

**CITY OF LAKE FOREST PARK
City Council Meeting Minutes
May 23, 2002**

Councilmembers present: Alan Kiest, Carolyn Armanini, Dwight Thompson, Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner (7:38 p.m.)

Staff present: David R. Hutchinson, Mayor; Douglas Jacobson, City Administrator; Michael Ruark, City Attorney; Sarah Phillips, Government & Community Relations Manager; Ty Peterson, Planning Manager; Susan Stine, City Clerk

Others present: 14 visitors

CALL TO ORDER

Mayor Hutchinson called the regular meeting to order at 7:35 p.m.

FLAG SALUTE

Cmbr. Thompson led the council in the pledge of allegiance.

MAYOR'S REPORT

Hutchinson noted the Memorial Day ceremonies taking place at Acacia Cemetery, budget workshop meetings, and other items of interest to council.

ADOPTION OF AGENDA

Cmbr. Thompson moved adoption of the agenda. Cmbr. Olstad requested that the topic of the sex offender meeting be added under new business. Cmbr. Armanini requested that consent calendar item 6, CR2 Partnership Payment Authorization, be moved to item 6 on the second reading calendar.

Cmbr. Goss seconded. The motion for adoption of the agenda as amended carried unanimously.

CONFIRMATION REVIEW CALENDAR

Terry Thierry, Public Safety Commission, Position 4, term ending 3/31/2004

Mayor Hutchinson introduced Terry Thierry, his nominee to the Public Safety Commission. Ms. Thierry expressed her interest in serving on the commission and briefly discussed her background and interests.

1 Cmbr. Armanini thanked her for volunteering to serve and expressed her appreciation for
2 Thierry's involvement with her neighborhood block watch program.

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5 **Marybeth Davis, Parks & Recreation Commission, Position 2, term ending 3/31/2004**

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7 Hutchinson introduced Marybeth Davis as his nominee for the Parks and Recreation
8 Commission. Ms. Davis discussed her interest in parks and recreation issues and noted a
9 special interest as a parent of a pre-school-age child.

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12 **Gordon Snyder, Environmental Quality Commission, Position 5, term ending 3/31/2005**

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14 Hutchinson introduced Gordon Snyder as his nominee for the Environmental Quality
15 Commission. Mr. Snyder stated that his interest in serving evolved while working with his son
16 on various science fair school projects.

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19 **Cathy Martin, Environmental Quality Commission, Position 7, term ending 3/31/2003**

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21 Hutchinson introduced Cathy Martin as his nominee for the Environmental Quality Commission.
22 Ms. Martin discussed her professional background and experience and noted her interest in
23 serving on the commission.

24
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26 **Steve Hanegan, Parks & Recreation Commission, Position 5, term ending 3/31/2005**

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28 Hutchinson introduced Steve Hanegan as his nominee for the Parks and Recreation
29 Commission. Mr. Hanegan briefly described his interests including organic gardening and his
30 experience with recreational facilities.

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33 Hutchinson noted that final confirmation would be scheduled for the June 13, 2002 regular
34 council meeting.

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37 **FINAL CONFIRMATION CALENDAR**

38 **Cassandra Undlin, Human Services Commission, Position 7, term ending 3/31/2003**

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40 **Cmbr. Thompson moved** to confirm Cassandra Undlin to serve on the Human Services
41 Commission, position 7, term ending March 31, 2003. **Armanini seconded. The motion**
42 **carried unanimously.**

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45 **CONSENT CALENDAR**

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47 **Thompson moved** to approve the consent calendar as amended as follows:

- 48
49 1. April 27, 2002 Council Retreat Notes
50 2. May 9, 2002 Council Regular Meeting Minutes

3. May 23, 2002 Finance Committee Report covering warrant nos. 41519 through 41590 in the amount of \$208,725.09 drawn from the claims clearing fund and warrant nos. 22610 through 22684 in the amount of \$130,096.81 drawn from the payroll clearing fund and an automatic withdrawal monthly bank service fee of \$341.63 from the checking account.
4. Participation in King County Community Development Block Grant (CDBG) Consortium
5. Authorize Advertisement for Bids/Public Works Facility Improvements

Armanini seconded. The motion carried unanimously.

