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**CITY OF LAKE FOREST PARK
City Council
Regular Meeting
March 28, 2002**

Councilmembers present: Alan Kiest, Carolyn Armanini, Dwight Thompson, Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner

Staff present: David R. Hutchinson, Mayor; Douglas Jacobson, City Administrator; Michael Ruark, City Attorney; Dennis Peterson, Police Chief; Frank Zenk, Director of Public Services (8:05 p.m.); Sarah Phillips, Government & Community Relations Manager; Susan Stine, City Clerk; Evelyn Jahed, Deputy City Clerk

Others present: Two visitors

CALL TO ORDER

Mayor Hutchinson called the regular meeting to order at 7:35 p.m.

FLAG SALUTE

Combr. Olstad led the council in the pledge of allegiance.

State Senator Darlene Fairley/Legislative Report

State Senator Darlene Fairley, 32nd District, reported that the capital budget awaiting Governor Locke's approval includes funds for the proposed Grace Cole Memorial Nature Preserve. She noted that the legislature did not take action on a transportation plan, and a ballot measure will be presented to the voters instead. Fairley also noted that the legislature-approved 2003 budget includes \$311,000 for Lake Forest Park as replacement funds for cuts in state-shared revenue. Other topics of interest to the city included the proposed county utility tax, siting of gambling facilities, public health funding and worker's compensation.

Senator Fairley reported on access issues related to the new city hall facility and noted that the front door and restroom access should be reviewed.

MAYOR'S REPORT

Mayor Hutchinson reported on meetings of the Puget Sound Regional Council, Shoreline School Foundation and the Suburban Cities Association. He acknowledged the work of the staff members prior to and during the city hall open house celebration. He stated that staff held its first training on the commissioners' manual and that training will be held for commission chairs at a later date.

1 **ADOPTION OF AGENDA**

2
3 Mayor Hutchinson noted the executive session on real estate matters on the agenda and the
4 addition of Resolution 691/Commending City Staff for first reading.

5
6 **Cmbr. Armanini moved** to adopt the agenda as amended.
7 **Cmbr. Thompson seconded. The motion carried unanimously.**

8
9
10 **FINAL CONFIRMATION CALENDAR**
11 ***Reappointment for term ending March 31, 2005***

12
13 **Thompson moved** to confirm the reappointment of the following commissioners for the term
14 ending March 31, 2005:

- | | | |
|----|--|---|
| 15 | | |
| 16 | <u>Economic Development Commission</u> | <u>Environmental Quality Commission</u> |
| 17 | Jeff Weissman, Position 4 | Dagnija Johnson, Position 4 |
| 18 | Barbara Archbold, Position 5 | |
| 19 | Rik Jones, Position 6 | |
| 20 | | |
| 21 | <u>Human Services Commission</u> | <u>Park and Recreation Commission</u> |
| 22 | Maggie McCarthy Williams, Position 6 | Jodi Waltier, Position 4 |
| 23 | | Timothy Walsh, Position 6 |
| 24 | | |
| 25 | <u>Planning Commission</u> | <u>Public Safety Commission</u> |
| 26 | Stephen Plusch, Position 4 | Burton "Bud" Bard, Jr., Position 5 |
| 27 | Lloyd Skinner, Position 5 | |
| 28 | Greg Easton, Position 6 | |
| 29 | | |

30 **Cmbr. Kiest seconded. The motion carried unanimously.**

31
32
33 **CONSENT CALENDAR**

34
35 Armanini pulled Warrant 41250 to CR2 Partnership from the finance committee report and
36 requested additional information prior to its approval.

37
38 **Thompson moved** to adopt the consent calendar less warrant #41250 as follows:

- 39
- 40 1. March 14, 2002 Council Regular Meeting Minutes
 - 41 2. March 28, 2002 Finance Committee report covering warrant nos. 41156 through 41260
42 drawn from the claims clearing fund in the amount of \$262,830.90 and warrant nos. 22300
43 through 22368 drawn from the payroll clearing fund in the amount of \$122,202.59.
 - 44 3. Approve Correction of Ordinance Numbering

45
46 **Armanini seconded. The motion carried unanimously.**

1 **FIRST READING CALENDAR**

2 **Resolution 691/Commending City Staff for their Contribution to the Success of the City**
3 **Hall Grand Opening**

4
5 **Thompson moved** to advance Resolution 691/Commending City Staff for their Contribution to
6 the Success of the City Hall Grand Opening to second reading calendar.

