

2018 User Fee Schedule

	Fees
Licensing / Permits / Services	
Adult Cabaret License Application	\$ 1,500
Adult Cabaret Manager License	250
Adult Cabaret Entertainer License	200
Business License, Annual (Calendar Year)	
Business located in the City	40
Business located outside of the City	70
Home occupation license	30
Coin operated Amusement Devices	60
Initiative Filing	250
Referendum Filing	250
(to be refunded if the ordinance is overturned)	
Open House Sign Removal Fee	25
Outdoor Promotion Permit	50
Secondhand Dealer Permit	70
Solicitor Permit	100
Services	
Returned Payment Fee	40
Duplication of <i>Audio Recording</i>	10
Fingerprinting	20
False Alarm Fines	40-76
<i>Notary services</i>	10
Photocopies, Records / Reports	
Accident Reports (non-participants)	5
Certified Copies	5
Paper copies or scanned copies provided electronically	(per page) 0.15
Copies requiring outside copy services	At Cost
Electronic records provided on disk	10
Police Reports (non-participants)	5
Municipal Court	
<i>Municipal Court fees are set by the Court based on the actual costs incurred, subject to a maximum set by State statute. The Municipal Court may adjust the court fees from time to time to correlate to actual costs incurred and/or changes in State law concerning the maximum fee that may be charged.</i>	
Sanitary Sewer	
Copy of Sewer Comp. Plan	
Color	125
Black and White	45
Sewer Availability	100
Onsite Wastewater License Application Fee	25
Sewer Connection	

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	Fees
Single Family	5,034
Multi-Family	
Each Additional Unit	
5/8" x 3/4" Meters	5,034
3/4" x 3/4" Meters	7,551
1" Meters	12,584
1 1/2" Meters	25,169
2" Meters	40,270
3" Meters	80,541
4" Meters	125,845
Sewer Permit (2 inspections)	300
Sanitary Sewer Grinder Pump Review	300
Additional Inspection	100
Lien Filing and Removal Fee	185
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all sewer availability, sewer permit review and inspection fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all sewer availability, sewer permit review and inspection fees. Surcharge is not applied to Sewer Connection Fees	5%
Sewer Monthly Service	
Residential	62.16
Sewer Excise Tax	17.94
Commercial / Multi-Family Residential (per ccf)	9.21
Credit Card Transaction Fee ¹	3.95
¹ The credit card transaction fee is charged for sewer payments made by credit card. The fee is charged by the third party transaction processor and is not remitted to the City.	
Streets	
Street Excavation (2 inspections)	200
Additional Inspection	100
Street and Alley Vacation Fee	500
Right-of-Way Permit	200
(may be waived by City Council)	
Telecommunications Right-of-Way (ROW) Rental Fee	
Master Use Permit Application Fee	2,500
Master Use Permit Renewal Fee	2,500
Lease Application Fee	2,500
Lease Renewal Fee	2,500
City Property-Minimum Monthly Rent	825
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all right-of-way and street excavation permit and inspection fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all right-of-way and street excavation permit and inspection fees.	5%

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Fees

Land Use

For land use, development, and surface water and drainage plan reviews and applications that exceed the scope of the established fees, the applicant will be responsible for reimbursement of the actual costs of specialty consultant or staff review.

Administrative Appeal		500
	(refunded if appeal is sustained and the administrative decision is overturned)	
Administrative Variance		500
Copy of Comprehensive Plan		80
Comprehensive Plan Amendment	No extra charge for Rezone	3,000
Conditional Use Application		2,500
Land Clearing/Grading/Excavation/ Filing		
	Regular	300
	Arborist Review	100 deposit + hourly rate
Tree Permits		50
	Arborist Review - Based on Actual Cost of Arborist Review (per hour)	125
Land Use Public Notice Signage	plus \$25 per additional posting	200
Boundary Line Adjustment		2,000
Property Profile, Pre-application meetings, special requests (per hour), minimum 0.5 hour		100
Rezone Application	No extra charge for Comp. Plan Amend.	3,000
SEPA / Regulatory Review		
	Checklist	750
	EIS administration/supervision/preparation	5,000
Sensitive Area Work Permit		
	Major	550
	Minor	85
	Tree-related	125
Sensitive Area Reasonable Use Exception		4,000
Copy of Shoreline Master Plan		15
Shoreline Substantial Development Permit		3,500
Shoreline Conditional Use Permit		3,500
Shoreline Variance		3,500
Shoreline Exemption		500
Shortplat Application		\$4,000 flat fee
Subdivision		\$12,000 + \$300 per lot
Variance		2,500
Wireless Communication Facility Permit (not requiring conditional use)		2,000
Zoning/Land Use Code Text Amendment		3,500

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	Fees
Towne Centre Design / Site Plan Review Fee	8,500
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all land use permit fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all land use permit fees.	5%

Building Fees

Building, mechanical, and plumbing fees are based on the most current version of the International Building Code, the International Residential Code, the International Mechanical Code, and the Uniform Plumbing Code. The individual project fees will vary on a project by project basis.

Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all building, mechanical, and plumbing permit fees paid by credit card.	3%
Development Review Technology Surcharge -A five percent (5%) technology surcharge will be added to all building, mechanical, and plumbing permit fees.	5%

Surface Water and Drainage Plan Review Fees

Single Family Building Permit			
	Requiring Engineering Plan		600
	Without Engineering Plan		300
Multi-family site development	per 1,000 square feet of		300
	impervious surface		0
Commercial site development	per 1,000 square feet of		300
	impervious surface		0
Land Use Permits*			0
	Subdivisions / Shortplats	per lot	500
	Reasonable use exemptions	per lot	500
	Conditional Use Permit	per lot	500
	Variances	per lot	500

* These would be preliminary review fees, where additional drainage review fees may be applied for future development or to other permit applications necessary for development.

Surface Water Utility Assessments

1	Single Family Residential		203.50
	<u>Class</u>	<u>% Impervious Surface</u>	
2	Very Light	0%-10%	203.50
3	Light	10%-20%	489.14
4	Medium	20%-45%	983.74
5	Medium High	45%-60%	1,899.60

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			Fees
6	High	65%-80%	2,408.39
7	Very High	85%-100%	3,157.86

Facility Fees

Lake/Forest Room

Evening Use (6 p.m. - 10 p.m.)	50.00
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Council Chambers

Evening Use (6 p.m. - 10 p.m.)	\$50 per hour plus \$50
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The fee for use of the Lake/Forest Room by other governmental organizations and non-profit organizations may be waived or negotiated.