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**CITY OF LAKE FOREST PARK
City Council
Regular Meeting
February 28, 2002**

Councilmembers present: Alan Kiest, Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner

Councilmembers excused: Carolyn Armanini, Dwight Thompson

Staff present: David R. Hutchinson, Mayor; Douglas Jacobson, City Administrator; Michael Ruark, City Attorney; Dennis Peterson, Police Chief; Frank Zenk, Director of Public Services; John Hawley, Finance Director (9:00 p.m.); Sarah Phillips, Government & Community Relations Coordinator; Susan Stine, City Clerk; Evelyn Jahed, Deputy City Clerk

Others present: Four visitors

CALL TO ORDER

Mayor Hutchinson called the regular meeting to order at 7:33 p.m.

FLAG SALUTE

Cmbr. Goss led the council in the pledge of allegiance.

MAYOR'S REPORT

Cmbr. Olstad moved to excuse Cmbr. Armanini from tonight's meeting. **Cmbr. Sterner seconded. The motion carried unanimously.**

Hutchinson reported on meetings of the Shoreline School District land bank properties task force and the Suburban Cities Association. He noted that the city would host upcoming meetings of the merchants' organization and the Rotary Club at the new city hall. An open house at the new city hall is scheduled for March 23, 2002.

In response to a question from Cmbr. Kiest, City Administrator Doug Jacobson discussed issues related to the Forest Park Drive slide area.

ADOPTION OF AGENDA

Hutchinson requested the addition of a presentation of the Planning Commission annual report by Chair Lloyd Skinner.

1
2 Hutchinson noted that an executive session to discuss real estate matters would be added at
3 the end of the meeting agenda.
4

5 **Cmbr. Herzog moved** adoption of the agenda as amended. **Cmbr. Goss seconded. The**
6 **motion carried unanimously.**
7

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9 **CITIZEN COMMENTS**

10
11 Jean Reid, 16910 26th Ave NE, reminded the council of the Stewardship Foundation's interest
12 and support for acquisition of the property designated for the Grace Cole Memorial Nature
13 Preserve.
14

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16 **ANNUAL REPORT**
17 **Planning Commission**

18
19 Planning Commission Chair Lloyd Skinner briefed council on the Commission's public meetings
20 and its work sessions on the comprehensive plan update and other activities in 2001.
21

22 In response to a question from Hutchinson, Skinner discussed senior housing issues and the
23 comprehensive plan update process.
24

25
26 **CONSENT CALENDAR**

27
28 In response to a question from Cmbr. Sterner, Director of Public Services Frank Zenk discussed
29 costs related to the sidewalk repair program.
30

31 **Sterner moved** to approve the consent calendar as follows:
32

- 33 1. February 14, 2002 Council Regular Meeting Minutes
34 2. February 28, 2002 Finance Committee Report covering warrant nos. 41007 through 41091
35 in the amount of \$537,032.01 drawn from the claims clearing fund and warrant nos. 22157
36 through 22222 in the amount of \$122,765.42 drawn from the payroll clearing fund.
37

38 **Goss seconded. The motion carried unanimously.**
39
40

41 **FIRST READING CALENDAR**
42 **Resolution 681/Authorizing Mayor to Sign Agreement with King County for Infiltration**
43 **and Inflow Studies**
44

45 Zenk described the scope of the agreement with King County for funding for investigation,
46 design and construction of modifications to reduce infiltration and inflow into the local sewer
47 system.
48

49 In response to questions from councilmembers, Zenk and Jacobson discussed the project
50 review process, risk management issues, funding guarantees, contract termination language
51 and distribution of funded projects.

1
2 **Kiest moved** to advance Resolution 681/Authorizing Mayor to Sign Agreement with King
3 County for Infiltration and Inflow Studies to second reading calendar. **Goss seconded. The**
4 **motion carried unanimously.**

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7 **Ordinance 871/Repealing Chapter 16.30 Relating to Hearing Examiner Procedures**

8
9 Jacobson said that the proposed ordinance responds to a recommendation included in the
10 hearing examiner's annual report. This chapter is no longer necessary since the city uses the
11 services of a hearing examiner rather than a board of adjustment for all applications.

12
13 Hutchinson noted that Ordinance 871/Repealing Chapter 16.30 will advance to second reading
14 calendar at the March 14, 2002 regular council meeting.

15
16
17 **SECOND READING CALENDAR**

18 **Resolution 678/Authorizing Mayor to Sign Memorandum of Agreement for Organics Pilot**
19 **Program**

20
21 Community and Government Affairs Manager Phillips identified the proposed pilot program area
22 for organics collection and discussed the proposed memorandum of understanding. She noted
23 that termination language and other information must be added.

24
25 **Sterner moved** to amend the memorandum on page 6, line 32 to include language to allow
26 termination by either party with 30 days' written notice. **Goss seconded.**

27
28 Following discussion, **the maker and seconder withdrew their motion.**

29
30 There was no objection to sending a survey letter to residents in the proposed pilot area prior to
31 approval of the memorandum.

