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**CITY OF LAKE FOREST PARK
City Council
Regular Meeting
May 24, 2001**

Councilmembers present: Carolyn Armanini, Dwight Thompson, Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner (7:42 pm)

Councilmember excused: Alan Kiest

Staff present: David R. Hutchinson, Mayor; Douglas Jacobson, City Administrator; Michael Ruark, City Attorney; Dennis Peterson, Police Chief; Frank Zenk, Director of Public Services; Ty Peterson, City Planner; Glenn Akramoff, Public Works Supervisor; Sarah Phillips, Government & Community Relations Coordinator; Susan Stine, City Clerk; Evelyn Jahed, Deputy City Clerk

CALL TO ORDER

Mayor Hutchinson called the regular meeting to order at 7:32 p.m.

MAYOR'S REPORT

Mayor Hutchinson reported on various topics of interest including meetings with Suburban Cities Association, Library Committee and Lake Forest Park Water District.

ADOPTION OF AGENDA

Cmbr. Thompson requested that an executive session for discussion of legal matters involving real estate be added to the agenda.

Cmbr. Olstad moved to adopt the agenda as amended. **Cmbr. Armanini seconded. The motion carried unanimously.**

CONSENT CALENDAR

Thompson moved to approve the consent calendar as follows:

1. May 10, 2001 Council Regular Meeting Minutes
2. May 24, 2001 Finance Committee Report covering Warrant Nos. 39384 through 39465 in the amount of \$232,638.56 drawn from the Claims Clearing Fund and Warrant Nos. 20768 through 20832 in the amount of \$113,845.09 drawn from the Payroll Clearing Fund.

Armanini seconded. The motion carried unanimously.

1 **FIRST READING CALENDAR**

2 **Resolution 618 – Adopting Sanitary Sewer Developer Extension Manual**

3
4 With the consent of the Council, Resolution 618 – Adopting Sanitary Sewer Developer
5 Extension Manual will advance to second reading calendar at the June 14, 2001 regular council
6 meeting.

7
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9 **SECOND READING CALENDAR**

10 **Ordinance 858 – Amending LFPMC 1.08 Relating to Public Records**

11
12 **Thompson moved** to advance Ordinance 858 – Amending LFPMC 1.08 Relating to Public
13 Records to final action calendar. **Cmbr. Herzog seconded. The motion carried**
14 **unanimously.**

15
16
17 **Resolution 622 - Amending Fee Schedule**

18
19 **Armanini moved** to amend the fee schedule as follows:

20	21 Page 1:	21 Photocopies (first page)	21 \$	21 <u>1.00</u>
22		22 (each additional page)		22 <u>0.25</u>

23
24 **Herzog seconded. The motion carried unanimously.**

25
26 Thompson stated that since the fee schedule is being amended, the fee for real estate signs
27 should also be changed. He suggested charging an annual fee for an open house sign permit.

28
29 After some discussion, **Thompson moved** that the fee schedule be amended to add an annual
30 open house sign permit for \$100. **Armanini seconded.**

31
32 In response to a suggestion from Cmbr. Sterner, the maker and seconder of the motion
33 accepted a friendly amendment to include "individual agent" in the motion and agreed that the
34 annual permit will be nontransferable.

35
36 **The motion carried unanimously.**

37
38
39 **Herzog moved** to advance Resolution 622 - Amending Fee Schedule as amended to final
40 action calendar. **Armanini seconded. The motion carried unanimously.**

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43 **Resolution 613 – Adopting Commissioner’s Manual**

44
45 **Armanini moved** that Resolution 613 – Adopting Commissioner’s Manual be placed on second
46 reading and final action calendar at the June 14, 2001 regular council meeting. **Cmbr. Goss**
47 **seconded. The motion carried unanimously.**

1 **Authorize Mayor to Proceed/Walters Property Public Works Yard Studies**

2
3 Public Works Supervisor Glenn Akramoff distributed a site plan and timeline for the proposed
4 public works yard facility development process.
5

6 Director of Public Services Frank Zenk, discussed proposed use of the property and responded
7 to questions from councilmembers. Further discussion ensued on the topics of buffer
8 encroachment and a detention pond.
9

10 Armanini stated that she would like to be involved in meetings with the neighbors when they are
11 scheduled.
12

13 **Herzog moved** to authorize the mayor to proceed with the Walters property public works yard
14 studies. **Goss seconded. The motion carried unanimously.**
15

16
17 **Authorize Mayor to Proceed/Appraisal for Determination of Value of Interim City Hall**
18 **Property**
19

20 **Olstad moved** to authorize the mayor to proceed with the appraisal for determination of value
21 of the interim city hall property. **Thompson seconded.**
22

23 In response to Sterner, Jacobson discussed the rates for appraisal services.
24

25 **The motion carried unanimously.**
26
27

28 **FINAL ACTION CALENDAR**

29 **Ordinance 858 – Amending LFPMC 1.08 Relating to Public Records**
30 **Resolution 622 - Amending Fee Schedule**
31

32 **Thompson moved** to adopt Ordinance 858 – Amending LFPMC 1.08 Relating to Public
33 Records and Resolution 622 – Amending Fee Schedule.
34

35 **Armanini seconded. The motion carried unanimously.**
36
37

38 **NEW BUSINESS**

39 **Reports**
40

41 Councilmembers Sterner and Herzog reported on the transportation meeting held in Everett
42 involving both King and Snohomish County elected officials.
43

44
45 Goss reported on various ideas being proposed for the Picnic in the Park celebration. Ideas
46 discussed included a scooter challenge for mayors and a kid's parade.
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1 **City Hall Project Progress Update**

2
3 Jacobson noted the city hall project remains on schedule and the footings have been poured.
4 He will meet with the building official and fire marshal to discuss a change order for firewalls and
5 for other systems not required due to the requirement of a sprinkler system. In response to
6 Olstad, Jacobson discussed water service issues for the building.

7
8 Government and Community Relations Coordinator Sarah Phillips said photographs of the
9 building will be taken everyday and will be posted on the website.

10
11 Jacobson discussed the King County budget process and the proposed cuts anticipated. He
12 reported on county jail costs to the city and related issues.

13
14 In response to a question from Hutchinson, Cmbrs. Armanini and Olstad will serve as voting
15 members at the Association of Washington Cities business meeting.

16
17
18 **New topics for discussion**

19
20 Director of Public Services Frank Zenk distributed information on street lighting and said this is
21 scheduled to be on the June 14, 2001 council meeting agenda for discussion. In response to
22 questions from council, Zenk discussed costs and current location of various streetlights.

23
24 Councilmembers applauded the public works team for their great work on the corner of NE 193rd
25 Street and 55th Avenue NE.

26
27 At 9 p.m., Hutchinson said the next item on the agenda is an executive session to discuss legal
28 matters for approximately 20 minutes. Those not required to remain for the executive session
29 exited the Council chambers at this time.

30
31
32 A five-minute recess was called for at 9:01 p.m.

33
34 The meeting was resumed at 9:06 p.m.

35
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37 **Executive Session**

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39 The meeting was recessed to executive session at 9:07 p.m. for approximately 20 minutes for
40 discussion of legal matters involving real estate.

41
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43 The executive session was extended at 9:30 p.m. for an additional 20 minutes.

44
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46 The regular meeting was resumed at 9:47 p.m.

1 **ADJOURNMENT**

2

3 There being no objection, the meeting was adjourned at 9:48 p.m.

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Susan Stine, City Clerk

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12 APPROVED:

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David R. Hutchinson, Mayor