FIRST READING CALENDAR

Resolution 704/Authorizing Mayor to Sign Agreement with Senior Services of Seattle-King County for Shoreline/Lake Forest Park Senior Center (CDBG Funds) for Year 2002

Resolution 705/Authorizing Mayor to Sign Interlocal Agreement with City of Renton for Holding Facilities

There was no objection to Cmr. Thompson's request to advance Resolution 704/Authorizing Mayor to Sign Agreement with Senior Services of Seattle-King County for Shoreline/Lake Forest Park Senior Center (CDBG Funds) for Year 2002 and Resolution 705/Authorizing Mayor to Sign Interlocal Agreement with City of Renton for Holding Facilities to second reading calendar.

SECOND READING CALENDAR

Resolution 701/Authorizing Mayor to Sign Interlocal Agreement with Yakima County for the Housing of Inmates

Thompson moved to adopt Resolution 701/Authorizing Mayor to Sign Interlocal Agreement with Yakima County for the Housing of Inmates. **Cmr. Goss seconded.**

In response to questions from council, City Administrator Doug Jacobson discussed cost and other aspects of the agreement with Yakima County.

The motion carried unanimously.

Ordinance 874/Amending the LFP MC Chapter 16.18 Authorizing Variances to the City's Sensitive Areas Development Regulations and Establishing Criteria for Such Variances

Hearing Examiner John Galt noted he had recently received a copy of the proposed ordinance and the copy including staff proposed changes. He understands that the city would like to resolve some issues related to criteria for variances he raised in his annual report. He noted the extent of his role in applying the municipal code in the hearing process and the council's role in setting policy.

Galt said that the city code referred to variances but had identified no criteria. In response to a question from Kiest, Galt agreed that the reference to the variance process could be removed. Galt said the proposed ordinance is unclear if the intent is to limit the variance to buffer width only and said it would be helpful to provide that information up front. In response to questions

1 from council members, he discussed the variance process and the reasonable use exemption
2 process.

3
4 Planning Manager Ty Peterson noted that some cities include a sensitive areas ordinance as
5 part of the zoning code so that the variance criteria applies. He noted that this possibility was
6 reviewed, and he said that the criteria did not seem to serve sensitive areas very well. Peterson
7 said that Ordinance 874 attempts to establish variance criteria in sensitive areas.

8
9 In response to council inquiries, Galt agreed to review the municipal codes of several other
10 cities and provide a report for the council.

11
12 Goss expressed her concern regarding the potential impact on homeowners needing to make
13 repairs to existing structures and the recent change from the King County code requirements to
14 the city code requirements for some residents.

15
16 In response to a question from Thompson, Galt said the city is right to require use of qualified
17 professionals approved by the city. He also indicated that he has questioned professionals in
18 hearings and noted the importance of establishing the credibility of witnesses.

19
20 In response to a question from Thompson regarding the cumulative effect of various actions,
21 Galt discussed various aspects of the SEPA process.

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25 A 10-minute recess was called for at 9:32 p.m.

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27 The meeting was resumed at 9:45 p.m.

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31 Peterson added the following items to the staff proposed changes dated 5/09/02 to the
32 ordinance:

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34 Page 9, line 3: "A variance to the buffer and setback requirements..."

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36 Page 9, line 10: "...functions or and values; ..."

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38 Page 9, line 20: "...functions or and values;"

39
40 Page 9, Line 28: "...city's comprehensive plan and implement or enhance other city-adopted
41 land use and environmental quality goals."

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43
44 Thompson noted that Ordinance 874 dated 4/26/02 is the ordinance being considered by the
45 council. He said that the council has not taken action to accept the version identified as staff
46 proposed changes dated 5/09/02.