32
33
34 **Resolution 679/Authorizing Mayor to Sign King County Disaster Response Plan**

35
36 **Herzog moved** that the signature documentation sheet be noted as Exhibit A for Resolution
37 679. **Goss seconded. The motion carried unanimously.**

38
39 **Herzog moved** to adopt Resolution 679/Authorizing Mayor to Sign King County Disaster
40 Response Plan. **Sterner seconded. The motion carried unanimously.**

41
42
43 **Resolution 680/Authorizing Mayor to Sign Letter Relating to Regional Endangered**
44 **Species Act (ESA) Roadway Maintenance**

45
46 **Olstad moved** to adopt Resolution 680/Authorizing Mayor to Sign Letter Relating to Regional
47 Endangered Species Act (ESA) Roadway Maintenance. **Kiest seconded. The motion carried**
48 **unanimously.**

49
50 Kiest requested that Zenk provide a status report every six months on this issue and
51 recommended that project information be included in the newsletter.

1 **Resolution 681/Authorizing Mayor to Sign Agreement with King County for Infiltration**
2 **and Inflow Studies**

3
4 **Kiest moved** to adopt Resolution 681/Authorizing Mayor to Sign Agreement with King County
5 for Infiltration and Inflow Studies. **Goss seconded. The motion carried unanimously.**
6

7
8 **NEW BUSINESS**
9 **Reports/Council**

10
11 **WRIA 8**

12 Olstad briefed the council on the work on Water Resource Inventory Area 8 (WRIA 8) regarding
13 salmon habitat conservation and the developing authority of the Puget Sound Shared Strategies
14 Group. He noted that emphasis seems to be on ~~restoration~~ preservation projects for funding
15 rather than habitat ~~restoration~~ preservation. (Council approved 3/14/02)
16

17
18 Kiest noted recent news of county budget implications involving parks and district courts.
19

20
21 Sterner discussed issues related to juvenile justice, the work of the Northshore-Shoreline
22 Community Health and Safety Network and his recent visit with state legislators.
23

24
25 **--Rules Committee**

26
27 Herzog reported that the rules committee had deleted the proposed amendment related to the
28 selection of alternates for council committees. He noted that two amendments involving the use
29 of cell phones and correspondence have been proposed for council consideration.
30

31 **Herzog moved** to adopt the council rules as amended by the rules committee. **Olstad**
32 **seconded. The motion carried unanimously.**
33

34
35 **Communications**

36
37 Hutchinson noted information provided regarding council voice mailboxes on the new city hall
38 phone system. He also noted information from the economic development commission on
39 gambling.
40

41
42 A five-minute break was taken at 9:30 p.m.
43

44 The meeting was resumed at 9:38 p.m.
45

46
47 **New topics for discussion**

48 **--Life after State Shared Revenues**

49
50 City Administrator Jacobson and Finance Director John Hawley reported on the staff work
51 related to the loss of state-shared revenues in 2003 and beyond.

1
2 Hawley reviewed various responses to the loss of revenue in the preparation of upcoming
3 budgets. He discussed the proposed public workshops and the financial planning exercise and
4 asked for council comments and suggestions. He noted that the public workshop would be
5 previewed for the council in May.

6
7 Cmr. Goss noted that comparisons to the responses of other cities would be useful. She
8 suggested broadening the discussion to include consideration of other methods of service
9 delivery.

10
11 Kiest recommended that this topic be scheduled for further discussion at an upcoming study
12 session and thanked the staff for their creative thinking on this issue.

13
14 Discussion followed regarding the proposed process for addressing the impacts of the loss of
15 state-shared revenues.

16
17
18 **--AT&T Broadband Collection of Franchise Fees from Non-Subscriber Services**

19
20 Community and Government Affairs Manager Phillips reviewed the outcome of a recent court
21 case involving AT&T Broadband regarding the collection of non-subscriber franchise fees
22 involving advertising sales and home shopping commissions. Information was provided
23 regarding the proposed waiver of the city's right to collect the fees and the potential loss.

24
25
26 At 10:50 p.m., Hutchinson noted that the next item on the agenda was an executive session to
27 discuss real estate matters. Those not required to remain exited the council chambers at this
28 time.

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30
31 A three-minute recess was called for at 10:51 p.m.

32
33 The meeting was resumed at 10:55 p.m.

34
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36 **Executive Session**

37
38 At 10:56 p.m., the meeting was recessed to executive session for discussion of real estate
39 matters for approximately 30 minutes.

40
41 The meeting was resumed at 11:29 p.m.

42
43
44 Hutchinson announced that the discussion of real estate matters would continue in executive
45 session at the March 14, 2002 council meeting.

1 **ADJOURNMENT**

2

3 There being no objection, the meeting was adjourned at 11:30 p.m.

4

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7 Susan Stine, City Clerk

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9

10 APPROVED:

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14 David R. Hutchinson, Mayor