

1 **CITY OF LAKE FOREST PARK**
2 **City Council**
3 **Regular Meeting**
4 **August 10, 2000**

5
6 **DRAFT**
7

8 **Councilmembers present:** Alan Kiest, acting Mayor *pro tempore*, Carolyn Armanini, Mary
9 Jane Goss, Nate Herzog, Roger Olstad

10
11 **Councilmembers absent:** Dwight Thompson, Ed Sterner

12
13 **Staff present:** David Hutchinson, Mayor; Douglas Jacobson, City Administrator, Rosemary
14 Larson, Assistant City Attorney, Dennis Peterson, Police Chief; John Hawley, Finance
15 Director; Susan Stine, City Clerk; Evelyn Jahed, Deputy City Clerk
16

17 **Others present:** Six visitors
18
19

20 **CALL TO ORDER**
21

22 Acting mayor *pro tempore* Kiest called the regular meeting to order at 7:36 p.m. Kiest
23 announced that Mayor Hutchinson will arrive at approximately 9 p.m.
24
25

26 **ADOPTION OF AGENDA**
27

28 Kiest said that an executive session has been added to the agenda to discuss personnel matters for
29 30 minutes at approximately 9 p.m.
30

31 There being no objection, the agenda was adopted as amended.
32
33

34 **CONFIRMATION CALENDAR**

35 **Jodi Waltier, Parks and Recreation Commission, Position 4, term ending 3/31/2002**
36

37 Kiest introduced Jodi Waltier, Mayor Hutchinson's nomination for Position 4 on the Parks and
38 Recreation Commission.
39

40 Cnbr. Armanini said Mayor Hutchinson is very pleased to nominate Jodi Waltier for the open
41 position on the Parks and Recreation Commission and looks forward to her confirmation by the
42 council.
43
44

45 There was no objection to Kiest's request that the work plan presentations from Board of
46 Adjustment Chair Dale Galvin and Library Board Chair Marta Brakke be taken out of order.

1
2 **Reports**

3 **--Board of Adjustment—Work Plan Presentation**

4
5 Chair Dale Galvin noted that the Board of Adjustment is a quasi-judicial board and their
6 workload is dependent on land use applications made to the city. He noted that 95 percent of
7 their work is fairly routine. Occasionally, however, the Board will hear a matter such as the Hill
8 application, which generates a great deal of interest in the community. The Board of Adjustment
9 actions are limited by and its decisions must be based on specific statutes and regulations. He
10 said that the Board heard 12 hours of testimony over the course of three evenings in the Hill
11 matter.

12
13 He commended the current members for their professionalism and expertise. He noted that two
14 members are land use attorneys and three are in planning and know the city's history. Galvin
15 said he is aware that the council may consider whether to continue with the Board of Adjustment
16 or to use the services of a hearing examiner. If the city determines that the Board is the best
17 choice at this time for quasi-judicial matters, Galvin requested that the council consider 1) that a
18 high level of training for members is imperative, and 2) that the two vacancies on the board
19 should be filled.

20
21 In response to question from Cmbr. Olstad, Galvin compared the role of hearing examiner or the
22 Board of Adjustment to the role of a judge or a jury. He said the hearing examiner or a judge
23 will make decisions based on the law while the jury provides a community perspective as well.

24
25
26 **--Library Commission—Work Plan Presentation**

27
28 Marta Brakke, 18205 Ballinger Way, chair of the Library Commission, noted that the
29 commission is short three members also due to vacancies. She noted that the biggest item on the
30 commission's work plan is the re-negotiation of the library lease. She noted that the commission
31 will have a high profile while the budget hearings are taking place. Brakke said the purpose of
32 the commission is to advocate for library and to partner with King County Library System.

33
34 Brakke noted an upcoming regional storytelling event supported by the library system and other
35 events on a local level. She said circulation continues to be high at the Lake Forest Park library.

