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**CITY OF LAKE FOREST PARK**  
**City Council**  
**Regular Meeting**  
**September 14, 2000**

**Councilmembers present:** Alan Kiest, Carolyn Armanini, Dwight Thompson, Mayor *pro tempore*;  
Mary Jane Goss, Nate Herzog, Roger Olstad, Ed Sterner (7:35 p.m.)

**Staff Present:** Douglas Jacobson, City Administrator; Michael Ruark, City Attorney, Dennis  
Peterson, Police Chief; Scott Drown, Commander; Sarah Phillips, Government & Community  
Relations Coordinator; Frank Zenk, Director of Public Services; Glenn Akramoff, Public  
Works Supervisor; Susan Stine, City Clerk; Evelyn Jahed, Deputy City Clerk

**Others present:** 11 visitors

**CALL TO ORDER**

Mayor *pro tempore* Thompson called the regular meeting to order at 7:32 p.m.

Thompson noted that Mayor Hutchinson would not be at the meeting due to family responsibilities.

**REPORTS**

At the request of Mayor *pro tempore* Thompson, Police Chief Peterson gave a brief report on a recent  
home invasion robbery involving a weapon.

**ADOPTION OF AGENDA**

*Cmbr. Herzog moved* to adopt the agenda. *Cmbr. Goss seconded. The motion carried*  
*unanimously.*

**CITIZEN COMMENTS**

Marta Brakke, Library Commission chair, handed out new library cards to council and staff. She  
reminded council that lease agreement is due for renewal in October. She noted that the Library  
Commission encourages renewal of the lease with the Towne Centre and reminded council that  
citizens in Lake Forest Park are very fond of the library. She described the various programs offered  
by the library.

City Administrator Jacobson said he has contacted the library district and a meeting is being  
scheduled with Trammel Crow to discuss rent renegotiations.

1 Emily Lavin, 22930 106<sup>th</sup> Ave. W., Edmonds, asked council to revisit the matter of senior housing  
2 options. She expressed concern regarding the lengthy process for the comprehensive plan update to  
3 address this issue and urged council to consider amendments to the code, which would allow senior  
4 housing in single-family residential zones.

5  
6 Don Udhus, 19755 35<sup>th</sup> Ave. NE, discussed his desire to build senior housing on his property in a  
7 single-family residential zone and reviewed his application process. He said the code would allow  
8 him to subdivide his property and build several single-family houses; however, he would prefer to  
9 provide housing for seniors. If he is not allowed to build housing for senior citizens, he requested  
10 that the application fee for the zoning text amendment, which was denied, be refunded.

11  
12 In response to a question from Layman, Thompson suggested that Ms. Layman and Mr. Udhus write  
13 a letter to the council regarding their proposal.

14  
15  
16 Case Barden, Boy Scout Troop 50, said he is working on his communications merit badge and is  
17 attending the council meeting as part of that project. Councilmembers welcomed him to the meeting.

18  
19  
20 **CONSENT CALENDAR**

21  
22 Kiest requested that the August 17 council minutes be pulled from the agenda.

23  
24 Cmbr. Olstad requested that the August 24 council minutes be pulled from the agenda.

25  
26 Cmbr. Armanini requested that the finance committee report be pulled from the agenda.

27  
28 Goss requested that the August 31 council minutes be pulled from the agenda.

29  
30  
31 **August 17, 2000 Regular Council Minutes**

32  
33 **Kiest moved** to amend the August 17 minutes as follows:

34  
35 Page 10, line 40: "...this area of the city (*southeast*) would not be ignored..."

36  
37 **Thompson seconded. The motion to amend carried unanimously.**

38  
39 **Goss moved** to amend the August 17 minutes as follows:

40  
41 Page 5, line 4: "...did not consider the operating costs *of the educational center* when the Lyon  
42 Creek waterfront..."

43  
44 **Thompson seconded. The motion carried unanimously.**

1 **August 24, 2000 Regular Council Minutes**

2  
3 **Olstad moved** to amend the August 24 council minutes as follows:

4  
5 Page 8, line 6: "...building on the site than to remodel the present structure."