7 **Cmbr. Goss seconded. The motion carried unanimously.**
8
9

10 **SECOND READING CALENDAR**

11 **Resolution 678/Authorizing Mayor to Sign Memorandum of Agreement for Organics Pilot**
12 **Program**

13
14 **Armanini moved** to advance Resolution 678/Authorizing Mayor to Sign Memorandum of
15 Agreement for Organics Pilot Program to the April 11, 2002 agenda final action calendar.

16 **Thompson seconded.**
17

18 Community and Government Affairs Manager Phillips discussed the assumed timeline and
19 noted that the April newsletter will be delivered soon and contains information regarding the
20 program and the test area. She identified changes in the memorandum of agreement for the
21 program.
22

23 **The maker and seconder withdrew the motion to advance Resolution 678 to the April 11,**
24 **2002 agenda.**
25

26 In response to questions from Cmbr. Goss, Phillips noted that the test area selected by
27 Rabanco is a portion of a Wednesday pick-up route in the Hillside area. Phillips said that the
28 success of the program depends on a high level of participation, and letters to residents in the
29 test area are ready to be mailed. Goss expressed concern regarding the selection process and
30 the resident's choice regarding participation.
31

32 Council members directed staff to ensure that residents are informed regarding their choice to
33 participate and who to call if questions or problems arise.
34

35 **Kiest moved** to amend Resolution 678/Authorizing Mayor to Sign Memorandum of Agreement
36 for Organics Pilot Program as follows:
37

38 At Line 30 (insert): "... and, be it further resolved that no marketing materials or published
39 descriptions of this pilot program be released until approved by the council with the exception of
40 the April edition of the **Town Crier.**"
41

42 **Goss seconded.**
43

44 Kiest said that the success of this program depends on communicating with residents in a
45 respectful manner. Council members stressed the importance of communication with citizens
46 and discussed the approval process prior to release of the information.
47

48 Phillips said that there may be implications for the program if the start date is delayed.
49
50

1 **The motion to amend carried 6-1 (Aye—Kiest, Thompson, Armanini, Goss, Sterner,**
2 **Olstad; Nay—Herzog).**

3
4
5 **Thompson moved** to postpone further discussion of Resolution 678 to the end of the second
6 reading calendar. **Armanini seconded. The motion carried unanimously.**

7
8
9 **Resolution 683/Authorizing Mayor to Sign Agreement with Olympic Security Services**

10
11 **Thompson moved** to adopt Resolution 683/Authorizing Mayor to Sign Agreement with Olympic
12 Security Services. **Kiest seconded. The motion carried unanimously.**

13
14
15 **Resolution 686/Authorizing Mayor to Sign Agreement with Center for Human Services for**
16 **Drug and Alcohol Prevention and Treatment Services**

17
18 **Thompson moved** to amend the Scope of Work Exhibit A as follows:

19 Page 7, after the heading, **Tasks:**

20 Third bullet: “The Agency will employ State qualified certified or licensed counselors...”

21
22 **Herzog seconded. The motion carried unanimously.**

23
24
25 **Thompson moved** to amend as follows:

26
27 After the heading, **Fees for Services** (insert):

28 “This is the maximum reimbursement fee for this contract”.

29
30 **Herzog seconded. The motion carried unanimously.**

31
32
33 **Thompson moved** to amend as follows:

34
35 **Fees for Services**

36 “...Rates are based on Medicaid Title 19 reimbursements. Medicaid reimbursement rules shall
37 apply in determining the service requirements for each unit of service.”