36
37 In response to a question from City Administrator Doug Jacobson, Brakke said there has not
38 been any discussion regarding whether the city or the library system should be lessee of the
39 library space. Brakke noted that the details related to annexation to the library district are still
40 new to the commission; however, she noted that the commission stands in support of keeping the
41 library. She encouraged the administration to work with Executive Director Bill Ptacek of the
42 library system.

1 **CONSENT CALENDAR**

2
3 **Cmbr. Herzog moved** to adopt the consent calendar as follows:

- 4
5 1. July 13, 2000 Council Regular Meeting Minutes
6 2. July 20, 2000 Council Study Session Minutes
7 3. August 10, 2000 Finance Committee report covering Warrants No. 37792 through 37867 in
8 the amount of \$116,765.20 drawn from the Claims Clearing Fund and Warrants No. 19436
9 through 19507 in the amount of \$133,263.05 drawn from the Payroll Clearing Fund.
10 4. Authorize Mayor to Sign/Contract for Construction of Animal Acres Park

11
12 **Olstad seconded.**

13
14 Armanini requested that the July 13, 2000 minutes be pulled from the consent calendar.

15
16 Cmbr. Goss requested that Authorize the Mayor to Sign/Contract for Construction of Animal
17 Acres Park be pulled from the consent calendar.

18
19 **The motion to adopt the consent calendar as amended carried unanimously.**

20
21
22 Armanini referred to the July 13, 2000 Council regular meeting minutes, page 12, lines 9 and 10:

23
24 **“The motion did not carry 1-6 (Aye—Kiest; Nay—Thompson, Armanini, Goss, Herzog,**
25 **Sterner, Olstad.)”**

26
27 She said that her recollection of that vote was 4-3, although there was a lot of confusion during
28 that discussion. She requested that the July 13, 2000 minutes be carried over to the August 24,
29 2000 regular council meeting when all members would be present.

30
31
32
33 Cmbr. Goss questioned the \$10,000 expense for installation of ground cover and asked if there
34 was any prior discussion on this matter. Human Services Coordinator Tema Nesoff explained
35 that this amount includes about 1,000 plants and the planting of these plants which is labor
36 intensive. She said she compared this amount with other bids and the others were higher than
37 this amount.

38
39 In response to a question from Goss, Nesoff discussed liability issues and noted that the city
40 attorney has reviewed and approved the contract.

41
42 **Armanini moved** to approve and to authorize the mayor to sign the contract with Dariotis
43 Construction Company for construction work at Animal Acres Park.

44
45 **Herzog seconded. The motion carried unanimously.**

1
2
3 **FIRST READING CALENDAR**

4 **Resolution 597/Adopting Revised Six-Year Street Improvement Plan**

5
6 Jacobson said a public hearing for the six-year street improvement plan is scheduled for August
7 24, 2000.

8
9 Armanini said that a short narrative is generally prepared for council review regarding the plan.

10
11 Kiest noted that Resolution 597 will advance to second reading calendar at the August 24, 2000
12 meeting.

13
14
15 **Resolution 598/Percentage for Public Art for City Hall Project**

16
17 Jacobson noted that Resolution 598 was prepared in response to Cmbr. Thompson's request. He
18 noted that the Parks and Recreation Commission prepared the proposed Resolution
19 599/Establishing a Public Art Program for City-Owned Facilities which is on the agenda as well.

20
21 Ros Bird, 16061 37th Ave NE, Director of the Shoreline-Lake Forest Park Arts Council, said she
22 supports Resolution 598. She said that arts feed the soul, and the city has a wonderful
23 opportunity to include art in the new city hall. She believes 1 percent makes sense and
24 represents a standard amount identified for public art. She suggested involving artists early in
25 the design process with the architects for integration of art in the building. She noted several
26 brochures where art has been used in various public facilities.