6  
7 **Armanini seconded. The motion carried unanimously.**

8  
9  
10 **Sterner moved** to amend the August 24 council minutes as follows:

11  
12 Page 12, line 18: "...for the city ranging ~~for~~ from very active use..."

13  
14 **Thompson seconded. The motion carried unanimously.**

15  
16  
17 In response to a question from Armanini, Jacobson noted that Warrant No.37957 was payment for a  
18 total of six weeks for services performed by Berryman and Henigar. In response to a question from  
19 Armanini, Jacobson said that the issue of contracting out these services would be discussed and  
20 evaluated during the budget process.

21  
22  
23 **August 31, 2000 Special Council Minutes**

24  
25 **Goss moved** to amend the August 31 council special meeting minutes as follows:

26  
27 Page 2, line 21: "...~~city funds~~ voter approved park bond funds."

28  
29 **Thompson seconded. The motion carried unanimously.**

30  
31  
32 **Armanini moved** to adopt the consent calendar as amended as follows:

- 33  
34 1. August 17, 2000 Council Study Session Minutes  
35 2. August 24, 2000 Council Regular Meeting Minutes  
36 3. August 31, 2000 Council Special Meeting Minutes  
37 4. September 14, 2000 Finance Committee report covering Warrants No. 37946 through 38031 in  
38 the amount of \$148,604.65 drawn from the Claims Fund and Warrants No. 19573 through 19646  
39 in the amount of \$136,019.36 drawn from the Payroll Fund.

40  
41 **Olstad seconded. The motion to adopt the consent calendar as amended carried unanimously.**

1 **FIRST READING CALENDAR**

2 **Ordinance 830/Adopting Sanitary Sewer Fats, Oil and Grease Regulations**  
3 **Ordinance 833/Amending Year 2000 Budget**

4  
5 Jacobson suggested with the consent of council that Ordinance 830/Adopting Sanitary Sewer Fats,  
6 Oil and Grease Regulations and Ordinance 833/Amending Year 2000 Budget (Including Public  
7 Services Director Reclassification) be discussed at the September 21, 2000 Council Study Session.  
8  
9

10 **SECOND READING CALENDAR**

11  
12 With the consent of the council, Item 2, Resolution 597/Adopting Revised Six-Year Street  
13 Improvement was taken out of order.  
14  
15

16 **Resolution 597/Adopting Revised Six-Year Street Improvement Plan**

17  
18 Director of Public Services Frank Zenk introduced the city's new Public Works Supervisor Glenn  
19 Akramoff.  
20

21 Zenk noted that there were no comments given at the public hearing on the six-year street  
22 improvement plan and asked if councilmembers had questions on the proposed plan.  
23

24 In response to a question from Armanini, Zenk discussed how projects are prioritized and said that  
25 projects could be advanced if funds and grants become available.  
26

27 In response to Kiest, Jacobson said the city has communicated with state legislators when special  
28 needs or projects arise.  
29  
30

31 **Olstad moved** to advance Resolution 597/Adopting Revised Six-Year Street Improvement Plan to the  
32 final action calendar.  
33

34 **Thompson seconded. The motion carried unanimously.**  
35  
36

37 **Resolution 593/Adopting Lyon Creek Waterfront Property Master Plan**

38  
39 Community and Government Affairs Coordinator Sarah Phillips provided a brief background report  
40 on the Lyon Creek property and the development of the draft master plan. She said council must  
41 make some key decisions and then a revised plan will be prepared.  
42

43 **Armanini moved** to accept Recommendation No. 1 as follows:  
44

- 45 1. In order to preserve the possibility of traffic calming devices and to limit vehicular traffic, there  
46 should be only one ADA parking space. Explore the environmental impact of providing this

1 access at the south end of the property. If there are no adverse environmental impacts alter the  
2 access.

3  
4 **Thompson seconded.**

5  
6 In response to Kiest, City Attorney Ruark discussed ADA (Americans with Disabilities Act)  
7 requirements and reasonable accommodation.

8  
9 In response to a question from Olstad, Thompson said a master plan must be developed for the  
10 property. Discussion of compatible uses of the park would follow.