38
39 **Herzog seconded. The motion carried unanimously.**

40
41
42 **Thompson moved** to amend as follows:

43
44 **Fees for Services**

45 Assessments or intakes	\$89.87 per hour
46 Individual, couple or family session	\$56.01 <u>per hour</u>
47 Group sessions	\$17.60 <u>per client hour</u>
48 Case Management	\$30.00 <u>per hour</u>
49 Outreach/prevention	\$30.00 <u>per hour</u>
50 Urinalysis	\$20.81 <u>per test</u>

1
2 **Armanini seconded. The motion carried unanimously.**

3
4
5 **Thompson moved** to amend as follows:

6
7 **Fees for Services**

8 (Insert after amended list)

9 **"The combined copayments, other governmental client-specific payments, or insurance**
10 **payment and city reimbursement for each service shall not exceed the maximum fee allowed."**

11
12 **Armanini seconded. The motion carried unanimously.**

13
14
15 **Thompson moved** to amend Exhibit C as follows:

16

Service	Number of Sessions/Tests	Cost	Total Cost
Assessment or intakes		\$89.87 <u>per hour</u>	\$
Individual, couple, or family counseling		\$56.01 <u>per hour</u>	
Group sessions		\$17.60 <u>per client hour</u>	
Case management		\$30.00 <u>per hour</u>	
Outreach/prevention		\$30.00 <u>per hour</u>	
Urinalysis		\$20.81 <u>per test</u>	
			\$

17
18 **Armanini seconded. The motion carried unanimously.**

19
20
21 **Thompson moved** to adopt Resolution 686/Authorizing Mayor to Sign Agreement with Center
22 for Human Services for Drug and Alcohol Prevention and Treatment Services as amended.

23 **Olstad seconded. The motion carried unanimously.**

24
25
26 **Ordinance 873/Amending LFPMC 8.28 by Prohibiting Residential Burning and Burning for**
27 **the Purpose of Land Clearing**

28
29 **Thompson moved** to substitute Ordinance 873 with strikeouts for council consideration in place
30 of the version provided in the council packets.

31 **Armanini seconded. The motion carried unanimously.**

32
33 In response to a comment from Olstad, council members noted the language used in the
34 ordinance regarding petroleum products.

1 **Sterner moved** to amend Ordinance 873 as follows:

2
3 Page 2, line 45: "...C. Residential fires ~~burning~~ and land clearing burning..."

4 **Goss seconded. The motion carried unanimously.**

5
6
7 **Thompson moved** to advance Ordinance 873/Amending LFPMC 8.28 Prohibiting Residential
8 Burning and Burning for the Purpose of Land Clearing to final action calendar.

9 **Herzog seconded. The motion carried unanimously.**

10
11
12 A five-minute recess was taken at 9:19 p.m.

13
14 The meeting was resumed at 9:29 p.m.

15
16
17 **Resolution 690/Authorizing Mayor to Sign Agreement with Hammond Collier Wade**
18 **Livingstone for Engineering Services Related to Beach Drive Lift Stations Rehabilitation**
19 **and PWTF Application**

20
21 Director of Public Services Frank Zenk briefed the council on the history of the operation of the
22 lift stations and noted that good risk management indicates the need for rehabilitation. In
23 response to questions from councilmembers, Zenk discussed audit trail issues.

24
25
26 **Kiest moved** to adopt Resolution 690/ Authorizing Mayor to Sign Agreement with Hammond
27 Collier Wade Livingstone for Engineering Services Related to Beach Drive Lift Stations
28 Rehabilitation and PWTF Application.

29
30 **Thompson seconded. The motion carried unanimously.**

31
32
33 **Resolution 691/Commending City Staff for their Contribution to the Success of the City**
34 **Hall Grand Opening**

35
36 Armanini said that council members had agreed with her suggestion that city staff should be
37 recognized for their work on the city hall grand opening and during the move.

38
39 **Armanini moved** to adopt Resolution 691/Commending City Staff for their Contribution to the
40 Success of the City Hall Grand Opening.

41
42 **Thompson seconded. The motion carried unanimously.**

43
44
45 **Resolution 678/Authorizing Mayor to Sign Memorandum of Agreement for Organics Pilot**
46 **Program**

47
48 Following a brief discussion of draft material provided by staff, council members agreed to
49 postpone further discussion of Resolution 678 until the end of the agenda prior to the scheduled
50 executive session.

1
2 **FINAL ACTION CALENDAR**

3 **Ordinance 873/Amending LFPMC 8.28 by Prohibiting Residential Burning and Burning for**
4 **the Purpose of Land Clearing**

5
6 **Armanini moved** to adopt Ordinance 873/Amending LFPMC 8.28 by Prohibiting Residential
7 Burning and Burning for the Purpose of Land Clearing. **Herzog seconded. The motion**
8 **carried unanimously.**
9

10
11 **NEW BUSINESS**

12 **Reports**

13
14 In response to questions from council members, staff members provided information on various
15 topics.