27
28
29 **Resolution 599/Establishing a Public Art Program for City-Owned Facilities and Spaces,**
30 **Establishing a Public Arts Advisory Committee**

31
32 Human Services Coordinator Tema Nesoff and Parks and Recreation Commissioner Debra Born
33 reported on the work of the commission to develop the proposed resolution and thanked
34 Shoreline-Lake Forest Park Arts Council director Ros Bird for her assistance.

35
36 Born thanked council for their consideration of Resolution 599 and stated this is an important
37 vehicle in promoting public art. She noted the value added to communities by including art in
38 public facilities. She said public art helps establish a civic identity and humanizes the built
39 environment.

40
41 In response to a question from Olstad, Nesoff discussed how funds can be used for maximum
42 impact.

1 **Resolution 598/Percentage for Public Art for City Hall Project**

2
3 Olstad moved to advance Resolution 598/Percentage for Public Art for City Hall Project to
4 second reading and to include 1 percent on page 1, line 24.

5
6 Goss seconded. The motion carried with four votes (Armanini, Olstad, Goss, Herzog; Kiest
7 out of chambers).

8
9
10 Armanini noted that council may wish to adopt Resolution 598 quickly since there are time
11 constraints related to the city hall project. However, Resolution 599/Establishing a Public Art
12 Program may require some deliberation by the council.

13
14 Jacobson noted that the council may wish to clarify the definition of construction cost in
15 Resolution 598 and suggested language similar to Resolution 599, Section 4.

16
17 In response to a question from Kiest, Finance Director Hawley said an account would be
18 established as part of the capital improvement fund and noted that it would be fairly easy to
19 administer an account in which funds are carried forward and accrue interest. Assistant City
20 Attorney Larson said she looked at examples of similar ordinances and noted similar language.

21
22 In response to a question from Kiest, Jacobson discussed establishing the public art advisory
23 committee with maximum flexibility by the proposed resolution. It could be covered later by an
24 amendment to Ordinance 701.

25
26 In response to a question from Herzog, Jacobson said language could be added to proposed
27 Resolution 599 to clarify the intent regarding the account.

- 28
29
30 **1. Resolution 600/Placing Parks and Open Space Bond on Ballot—Retention of Interim**
31 **City Hall Property for Community Center**
32 **2. Resolution 601/Placing Parks and Open Space Bond on Ballot—Parks and Open Space**
33 **Acquisition and Development**
34 **3. Resolution 602/Placing Parks and Open Space Bond on Ballot—Combined Measure for**
35 **Retention of Interim City Hall Property for Community Center and Parks and Open**
36 **Space Acquisition and Development**

37
38 Due to the absence of Cmbrs. Thompson and Sterner, Armanini moved that the following items
39 be placed on second reading for the August 17, 2000 council study session:

- 40
41 1) Resolution 600/Placing Parks and Open Space Bond on Ballot—Retention of Interim
42 City Hall Property for Community Center
43 2) Resolution 601/Placing Parks and Open Space Bond on Ballot—Parks and Open
44 Space Acquisition and Development
45 3) Resolution 602/Placing Parks and Open Space Bond on Ballot—Combined Measure
46 for Retention of Interim City Hall Property for Community Center and Parks and
47 Open Space Acquisition and Development.

1
2 **Olstad seconded.**

3
4 In response to a question from Kiest, Jacobson said he will not be at the August 17 meeting;
5 however, Finance Director Hawley will be present to participate in the discussion. In response to
6 a question from Olstad, Herzog said he will postpone discussion of his memorandum until the
7 August 17 study session.
8

9 **The motion carried unanimously.**

10
11
12 **SECOND READING CALENDAR**
13 **Resolution 598/Percentage for Public Art for City Hall Project**

14
15
16 Jacobson discussed his interpretation of administrative costs and suggested calculating such costs
17 as a percentage if council would like to include them.
18

19
20 **Olstad moved** to amend Resolution 598 to add the following at Line 28:

21
22 “Method of Calculation. The minimum amount to be appropriated for the Public Art Program
23 from qualifying municipal capital projects shall be one percent (1%) of eligible project costs for
24 the budget year. For the purposes of calculation, eligible project costs include all amounts
25 budgeted by the City for project elements including, but not limited to consultant design fees,
26 construction costs, and associated contingencies. Ineligible costs include those related to
27 portable equipment, communication systems, permit fees, furnishings, moving, asbestos
28 abatement, and administration. Demolition, repair, or routine maintenance or acquisition of real
29 property or equipment is excluded.”