11  
12 **The motion carried unanimously.**

13  
14  
15 **Armanini moved** to accept Recommendation No. 2 as follows:

- 16  
17 2. A caretaker should be put on the property as soon as possible. Do not add fencing to the entrance  
18 of the property. This conforms to park policies for other properties. Post the property with park  
19 hours and have the police regularly patrol the property.

20  
21 **Thompson seconded.**

22  
23 In response to a question from Sterner, Phillips discussed the fencing on the property.

24  
25 In response to questions from Cmbrs. Armanini and Sterner, Phillips noted that signage will include  
26 wording when the property would be available for use by the public. She discussed the conditional  
27 use permit application process and said it must be completed before the property can be open to the  
28 public.

29  
30 **The motion carried unanimously.**

31  
32  
33  
34  
35 **Sterner moved** to accept Recommendation No. 3 as follows:

- 36  
37 3. Remove the stables and barns and retain the house at least in the short term.

38  
39 **Armanini seconded.**

40  
41 Councilmembers discussed the decision process required for removal of the house in the future.

42  
43 **The motion carried unanimously.**

44  
45  
46 **Kiest moved** to accept Recommendation No. 4 as follows:

1  
2 4. Evaluate existing plants and retain the established ones that add to the beauty of the site. New  
3 plantings should be low maintenance fish-friendly native plants.  
4

5 **Armanini seconded.**  
6

7 Kiest requested that records be maintained on plants and native plants that has been added or  
8 removed from the property.  
9

10 **The motion carried unanimously.**  
11

12  
13 In response to a question from Goss on the Mayor's third recommendation 'Authorize staff to fund  
14 raise for the development of the park', Phillips said the city will apply for grants for the development  
15 of the park.  
16

17 In response to a question from Goss regarding the Mayor's first recommendation, 'The immediate  
18 removal of the boathouse to eliminate a potential hazard', Phillips discussed the need to remove a  
19 potential hazard. Thompson noted that the depth of the water severely limits its use as a boathouse.  
20

21 There was full consensus of the council to accept the recommendations proposed by the Mayor.  
22

23 Phillips also discussed some of the traffic calming recommendations and suggestions proposed for  
24 the property.  
25

26 Allison Reagan, 17360 Beach Drive, noted that the neighbors on Beach Drive are preparing  
27 comments on the SEPA Determination of Nonsignificance posting of the property.  
28

29 Armanini complimented staff on the visual displays posted at the Fireside Room in the shopping  
30 center and at the new city hall site.  
31

32  
33 **New topics for discussion**

34 **Request by Shoreline Water District—Lease of Lyon Creek Waterfront Property**  
35

36 Jacobson discussed various aspects of the Shoreline Water District proposal to lease the Lyon Creek  
37 waterfront property.  
38

39 In response to questions from Sterner, Jacobson said that the district's proposed use would preclude  
40 hiring a caretaker; however, the district would not serve in a caretaker capacity. Jacobson noted that  
41 the district has indicated its willingness to pay market rate for the lease of the property; however,  
42 Jacobson said he has not explored this since he does not believe the proposed use is compatible with  
43 the draft master plan.  
44

45 In response to councilmembers, Jacobson discussed space needed for the district's pilot plants and  
46 said he is not aware of the permits that the district would need to draw water from the lake.

1  
2 Sterner expressed his concern regarding the five-year term of the proposed lease.

3  
4 Jacobson said that if council did not act on this request, then the direction from council would be to  
5 look for a caretaker for the property.

6  
7  
8 A five-minute recess was taken at 9:17 p.m.

9  
10 The meeting was resumed at 9:30 p.m.

11  
12  
13 Council took no action regarding the district's proposal to lease the waterfront property.

14  
15  
16 **SECOND READING CALENDAR**

17 **Resolution 599/Establishing a Public Art Program for City-Owned Facilities and Spaces,**  
18 **Establishing a Public Arts Advisory Committee**

19  
20 Ros Bird, 16061 37<sup>th</sup> Avenue NE, provided copies of her comments regarding language included in  
21 the proposed Resolution 599. Thompson suggested that Bird contact Mr. Hawley for further  
22 clarification of proposed funding for the program.

23  
24 It was the consensus of the council that Resolution 599 would remain on second reading calendar.