1 **Resolution 702/Authorizing Mayor to Sign Interlocal Agreement between “Contracting**
2 **Cities” and Yakima County**

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4 **Thompson moved** to adopt Resolution 702/Authorizing Mayor to Sign Interlocal Agreement
5 between “Contracting Cities” and Yakima County. **Herzog seconded. The motion carried**
6 **unanimously.**

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9 **Resolution 703/Authorizing Mayor to Sign Interagency Agreement Between King County**
10 **and City of Lake Forest Park Regarding the 2002 Overlay Program**

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12 **Thompson moved** to adopt Resolution 703/Authorizing Mayor to Sign Interagency Agreement
13 Between King County and City of Lake Forest Park Regarding the 2002 Overlay Program.
14 **Armanini seconded. The motion carried unanimously.**

15
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17 **CR2 Partnership Payment Authorization**

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19 In response to questions from council members, Hutchinson noted that the CR2 Partnership
20 report has organized the information regarding senior housing options and lists suggested
21 changes to the zoning code.

22
23 Council members discussed the quality of the report and their expectations. The contract
24 process and the development of the scope of work for contracts were noted for future review.

25
26
27 After further discussion, **Olstad moved** to authorize payment of warrant no. 41250 to CR2
28 Partnership for the preparation of the report outlining “Approaches for Consideration for Housing
29 for Seniors.” **Sterner seconded. The motion carried 4-3 (Aye—Kiest, Goss, Sterner,**
30 **Olstad; Nay—Armanini, Thompson, Herzog).**

31
32
33 **Resolution 704/Authorizing Mayor to Sign Agreement with Senior Services of Seattle-**
34 **King County for Shoreline/Lake Forest Park Senior Center (CDBG Funds) for Year 2002**

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36 Thompson requested the following correction on Exhibit A of the agreement:

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38 **SCOPE OF WORK PROJECT EXHIBIT A**

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Outputs	1	2	3	4	Projected 1998-2002
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42 **Thompson moved** to adopt Resolution 704/Authorizing Mayor to Sign Agreement with Senior
43 Services of Seattle-King County for Shoreline/Lake Forest Park Senior Center (CDBG Funds)
44 for Year 2002.

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46 **Goss seconded. The motion carried unanimously.**

1 **Resolution 705/Authorizing Mayor to Sign Interlocal Agreement with City of Renton for**
2 **Holding Facilities**

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4 **Herzog moved** to advance Resolution 705/Authorizing Mayor to Sign Interlocal Agreement with
5 City of Renton for Holding Facilities to the June 13, 2002 regular council meeting. **Armanini**
6 **seconded.**

7
8 After some discussion, **the motion carried unanimously.**
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11 **NEW BUSINESS**
12 **Reports**

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14 Goss reported on various meetings she had attended regarding transportation issues.

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16 Armanini noted the next Suburban Cities meeting on June 12, 2002 will be held in Bothell, and
17 the program is the regional transportation urban district proposal.

18
19 Herzog discussed proposed transportation projects related to SR 522/Bothell Way.
20

21
22 **New topics for discussion**
23 **Forest Park Drive Geotechnical Report**

24
25 Jacobson noted that the council has received copies of the report, and the June 13, 2002
26 council meeting will include discussion of various issues related to the report.
27

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29 **Grant Matching Funds**

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31 Possible opportunities for matching funds related to the conservation futures grant were
32 discussed.
33

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35 **Community Notice of Sex Offenders Residing in Community**

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37 Jacobson discussed the planning department research regarding the city's zoning code and
38 housing of sex offenders in the community.
39

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41 At 11:11 p.m., Mayor Hutchinson noted that the next item on the agenda is an executive session
42 for approximately five minutes for discussion of real estate matters. Those not required to
43 remain for the executive session exited the council chambers at this time.
44

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46 **Executive Session**

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48 The meeting was recessed to executive session at 11:12 p.m. for discussion of real estate
49 matters for approximately five minutes.
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2 The meeting was resumed at 11:13 p.m.

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5 **ADJOURNMENT**

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7 There being no objection, the meeting was adjourned at 11:14 p.m.

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12 _____
13 Susan Stine, City Clerk

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15 APPROVED:
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21 David R. Hutchinson, Mayor