30
31 **Armanini seconded. The motion to amend carried unanimously.**

32
33
34 **Armanini moved to adopt** Resolution 598/Percentage for Public Art for City Hall Project.

35
36 **Goss seconded.**

37
38 Herzog said he is supportive of public art—either freestanding or incorporated into the design of
39 the facility. However, he cannot support a blanket 1 percent for all situations and expressed his
40 interest in fiscal accountability.
41

42 Armanini said she understands Herzog’s point and said it may be more applicable to Resolution
43 599. She noted that Resolution 598 applies only to the city hall project.
44

45 Olstad agreed with Armanini’s comments and noted that there is nothing to prohibit requests for
46 additional funds.
47

1 Goss said she appreciates Cmr. Herzog's view and outlook on fiscal accountability. She noted
2 that Resolution 598 is limited to art for the city hall project.

3
4 **The motion to adopt Resolution 598 carried 4-1 (Aye—Armanini, Kiest, Goss, Olstad; Nay--**
5 **Herzog.)**
6

7
8 **NEW BUSINESS**

9 **--City Hall Project Report**

10
11 Jacobson reported that the architects distributed a proposed layout of the new building for staff
12 review and comments. He said that a revised layout and preliminary cost estimates will be
13 available for council review, and there will be another open house with the architect at 6:30 p.m.
14 on August 24, 2000 prior to the council meeting. Council will be asked for their input and
15 direction at that meeting. He noted the project manager, Scott Tomlinson, had found someone to
16 remove materials from the Select Grill building at no cost to the city.

17
18
19 Goss requested that some storage space for councilmembers for their papers would be useful.
20 Jacobson noted that space is currently available and that banker boxes will be provided so that
21 council has access to their own files during its meetings.

22
23
24 **Communications**

25
26 Kiest asked that copies of an e-mail letter received from Judy Bevington be distributed to
27 councilmembers with the August 17 meeting packet.

28
29
30 **New topics for discussion**

31
32 Jacobson noted that the exit conference with the auditor's office went very well and that we have
33 had another year with no findings. He noted that the list of recommendations was down to three
34 items. He commended Accountant Peggy Graham for her great work during this transition when
35 the finance department had been operating without a finance director.

36
37 Olstad requested that this commendation be stated in the minutes recognizing Accountant Peggy
38 Graham for a job well done.

39
40
41 At 9:00 p.m., acting Mayor *pro tempore* Kiest noted that the next item on the agenda is an
42 executive session to discuss personnel matters for approximately 30 minutes. Those not
43 required to remain for the executive session exited the Council chambers at this time.

44
45
46 A 10-minute recess was called for at 9 p.m.
47

1 The meeting was resumed at 9:10 p.m.

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3

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5 **Executive Session**

6

7 The meeting was recessed to executive session at 9:11 p.m. for approximately 30 minutes for the
8 discussion of personnel matters.

9

10 The executive session for the discussion of personnel matters was extended at 9:40 p.m. for
11 approximately 15 minutes.

12

13 The executive session for the discussion of personnel matters was extended at 9:55 p.m. for
14 approximately 15 minutes.

15

16

17 The executive session for the discussion of personnel matters was extended at 10:10 p.m. for
18 approximately 10 minutes.

19

20 The meeting was resumed at 10:14 p.m.

21

22

23 **ADJOURNMENT**

24

25 There being no objection, the meeting was adjourned at 10:15 p.m.

26

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29

30 _____
Susan Stine, City Clerk

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34 APPROVED:

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39 _____
David R. Hutchinson, Mayor