

**CITY OF LAKE FOREST PARK  
City Council  
Regular Meeting  
January 24, 2002**

**Councilmembers present:** Alan Kiest, Carolyn Armanini, Dwight Thompson (8:20 p.m.), Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner

**Staff present:** David R. Hutchinson, Mayor; Douglas Jacobson, City Administrator; Michael Ruark, City Attorney; Dennis Peterson, Police Chief; Frank Zenk, Director of Public Services; Sarah Phillips, Government and Community Relations Coordinator; Susan Stine, City Clerk; Evelyn Jahed, Deputy City Clerk

**CALL TO ORDER**

Mayor Hutchinson called the regular meeting to order at 7:34 p.m.

Hutchinson announced that this would be our last city council meeting here at the Interim City Hall, 20150 45<sup>th</sup> Avenue NE.

**FLAG SALUTE**

Cmbr. Herzog led council in reciting the Pledge of Allegiance.

**MAYOR'S REPORT**

Hutchinson reported on his attendance at the King County Health Board. He also noted that he and representatives of Steilacoom, Bridgeport, and Yakima met with Governor Gary Locke to discuss the impact of the loss of state-shared revenue following the passage of Initiative 695 and the need for backfill from the state for hard-hit cities.

**ADOPTION OF AGENDA**

Cmbr. Armanini requested that Ordinance 871/Amending LFPMC Relating to the Time and Place of Council Meetings be added to first reading calendar.

Cmbr. Kiest requested that item 5, Resolution 673/Authorizing Mayor to Sign Agreement with Lake Forest Park Police Guild for 2002 and 2003 on the first reading calendar be considered following a short executive session for discussion of personnel matters

With the consensus of the council, the agenda was adopted as amended.

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2  
3 **FINAL CONFIRMATION CALENDAR**

4 ***Charles Heffernan, Public Safety Commission, Position 8, term ending 3/31/2003***

5  
6 ***Armanini moved*** to confirm Charles Heffernan to serve on the Public Safety Commission,  
7 Position 8, term ending 3/31/2003. ***Cmbr. Goss seconded. The motion carried***  
8 ***unanimously.***  
9

10  
11 **CONSENT CALENDAR**

12  
13 Armanini requested to pull the January 17, 2002 council study session minutes from the consent  
14 calendar.

15  
16 Goss requested to pull the January 10, 2002 council minutes from the consent calendar.

17  
18 Kiest requested to pull the January 24, 2002 finance committee report from the consent  
19 calendar.  
20

21  
22 ***Armanini moved*** to amend the January 17, 2002 minutes as follows:

23  
24 Page 1 line 30: "...Shoreline School District ~~banked land committee~~ Land Bank Properties Task  
25 Force meeting..." ***Cmbr. Herzog seconded. The motion carried unanimously.***  
26

27  
28 ***Armanini moved*** to amend as follows:

29  
30 Page 2, line 47: "...committee relating to future rate policies and rate setting..."  
31 ***Cmbr. Olstad seconded. The motion carried unanimously.***  
32

33  
34 ***Goss moved*** to amend the January 10, 2002 meeting minutes as follows:

35  
36 Page 1, line 12: "***Councilmember absent excused:*** Alan Kiest"  
37 ***Herzog seconded. The motion carried unanimously.***  
38

39  
40 In response to a question from Cmbr. Kiest, City Administrator Doug Jacobson discussed  
41 payment of Warrant 40870 covering payment of sales tax.  
42

43  
44 ***Armanini moved*** to approve the consent calendar as amended as follows:  
45

- 46 1. January 10, 2002 Council Regular Meeting Minutes  
47 2. January 17, 2002 Council Study Session Meeting Minutes  
48 3. January 24, 2002 Finance Committee Report covering warrants 40691 through 40724 in the  
49 amount of \$149,147.67 drawn from the Claims Clearing Fund for 2001.

1 4. January 24, 2002 Finance Committee Report covering warrants 40836 through 40910 in the  
2 amount of \$438,194.54 drawn from the Claims Clearing Fund and warrants 22013 through  
3 22080 in the amount of \$123,562.80 drawn from the Payroll Clearing Fund. Automatic  
4 withdrawal from checking account 1/30/02, \$450.02, December bank service fee.  
5

6 **Cmbr. Sterner seconded. The motion carried unanimously.**  
7  
8

9 **FIRST READING CALENDAR**

10 ***Resolution 670/Authorizing Mayor to Sign Letter to Shoreline Water District Relating to***  
11 ***Assumption of Portion of Seattle Water System***

12  
13 **Armanini moved** approval of Resolution 670/Authorizing the Mayor to Sign the Letter to  
14 Shoreline Water District Relating to Assumption of Portion of Seattle Water System. **Goss**  
15 **seconded.**  
16

17 In response to a question from Kiest, City Attorney Ruark said he approves of the letter as  
18 written.  
19

20 **The motion carried unanimously.**  
21  
22

23 ***Resolution 671/Authorizing Mayor to Sign Professional Services Agreement with***  
24 ***Shannon & Wilson for Forest Park Drive Geotechnical Study***

25  
26 **Armanini moved** approval of Resolution 671/Authorizing the Mayor to Sign Professional  
27 Services Agreement with Shannon & Wilson for Forest Park Drive Geotechnical Study. **Olstad**  
28 **seconded.**  
29

30 In response to a question from Kiest, Director of Public Services Frank Zenk discussed the  
31 proposed agreement and the scope of services.  
32