25  
26  
27 **Request by King County—Use of SR 522 Transit Lane**

28  
29 Councilmembers discussed the request by King County METRO for expanded use of the SR 522  
30 (Bothell Way) transit lane. It was determined that more information is needed regarding the need to  
31 expand use to 24 hours per day as requested and the noise impact on nearby residents.

32  
33 Armanini noted again her request for a more understandable report. Kiest said a presentation by the  
34 county might be helpful, and citizens should be invited to attend and respond.

35  
36  
37 **Authorize Mayor to Proceed/Preparation of Report regarding Use of Interim City Hall**  
38 **Property as Community Center, Advertise for Consultant**

39  
40 ***Thompson moved*** to authorize the mayor to proceed with a study to develop recommendations for  
41 use of the Interim City Hall facility. The conditions of this study shall be as recommended by the  
42 council:

- 43  
44 1. It be done in conjunction with the Parks and Recreation Commission and any other commission  
45 that the Mayor may choose (if any).  
46 2. A competent consultant by contract to advise and assist in preparing the report.

3. The consultant be under contract by November 15, 2000.
4. The administration requests a budget for the study by October 15, 2000.
5. The study report be completed by March 31, 2001 (or before, if possible).
6. The study should include options based upon varying uses and costs over a five-year period beginning November 1, 2000.
7. The study shall determine what, if any, projected income can be expected from these uses (and alternatives).
8. The administration shall recommend either one alternative or recommend that the ICH be sold. The Mayor shall provide the basis for his recommendation.

**Herzog seconded.**

Herzog said he would prefer not to hire a consultant for this project.

Kiest said there are a number of options that could be explored regarding use of the property.

Sterner said he would like to look at alternatives to ICH and the relative costs to these alternatives.

**Sterner moved** to amend the list and to add the following:

“9. The study shall consider alternatives to retention of ICH and the relative costs of such a retention.”

**Olstad seconded. The motion to amend carried unanimously.**

Herzog asked if there would be a maximum cost established, and Thompson said a budget cost would be available by November 15.

**The motion to accept the list of recommendations as amended carried 6-1 (Aye—Thompson, Kiest, Armanini, Goss, Olstad, Sterner; Nay—Herzog.)**

**Approve Explanatory Statement for Voters’ Pamphlet regarding Proposition to Authorize Issuance of Bonds for Parks and Open Space**

**Armanini moved** to approve Explanatory Statement for Voters’ Pamphlet regarding Proposition to Authorize Issuance of Bonds for Parks and Open Space version 50200482.03.

**Thompson seconded. The motion carried unanimously.**

**Appoint Statement Committees for Approval and for Rejection of Proposition to Authorize Issuance of Bonds for Parks and Open Space**

**Olstad moved** to appoint Louis Tountas and Nigel Keiffer to serve on the statement committee for rejection of the proposition to authorize issuance of bonds for parks and open space.

1  
2 **Kiest seconded. The motion carried unanimously.**  
3

4  
5 **Armanini moved** that Deborah Erlichman, Robert Simmons, and Grace Cole be appointed to serve on  
6 the statement committee for approval of the proposition to authorize of bonds for parks and open  
7 space.  
8

9 **Kiest seconded. The motion carried unanimously.**  
10

11  
12 **FINAL ACTION CALENDAR**

13 **Resolution 597/Adopting Revised Six-Year Street Improvement Plan**  
14

15 **Armanini moved** to adopt Resolution 597/Adopting Revised Six-Year Street Improvement Plan.  
16

17 **Goss seconded. The motion carried unanimously.**  
18  
19  
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21  
22

23 **Communications**

24  
25 Thompson noted that a brochure from the Public Disclosure Commission has been passed out for  
26 their information on the dos and don'ts for public officials and employees regarding election  
27 campaigns.  
28  
29

30 **New topics for discussion**

31 ***Discussion Draft Ordinance 832/Relating to Use of Hearing Examiner***  
32

33 It was noted that this item is scheduled for discussion at the September 21 council study session.  
34  
35

36 **ADJOURNMENT**  
37

38 There being no objection, the meeting was adjourned at 10:35 p.m.  
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42 \_\_\_\_\_  
43 Susan Stine, City Clerk  
44  
45

46 APPROVED:

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Dwight Thompson, Mayor *pro tempore*