
5 dated 5/09/02 and amendments dated 5/23/02 as the council working copy.

6
7 **Thompson seconded.**

8
9 In response to a request from Kiest, council members agreed that staff should prepare the
10 working copy in correct legislative style.

11
12 **The motion carried unanimously.**

13
14 In response to a question from Olstad, City Administrator Jacobson said that he understood that
15 a policy decision regarding the inclusion of the variance process in the ordinance was needed
16 prior to further staff work on the ordinance.

17
18 Thompson stated that the council needed to discuss the proposal to provide for a variance
19 process and what should be included in such a process.

20
21 Council members commented on the inclusion of language regarding the variance process in
22 the proposed ordinance and discussed various examples of potential uses of the process.

23
24 Armanini noted that the May 24, 2002 memorandum from Hearing Examiner John Galt raised a
25 number of issues, and she requested that Planning Manager Ty Peterson provide a response to
26 the points that were raised.

27
28 Thompson suggested that staff prepare a list of amendments for council consideration.

29
30 **Thompson moved** that an amendment be prepared by Planning Manager Peterson to require
31 that all variances be heard by the hearing examiner.

32
33 **Armanini seconded.**

34
35 Armanini noted that the proposed amendment should eliminate the language added on page 15,
36 line 40 through page 16, line 7 in the council working copy of Ordinance 874.

37
38 **The motion carried unanimously.**

39
40
41 Following further discussion, **Thompson moved** that the planning manager be requested to
42 prepare amendments to Ordinance 874 for the purpose of providing sensitive areas variance
43 procedures for the hearing examiner.

44
45 **Olstad seconded. The motion carried 5-1 (Aye—Olstad, Armanini, Thompson, Goss,**
46 **Sterner; Nay—Kiest).**

47
48
49 A 10-minute recess was called for at 9:10 p.m.

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2 The meeting was resumed at 9:28 p.m.
3
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5 **Resolution 710/Establishing Right of Way Acquisition Procedures**
6

7 Following discussion, **Sterner moved** adoption of Resolution 710/Establishing Right of Way
8 Acquisition Procedures with the revisions by the city attorney in the copy dated June 27, 2002.
9

10 **Olstad seconded. The motion carried unanimously.**
11

12
13 **NEW BUSINESS**
14

15 **Olstad moved** to excuse the absence of Cmbr. Herzog. **Armanini seconded. The motion**
16 **carried unanimously.**
17

18
19 Kiest noted the he will be absent at the July 11, 18 and 26 council meetings.
20

21 **Olstad moved** to excuse Cmbr. Kiest's absence at the July 11, 18 and 26 council meeting.
22 **Armanini seconded. The motion carried unanimously.**
23

24
25 **Reports**
26

27 **New topics for discussion**

28 ***--Recommendations for SR 522 Transit Improvements***
29

30 Director of Public Services Zenk noted that the council request for written recommendations for
31 SR 522 transit improvements had been discussed with former councilmember Gerdes. A letter
32 will be drafted for council review at an upcoming meeting.
33

34
35 ***--Forest Park Drive Slide Closure Area Options***
36

37 Jacobson noted information regarding options and costs related to the Forest Park Drive slide
38 closure area. Discussion followed regarding publicizing the options and scheduling a public
39 hearing.
40

41 Armanini suggested that notification regarding the public hearing be provided to postal mail
42 carriers and Eastside Disposal. She noted United Parcel Service, Federal Express and others
43 might be interested also in possible road closure or traffic route changes.
44

45 Kiest noted his interest in the proposed options regarding the Forest Park Drive slide area and
46 hoped that this matter would be addressed by council in August rather than during his July
47 absence. Kiest reported that Clyde Ringstad had commented on slide area options and noted
48 that maintenance is essential to the operation of the Cherry Hill apartments tightline drainage
49 system. Kiest discussed the importance of providing citizens with an opportunity to participate
50 in developing a solution regarding the Forest Park Drive slide area.

1
2 Council members discussed various issues related to the Forest Park Drive slide area.

3
4 **Olstad moved** to schedule an executive session at the August 15, 2002 council meeting for
5 discussion of legal matters. **Armanini seconded. The motion carried unanimously.**

6
7 Armanini suggested that information be prepared for citizens regarding the alternatives for the
8 Forest Park Drive slide area. The information should include cost and financing options for the
9 alternatives. She suggested that an opportunity for public comments regarding the alternatives
10 be included at an August council meeting.

11
12 Council members agreed that the August 15, 2002 study session should include Forest Park
13 Drive slide area options and an executive session regarding legal matters. Public comments
14 should be scheduled for August 22, 2002.

15
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17 ***--Special District Franchise Agreements***

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19 Jacobson provided information regarding a process for developing franchise agreements with
20 local utility districts. There was no objection to the recommendation that staff proceed with
21 discussions regarding franchise agreements with local utility districts.

22
23
24 ***--Water Utility Assumption Study***

25
26 Jacobson requested direction from the council regarding proceeding with a study of issues
27 related to assumption of local water utilities. Council members agreed that the proposed scope
28 of work and related costs should be firmed up. The proposal should be brought back to the
29 council at that time.

30
31
32 ***--Grace Cole Memorial Open Space Master Plan***

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34 Council members discussed the proposal presented by Jacobson to negotiate an agreement for
35 development of a master plan for the Cole nature preserve.

36
37 **Olstad moved** to authorize the administration to negotiate a professional services agreement
38 for council approval with Worthy & Associates for development of a master plan for the Grace
39 Cole Memorial Nature Preserve. **Stern seconded. The motion carried unanimously.**

40
41
42 ***--July 9, 2002 Registered Sex Offender Program Meeting***

43
44 Jacobson noted that staff would like to mail the letter and attached information regarding the
45 registered sex offender program to interested citizens on June 28, and he asked council
46 members to inform Sarah Phillips of any changes or corrections by 12 noon. Kiest expressed
47 his regret that he will not be able to attend the meeting because he will be out of town.

1 **ADJOURNMENT**

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3 There being no objection, the meeting was adjourned at 10:33 p.m.

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Susan Stine, City Clerk

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12 APPROVED:

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16 _____
David R. Hutchinson, Mayor