33 In response to a question from Kiest, Ruark discussed the indemnification language included in  
34 the city's standard agreement. Cmbrs. Kiest, Armanini and Olstad requested that they be  
35 provided a copy of this study in addition to the copies to staff.  
36

37 **The motion carried unanimously.**  
38  
39

40 ***Ordinance 870/Amending LFPMC 2.04 Relating to City Administrator Appointment***  
41 ***Process***

42  
43 **Armanini moved** to advance Ordinance 870/Amending LFPMC 2.04 Relating to City  
44 Administrator Appointment Process to second reading calendar at the February 14, 2002  
45 regular council meeting.  
46

47 **Herzog seconded. The motion carried unanimously.**  
48  
49

1 **Ordinance 871/Amending LFPMC Relating to the Time and Place of Council Meetings**

2  
3 **Olstad moved** to advance Ordinance 871/Amending LFPMC Relating to the Time and Place of  
4 Council Meetings to final action second reading calendar. **Herzog seconded. The motion**  
5 **carried unanimously.** (Council approved 2/14/02)  
6

7  
8 **SECOND READING CALENDAR**

9 **Ordinance 869/Adopting 2001 Comprehensive Solid Waste Management Plan**

10  
11 **Olstad moved** to advance Ordinance 869/Adopting 2001 Comprehensive Solid Waste  
12 Management Plan to final action calendar. **Herzog seconded. The motion carried**  
13 **unanimously.**  
14

15  
16 **Ordinance 871/Amending LFPMC Relating to the Time and Place of Council Meetings**

17  
18 **Armanini moved** to advance Ordinance 871/Amending LFPMC Relating to the Time and Place  
19 of Council Meetings to final action calendar.  
20

21 **Herzog seconded. The motion carried unanimously.**  
22

23  
24 **FINAL ACTION CALENDAR**

25 **Ordinance 869/Adopting 2001 Comprehensive Solid Waste Management Plan**

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27 **Armanini moved** to adopt Ordinance 869/Adopting 2001 Comprehensive Solid Waste  
28 Management Plan. **Kiest seconded. The motion carried unanimously.**  
29

30  
31 **Ordinance 871/Amending LFPMC Relating to the Time and Place of Council Meetings**

32  
33 **Olstad moved** to adopt Ordinance 871/Amending LFPMC Relating to the Time and Place of  
34 Council Meetings. **Armanini seconded. The motion carried unanimously.**  
35

36  
37 **NEW BUSINESS**

38 **Reports**

39  
40 City Administrator Jacobson noted on the Council Rules, Rule 17, page 12, c., requesting to add  
41 language that the mayor should receive a copy of correspondence from a council member in  
42 response to a citizen.  
43

44 **Armanini moved** to add the following language as follows:

45  
46 Page 12, line 3 “Should such responses be made a council member in writing, a copy  
47 should be given to the mayor.”  
48

49  
50 **Goss seconded.**

1  
2 Following discussion, **the maker and seconder withdrew their motion.**

3  
4 Jacobson said this could be in the form of a guideline rather than a rule.

5  
6 Olstad said that Rule 17, line 43, page 11 it should read "...Mayor and council and copied to  
7 the council..."

8  
9 Sterner suggested that the following sentence be added at the end of Rule 17 as follows:

10  
11 a. "...correspondence addressed to council. Copies of such responses should be provided  
12 to the council in their next meeting packet."

13  
14 Council members noted that some information regarding the roles of the mayor and the council  
15 could be included in an upcoming newsletter and in any correspondence.

16  
17  
18 At 8:17 p.m., Hutchinson noted that the next item on the agenda is an executive session to  
19 discuss labor contract negotiations for approximately 10 minutes. Those not required to remain  
20 for the executive session exited the council chambers at this time.

## 21 22 23 **Executive Session**

24  
25 At 8:19 p.m., the regular meeting was recessed to executive session for approximately 10  
26 minutes for discussion of labor contract negotiations.

27  
28 Cmr. Thompson arrived at the meeting at 8:20 p.m.

29  
30 The executive session was extended for 10 minutes at 8:30 p.m.

31  
32  
33 The regular meeting was resumed at 8:39 p.m.

## 34 35 36 **Resolution 673/Authorizing Mayor to Sign Agreement with Lake Forest Park Police Guild** 37 **for 2002 and 2003**

38  
39 **Kiest moved** that with the adoption of Resolution 673 with the proviso that the Mayor will  
40 withhold his signature until a satisfactory negotiation has been achieved on the subject of  
41 Section 9.2.8.

42  
43 **Thompson seconded. The motion carried unanimously.**

## 44 45 46 **Council Rules Committee Report/Draft 2002 Amendments**

47  
48 Council members discussed the proposed addition on page 11, lines 9-11 regarding the  
49 alternates for absent committee members. Rules committee member Herzog indicated that the

1 language regarding appointment of alternates could be fine-tuned by the committee and  
2 presented to the council again for approval.

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4  
5 **FAREWELL TO INTERIM CITY HALL COUNCIL CHAMBERS**

6  
7 The mayor and council members noted that this would be the last meeting at the interim city hall  
8 and said farewell to the council chambers. The meeting of February 14, 2002 will be the first  
9 meeting in the new city hall.

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12 **ADJOURNMENT**

13  
14 There being no objection, the meeting was adjourned at 8:55 p.m.

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20 \_\_\_\_\_  
21 Susan Stine, City Clerk

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23 APPROVED:

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27 \_\_\_\_\_  
28 David R. Hutchinson, Mayor