16
17 Thompson requested that the administration review the need for a designated smoking area at
18 the new city hall.

19
20
21 Herzog reported on a recent SeaShore Transportation Forum meeting that he and Cmbr. Goss
22 attended. He provided information regarding proposals and projects.

23
24 Armanini reported on her participation at a recent police department-sponsored demonstration
25 of a shooting simulator.

26
27
28 **New topics for discussion**

29 **a) Jail contracts**

30
31 Jacobson noted the city has not received the draft contract from the City of Yakima. It will be
32 rescheduled for discussion at an upcoming meeting.

33
34 **b) Response to February 26, 2002 Ronald Wastewater Management District Letter**

35
36 Jacobson discussed the proposed letter and revenue projection information.

37
38
39 **Thompson moved** to authorize the mayor to sign and mail the letter dated March 29, 2002 in
40 response to Ronald Wastewater Management District. **Kiest seconded. The motion carried**
41 **unanimously.**
42

43
44 **SECOND READING CALENDAR**

45 **Resolution 678/Authorizing Mayor to Sign Memorandum of Agreement for Organics Pilot**
46 **Program**

47
48 **Armanini moved** to amend the draft document "Frequently Asked Questions Regarding the
49 Pilot Organics Program" as follows:
50

1 Page 1, fourth question and answer:
2

3 ~~“Q. If we don’t participate, will we continue to have weekly garbage collection?~~

4 ~~A. No, the entire pilot area will have every other week garbage collection.”~~

5
6 **Herzog seconded.** Following discussion, **the motion to amend carried unanimously.**

7
8
9 **Goss moved** to amend the draft document on page 1, third question and answer, to include a
10 telephone number for citizens to call if there are questions or concerns.

11
12 **Kiest seconded. The motion carried unanimously.**

13
14
15 **Herzog moved** that an ad hoc council committee be established to make revisions to the draft
16 Frequently Asked Questions document and the letter to residents. **Armanini seconded.**

17
18 Cmbrs. Herzog and Sterner volunteered to serve on the committee. **The motion carried**
19 **unanimously.**

20
21
22 **Goss moved** that the potential participants should be polled to determine the level of interest in
23 the pilot program. **Kiest seconded.**

24
25 Following discussion, **the motion did not carry 1-6: (Aye—Goss; Nay—Kiest, Armanini,**
26 **Thompson, Herzog, Olstad, Sterner).**

27
28
29 **Kiest moved** that the draft letter to residents include the ending date of the pilot program.

30
31 **Thompson seconded. The motion carried unanimously.**

32
33
34 Council members discussed the time schedule for the ad hoc committee’s work and the
35 deadline for responses from council members.

36
37
38 **Thompson moved** adoption of Resolution 678 as amended. **Armanini seconded.**

39
40 Thompson noted that the intent of the council is that the committee will complete its work within
41 48 hours.

42
43 **The motion carried unanimously.**

44
45
46 At 10:40 p.m., Hutchinson noted that the next item on the agenda is an executive session for
47 discussion of real estate matters for approximately 15 minutes. Those not required to remain
48 for the executive session exited the council chambers at this time.

1
2 A three-minute recess was called for at 10:42 p.m.

3
4 The meeting was resumed at 10:44 p.m.

5
6
7 **Executive Session**
8 ***Real Estate Matters***
9

10 At 10:45 p.m., the meeting was recessed to executive session for approximately 15 minutes for
11 discussion of real estate matters.

12
13 At 11 p.m., the executive session was extended for an additional 10 minutes.

14
15 At 11:10 p.m., the executive session was extended for an additional 10 minutes.

16
17 The meeting was resumed at 11:22 p.m.

18
19
20 Cmbr. Sterner announced that he would be absent April 11, 2002.

21
22
23 **ADJOURNMENT**

24
25 There being no objection, the meeting was adjourned at 11:25 p.m.

26
27
28 _____
29 Susan Stine, City Clerk

30
31
32
33 APPROVED:

34
35
36
37 _____
38 David R. Hutchinson, Mayor